



Capitol Region Watershed District

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Regular Meeting Minutes of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, September 1, 2010, 6:00 p.m.** at the office of the CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108.

I. Called to Order at 6:01 p.m. (President, Bob Piram)

A) Attendance

Robert Piram
Joe Collins
Seitu Jones (absent w/notice)
Mike Thienes
Marylyn Deneen

Others Present

Bob Fossum, CRWD
Anna Eleria, CRWD
Forrest Kelley, CRWD
Steve Mitrione, Stewardship
Grant Recipient

Kevin Lindsey,
Ramsey County Attorney
Todd Shoemaker,
Wenck & Associates
Monte Hilleman,
St. Paul Port Authority
Val Anderson,
Loucks Associates

B) Review, Amendments and Approval of the Agenda

Manager Piram asked for additions or changes to the Agenda. Administrator Doneux requested moving Unfinished Item D Land Acquisition to follow Permit Applications so Ramsey County Attorney Kevin Lindsey could be included in the conversation.

The Board adopted the Agenda as amended by consensus.

II. Public Comment – For items not on the Agenda.

There were no public comments.

III. Permit Applications

A) Permit # 09-031 Wells and Russell Street Volume Bank (Kelley)

Forrest Kelley reviewed CRWD Permit # 09-031 Wells and Russell Street Volume Bank. Mr. Kelley noted that Monte Hilleman from St. Paul Port Authority and Val Anderson from Loucks Associates were present for any questions on the permit. The CRWD previously approved this application at the January 6, 2010 Board Meeting. The applicant then revised the project in February 2010 to include demolition on additional parcels and a second infiltration basin. The additional basin allowed the applicant to increase the volume reduction bank credit from 8,545 to 16,976 cubic feet. The applicant now proposes to further increase the volume reduction bank credit by proposing an infiltration trench below the original surface infiltration basin. Demolished areas will be converted to turf grass. The turf areas will drain to relatively small stormwater ponds. These ponds have not been designed with a specific amount of impervious surface, so it is not known if these are designed correctly for future development. Future development will therefore require additional CRWD permit applications. The applicable rules are Stormwater Management (Rule C), Erosion Control (Rule F) and Floodplain Management (Rule D). Mr. Kelley said this project has 10.1 acres of disturbed area, 1.8 acres of proposed impervious surface and the proposed stormwater management is two infiltration basins and one underground infiltration system. The staff recommendation is to approve the plan with 1 condition and approve the volume bank request with one condition.

Motion 10-09-01: *Approve permit #09-31 Wells and Russell Street Plans subject to one condition:*

1. Revise HydroCAD or project plans to correspond.
 - a. OCS 6: In HydroCAD, the 18-inch orifice has an elevation of 148.75. It is shown on Sheet C5-1 at elevation 151.5.
 - b. OCS 6: The outlet control for Basin 1 is an 18” RCP at elevation 147.0 according to Sheet C5-1; this outlet device is not listed in HydroCAD.
 - c. OCS 6: HydroCAD indicates a 4-foot weir at elevation 151.8; this device is not shown on Sheet C5-1.

Deneen/Collins

Unanimously Approved

Motion 10-09-02: *Approve permit #09-31 Wells and Russell Street Volume Bank Request subject to one condition:*

1. Submittal of As-built plans.

Collins/Deneen

Unanimously Approved

B) Permit #10-025 SPRWS Reservoir (Kelley)

Forrest Kelley reviewed CRWD Permit # 10-025 St. Paul Regional Water Services (SPRWS) Reservoir. The applicant is SPRWS and the project is installation of a new 10 million gallon drinking water reservoir. Mr. Kelley said the project is located at the Reservoir Woods Park, 1901 Alta Vista Drive. Mr. Kelley said the applicable rules are Stormwater Management (Rule C) and Flood Control (Rule D). Mr. Kelley said this project has 6.6 acres of disturbed area, 0.77 acres of proposed impervious surface and the proposed stormwater management will include extended retention, impervious surface disconnection. The staff recommendation is to approve the permit with 3 conditions.

