



# APPROVED Capitol Region Watershed District

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## Citizen Advisory Committee Meeting Wednesday December 8, 2010 – 7:00 p.m.

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### CAC Members Present:

David Arbeit, Janna Caywood, Karen Eckman,  
Michael MacDonald, Ted McCaslin, Shirley A.  
Reider, Michelle Ulrich

### Members absent with notice:

Steve Duerre

### Others Present:

CRWD Manager Mike Thienes  
Mark Doneux, CRWD Staff  
Dawn Nelson, CRWD Staff

### Welcome, Announcements, and Updates

Shirley Reider opened the meeting at 7:00 p.m. with a request for announcements. Karen Eckman announced that today is her last CAC meeting. She did not seek re-election for the Ramsey Conservation District Board. Ms. Eckman said she has enjoyed her time on the committee.

### Public Comment – For items not on the Agenda.

There were no public comments.

### Approval of Agenda

Ms. Reider asked for additions or changes to the Agenda. There were no additions or changes to the Agenda.

**CAC 10-12-01 Motion:** *To approve the CAC December 8, 2010 agenda as provided.*

Arbeit/Eckman

Unanimously approved

### Approval of the November 10, 2010 CAC Minutes

Ms. Reider asked for additions or changes to the November 10, 2010 CAC Minutes. Dawn Nelson noted that she had added the discussion and motion made at the end of the meeting about St. Paul Parks & Recreation preparing a comprehensive Stormwater Management Plan for Como Park for the Committees review. Ms. Nelson distributed copies to the committee. Mr. Arbeit said the motion is not written as he remembers discussing and made an amendment before approval.

**CAC 10-12-02 Motion:** *To approve the CAC November 10, 2010 CAC Minutes as amended.*

MacDonald/Eckman

Unanimously approved

### Items for Review and Comment Requested by the Board of Managers

### Recommendations for 2011 CAC Reappointments

Administrator Doneux said in 2008 it was noted that regular attendance is a requirement of being a member of the Citizen's Advisory Committee as well as that under state statute the Board of Managers must annually appoint the Citizen's Advisory Committee. This has not been the practice prior to 2008. Administrator Doneux said the Board of Managers must annually appoint the Citizen Advisory Committee members. In order to maintain an orderly CAC roster and fully comply with state statute the Citizen's Advisory Committee

must submit a recommended roster to the Board of Managers which will appoint CAC members for 2011 at the CRWD Annual Meeting on December 15, 2010. Ms. Reider said she spoke to Mary Jo Murray who is not asking for reappointment. Ms. Reider said minus Mary Jo Murray and Karen Eckman, the committee will ask that the full committee be reappointed.

**CAC 10-12-03 Motion:** *Recommend reappointing the following 12 CAC members through December 2011.*

David Arbeit  
William Barton  
Janna Caywood  
Jim Cotner  
Steven Duerre  
Jerry Kafka  
Ted McCaslin  
Michael MacDonald  
Ole Olmanson  
Shirley A. Reider  
Michelle Ulrich  
Jerome Wagner

Arbeit/Eckman

Unanimously approved

#### **Approve 2011 Meeting Calendar**

The Committee will continue to meet the second Wednesday of each month at 7:00 pm during 2011.

**CAC 10-12-04 Motion:** *Recommend 2011 Citizen's Advisory Committee Meeting calendar as provided.*

MacDonald/Caywood  
Unanimously approved

#### **Discussion**

##### **Partner Grant Review – Request for Volunteer**

Administrator Doneux said at the November 3, 2010 meeting CRWD Board Managers requested changes to the Partner Grant program including a revised submittal process and review timeline. Administrator Doneux noted that the Partner Grants range in size from \$2,000 to \$20,000. The 2011 Partner Grant budget is \$35,000. Granting priority is given to community organizations, schools, municipalities, faith groups and homeowner associations. Ms. Reider asked if the District ever ran out of grant funds. Administrator Doneux said yes in 2009.

Administrator Doneux said to more closely reflect CRWD Education Plan goals, the Partner Grant program goal was adjusted so Partner Grants fund the development and delivery of programs that increase resident knowledge of water quality issues in order to affect behaviors that decrease stormwater runoff; All grantees are required to track and report general information about the number of program activities and participants. Priority will be given to applicants who propose to also measure program outcomes and/or impacts to residents; meaningful actions taken; knowledge increased and behavior changes committed to or made. Administrator Doneux discussed the submittal process and timeline.

Administrator Doneux said the District requests a volunteer from CAC to participate on the grant review committee with CRWD board and staff during the week of December 20, 2010. The committee member will review and rank proposals prior to the January 5, 2011 Board approval of grant funds. David Arbeit volunteered and Shirley Reider will be the alternate.

*“Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District.”*

## **Staff and Program Updates**

### **2010 Subwatershed Studies Update**

Administrator Doneux said on July 27, 2010, District staff met with City staff to discuss upcoming partnership opportunities. At the meeting City staff requested that the District complete subwatershed studies to help inform BMP placement decisions within the RSVP projects for 2011. City of St. Paul Councilmember Russ Stark (Ward 4) has indicated a desire to do enhanced stormwater management within the Residential Street Vitality Projects (RSVP) in 2011 within his ward. On August 4, 2010 the Managers approved two subwatershed studies that include the 2011 RSVP project areas. At the October 20, 2010 Board meeting staff updated the Managers regarding the preliminary work completed on the two subwatershed studies. Administrator Doneux noted that significant progress has been made with the subwatershed studies approved earlier this year. Administrator Doneux reviewed the draft concept plans, preliminary cost estimates and volume reduction quantities with the Committee.

### **Board of Managers and CAC Observer Update**

Manager Thienes reviewed recent Board actions including special reports from staff on the Winter Street & Parking Lot Maintenance Workshops and the City of Saint Paul Green Roof Partner Grant. The Board authorized the application for Reissuance of NPDES-MS4 General Permit and adopted the Cleveland Randolph Groundwater Study.

### **Discussion - New & Old Issues**

### **January 12, 2011 Agenda Overview**

**Adjourn** – The meeting adjourned at 8:37 pm by consensus.

Respectfully submitted,

Dawn Nelson