Motion 10-09-03: *Approve permit #10-025 St. Paul Regional Water Services Reservoir subject to the following three conditions:*

1. *Receipt of maintenance agreement.*
2. *Provide a detail that includes the proposed soil depth and planting plan on the reservoir concrete floor.*
3. *Provide a plan to ensure long term surface ponding does not occur and result in vegetation loss.*

Collins/Deneen

Unanimously Approved

C) Permit #10-026 Highland Park Pool (Kelley)

Forrest Kelley reviewed CRWD Permit # 10-026 Highland Park Pool. The applicant is the City of St. Paul and the project is reconstruction of buildings, pool deck and a parking lot. Mr. Kelley said the project is located at 1840 Edgcumbe Road. Mr. Kelley said the applicable rules are Stormwater Management (Rule C), Erosion Control (Rule F) and Flood Control (Rule D). Mr. Kelley said this project has 1.7 acres of disturbed area, 0.91 acres of proposed impervious surface and the proposed stormwater management will include two filtration raingardens. The staff recommendation is to approve the permit with 3 conditions.

Motion 10-09-04: *Approve permit #10-026 Highland Pool subject to the following three conditions:*

1. *Provide plans signed by a professional engineer.*
2. *Provide floatable control is the provided sump manholes*
3. *Submit plans indicating draintile location and details for the north raingarden.*

Thienes/Collins

Unanimously Approved

D) Permit #10-027 Lafayette Bridge (Kelley)

Forrest Kelley reviewed CRWD Permit # 10-027 Lafayette Bridge. The applicant is Mn/DOT and the project is demolition and reconstruction of the Lafayette Bridge. Mr. Kelley said the project is located on Highway 52 across the Mississippi River from Plato Blvd to 7th Street. Mr. Kelley said the applicable rules are Stormwater Management (Rule C), Erosion Control (Rule F) and Flood Control (Rule D). Mr. Kelley said this project has 47.4 acres of disturbed area, 6.38 acres of proposed impervious surface and the proposed stormwater management will include structural pollution control devices, wet ponds and filtration basins. The staff recommendation is to table the permit with 3 conditions.

Motion 10-09-05: *Table permit #10-027 Lafayette Bridge subject to the following three conditions:*

- 1. Ensure project will not negatively impact the structural integrity of the Trout Brook Interceptor and provide comments to Mn/Dot.*
- 2. Provide plans or documentation to show the amount of cut or fill within the 100 yr floodplain. Provide compensatory storage if necessary.*
- 3. Address the items identified in the memo from Barr Engineering regarding the Trout Brook Interceptor.*

Collins/Deneen

Unanimously Approved

E) Permit #10-028 Ramsey County Crisis Center (Kelley)

Forrest Kelley reviewed CRWD Permit # 10-028 Ramsey County Crisis Center. The applicant is Ramsey County and the project is site demolition and reconstruction of a new behavioral center. Mr. Kelley said the project is located on University Avenue and Olive Street. Mr. Kelley said the applicable rules are Stormwater Management (Rule C), Erosion Control (Rule F) and Flood Control (Rule D). Mr. Kelley said this project has 1.5 acres of disturbed area, 1.31 acres of proposed impervious surface and the proposed stormwater management will include two underground infiltration practices. The staff recommendation is to table the permit with 8 conditions.

Motion 10-09-06: *Table permit #10-028 Ramsey County Crisis Center subject to the following eight conditions:*

- 1. Receipt of maintenance agreement.*
- 2. Provide plans signed by a professional engineer per the Minnesota Board of AELSLAGID.*
- 3. Recalculate the storage volume for the volume reduction rule so that only the volume below the subsurface outlet is considered. Also, the calculations provided include 490' of pipe while 530' are shown on the plans.*
- 4. Correctly show the area of the subsurface basin on the utility plans. The west basin width is shown as 25' however each of the 4 pipes and surrounding rock is 8' wide for a total of 32' in width. The east basin width is shown as 14' however each of the 2 pipes and surrounding rock is 9' wide for a total of 18' in width.*
- 5. As stated on the utility plan the west basin has 4 – 110' pipes and the east basin has 2 – 45' pipes. In the HydroCAD model the west basin has 4 – 100' pipes and the east basin has 1 – 90' pipe. Make the necessary corrections so the plans reflect the model.*
- 6. Provide a design infiltration rate for the east infiltration basin.*
- 7. The infiltration areas are not capable of infiltrating the required volume within 48 hours. Smaller pipe sizes or soil amendments are recommended to achieve the 48 hour drawdown time.*
- 8. Provide floatable protection in all proposed sump manholes.*

Thienes/Collins

Unanimously Approved

F) Permit #10-030 Villa Park Erosion Control (Kelley)

Forrest Kelley reviewed CRWD Permit # 10-030 Villa Park Erosion Control. The applicant is the City of Roseville and the project is erosion control for pedestrian path maintenance. Mr. Kelley said the project is located on the northeast side of the Villa Park sediment pond. Mr. Kelley said the applicable rule is Erosion Control (Rule F). Mr. Kelley said this project has 3600 square feet of disturbed area, 3600 square feet of proposed impervious surface and there is no proposed stormwater since the permit is for Erosion Control. The staff recommendation is to approve the permit with 2 conditions.

Motion 10-09-07: *Approve permit #10-030 Villa Park Control subject to the following two conditions:*

1. *Complete stabilization and repaving as soon as possible.*
2. *The District may request assistance from the City of Roseville to remove deposited sediment deltas from Villa Park.*

Thienes/Collins

Unanimously Approved

G) Draft Rule Distribution and 45-day Comment Period (Kelley)

Forrest Kelley noted that the District adopted Wetland Management Rule E on September 6, 2006. Revisions were made to the buffer requirements in 2008. Because 98% of the pre-settlement wetlands have been filled, and the remaining wetlands have generally been altered, the CRWD wetland rule was written to provide protection to all wetland areas within the District. This protection was incorporated into CRWD Rule by referencing the Minnesota Wetland Conservation Act (WCA), and eliminating exemptions and other activities that are allowed for under the State Rule. In August 2009, revised WCA Rules were adopted by the State of Minnesota. There are a number of wording changes that affect how CRWD Wetland Rule E is applied towards wetlands within the District. The most significant change is the re-classification of incidental wetlands from an exemption to “non-regulated” wetlands. This change creates a potential loop-hole in the authority CRWD has to require permits for impacts to wetlands that exist due to activities taken for a purpose other than creation of wetland. A Technical Advisory Committee meeting was held August 23, 2010 to discuss an amendment to CRWD Wetland Management Rule E. Seven members attended, and there was general consensus and understanding of the District’s intentions in amending the Rule. Some topics that were discussed include; referencing a less restrictive WCA Rule (2007 vs. 2009); legal authority to require separate delineations after a Finding of Fact has been issued by the WCA Technical Evaluation Panel and difficulty in requiring replacement within the District for road projects utilizing the BWSR mitigation bank. Mr. Kelley said the TAC members will have additional opportunities to provide comments during the 45-day review period and at a public hearing proposed for October 6, 2010.

Motion 10-09-08: *Authorize Distribution of the Draft Wetland Rule Amendment for 45-day Review and Comment Period.*

Thienes/Collins

Unanimously Approved

Motion 10-09-09: *Approve a Public Hearing on Draft Rule Amendments for October 6, 2010.*

Thienes/Collins

Unanimously Approved

H) Permit Program/Rules Update (Kelley)

There was no permit program/rules update.

Unfinished Business D.) Land Acquisition (Eleria)

Ms. Eleria said as part of CRWD’s 2010 Watershed Management Plan, CRWD developed a management plan specific to wetland resources in the District. The purpose of the wetland management plan is to evaluate District wetlands, describe the approach to protecting and improving their functions and diversity

and lay the groundwork for managing these resources. CRWD's tools for protecting, improving and reestablishing wetland resources include regulation, restoration projects on historic and existing wetland areas, and acquisition of available wetland parcels. Ms. Eleria explained that MN Statutes Chapter 103D.201 – Watershed District Purposes gives CRWD the authority to exercise the latter tool, land acquisition. The general purpose of a Watershed District is to conserve the natural resources of the state by land use planning, flood control, and other conservation projects by using sound scientific principles for the protection of the public health and welfare and the provident use of the natural resources. The Statute further outlines the specific purposes for a Watershed District which includes reclaiming or filling wet and overflowed land. Ms. Eleria said last summer CRWD was presented with an opportunity to purchase a 1.42-acre parcel comprised mostly of wetlands in the Trout Brook subwatershed. Ms. Eleria asked the Board of Managers their position on CRWD land ownership and if favorable to the Board, guidance and policy on acquiring land for wetland resource protection. Manager Collins said he has some concerns about land ownership but would consider it under certain circumstances. Manager Thienes said he would be open to the idea but would rather see the city own the wetland. Manager Deneen said she thought the District owning the wetland was a good idea, particularly due to where the wetland is located. Manager Piram said everything the District does has a purpose and is documented in the Watershed Management Plan. Manager Piram stated that land acquisition is a tool the District has to accomplish its mission. He also acknowledged the concerns of the other Managers. Manager Collins asked to discuss this again when Manager Jones is present.

III. Special Reports – Steve Mitrione, Stewardship Grant Rain Garden

Ms. Eleria explained that the District approved a Stewardship Grant application in April 2010 for a raingarden in the boulevard located at 1806 Hubbard Avenue in Saint Paul. Ms. Eleria introduced Steve Mitrione who was present to provide a presentation on his project. Steve Mitrione discussed the design process began with contacting CRWD via e-mail. There was a site visit to determine if the requirements of the City of St. Paul were met. The design was developed by Ryan Johnson from the Ramsey County Conservation District. Mr. Mitrione noted that during the approval process, the redesign required an encroachment permit fee of \$100 from the City of St. Paul Public Works. Mr. Mitrione said the time from application to approval took 5 months and involved contact with his city councilmember Russ Stark and Phil Belfiori from the Mayor's Office. Mr. Mitrione constructed a 500 square-foot raingarden in the boulevard to capture runoff from the street, sidewalk and other impervious areas. Runoff from nearly 19,000 square-feet of impervious surface will drain to the raingarden. The raingarden will infiltrate over 1,000 cubic feet of water from the one-inch storm. Mr. Mitrione said the raingarden has two cells connected by a perforated drain tile. Water will enter the first cell through a three-foot curb cut and then flow into a pre-treatment chamber that will prevent trash and coarse debris from entering the raingarden. Mr. Mitrione said he thought this was a great way to educate people on how to understand stormwater and how to improve it. Raingardens are a very low tech project. Mr. Mitrione did express frustration with the City's approval process. The Board thanked Mr. Mitrione for his presentation.

V. Action Items

Consent Agenda

Manager Piram asked for a motion to approve the September 1, 2010 Consent Agenda items B through E as presented and requested to discuss item A draft minutes from August 18th.

Motion 10-09-10:

B) Approve Harkness Stewardship Grant with reimbursement funding not to exceed \$405 subject to the following conditions:

1. CRWD and Christianne must approve and enter into a Cooperative Agreement;
2. Any changes to project plans must be approved by CRWD; and

3. All conditions must be met and the project completed within one year after project approval.
- C) Approve O'Brien Stewardship Grant with reimbursement funding not to exceed \$360 subject to the following conditions:**
1. CRWD and Ian O'Brien must approve and enter into a Cooperative Agreement;
 2. Any changes to project plans must be approved by CRWD; and
 3. All conditions must be met and the project completed within one year after project approval.
- D) Approve Shepard Stewardship Grant with reimbursement funding not to exceed \$315 subject to the following conditions:**
1. CRWD and John Shepard must approve and enter into a Cooperative Agreement;
 2. Any changes to project plans must be approved by CRWD; and
 3. All conditions must be met and the project completed within one year after project approval.
- E) Approve Smith Stewardship Grant Stewardship Grant with reimbursement funding not to exceed \$410 subject to the following conditions:**
1. CRWD and David Smith must approve and enter into a Cooperative Agreement;
 2. Any changes to project plans must be approved by CRWD; and
 3. All conditions must be met and the project completed within one year after project approval.
- Thienes/Collins
Unanimously approved

A) Approve Minutes of the August 18, 2010 Regular Meeting

Manager Piram asked for clarification regarding public comments on the budget.

Motion 10-09-11: Approve Minutes of the August 18, 2010 Regular Meeting as amended.

Thienes/Collins

Unanimously approved

Discussion

F) Authorize Professional Service Agreement with Andrew Reese (Doneux)

Administrator Doneux said in November of 2009 CRWD staff met with the City of Saint Paul Public Works staff and their consultants to consider alternative methods to calculate volume reduction credits. WSB & Associates provided a report that evaluated the CRWD method and their own interpretation of the Minnesota Stormwater Manual. Since that meeting staff responded on February 8, 2010 and received a follow-up letter from the City on March 23, 2010. Administrator Doneux said the City is requesting a change in the District volume reduction policy in our rules. Administrator Doneux noted that if this request is implemented, could result in a significant change in our approach to stormwater treatment. The appropriate forum for discussion on this topic would be through the Joint Technical Advisory Committee (TAC) of the Ramsey Washington Metro Watershed District (RWMWD) and CRWD. CRWD staff, Board and consultants have weighed in on this issue several times. In anticipation of a fall TAC process, staff would like to involve a national expert on stormwater management to provide a new and fresh perspective on this issue. Bringing in a third party would provide objectivity and bring in the current, national trends regarding stormwater volume treatment. Administrator Doneux recommended that the District contract with Andrew Reese to provide preliminary assistance to the Capitol Region Watershed District to help resolve issues around design criteria policies and standards. This initial work will define a framework and a roadmap for any future support services. Rather than pay our consultants to do a series of computer models, we need to understand and agree upon the goals of our volume reduction rule. Staff recommend Andrew Reese because of his local connection and being recognized as a national leader in stormwater management. Administrator Doneux said he has been reading his articles in Stormwater Magazine for years now and find he is on the forefront of volume control issues at the national level. His more recent articles include "Voodoo Hydrology" and "The 95% Storm". Mr. Reese is a native of Minnesota and literally wrote the book on municipal stormwater management. Mr. Reese will

be speaking at the Clean Water Summit which will save the District travel expenses for this work. Staff recommendation is a contract not to exceed \$1,300 for this work.

Motion 10-09-12: Authorize Administrator and Board President to execute a Professional Services Agreement with Andrew Reese for an amount not to exceed \$1,300 subject to review by the Ramsey County Attorney.

Collins/Deneen

Unanimously approved

G) Additional Funding for 2010 Stewardship Grant Program (Eleria)

Ms. Eleria said since 2005, CRWD's Stewardship and Partner Grant Program have provided cost-share funding and technical assistance for best management projects, such as raingardens, rain barrels, and green roofs, and for education and outreach activities that improve water quality and raise awareness of the impacts of stormwater runoff. Ms. Eleria said the 2010 budget for grants for the Stewardship and Partner Grant Program is \$59,000. Ms. Eleria explained that of the \$59,000, \$35,000 was allocated to Partner Grant projects and \$24,000 was allocated to Stewardship Grant Projects. Ms. Eleria explained that as of August 18, 2010, the grant budget for the 2010 Stewardship and Partner Grant Program was slightly exceeded. Four Partner Grant projects were awarded funds by the Board totaling \$34,900. Thirty Stewardship Grant projects were awarded funds by the Board totaling \$24,660. To date, the total grant amount awarded for water quality improvement projects is \$59,560. Ms. Eleria reviewed a table listing grant recipients, project types and amounts that were awarded. Ms. Eleria said with four more Stewardship Grant project applications on the September 1st agenda and four months remaining in 2010, District staff request the Board authorize an additional \$10,000 for Stewardship Grant projects. Ms. Eleria explained that the funding would come from the 2010 Operations Fund balance.

Motion 10-09-13: Authorize an additional \$10,000 for the 2010 Stewardship Grant Program.

Thienes/Collins

Unanimously approved

H) Watershed Management Plan (Fossum)

Mr. Fossum noted that at the September 22, 2009 special board meeting the Managers authorized the start of the formal review process and distribution of the draft 2010 Watershed Management Plan (WMP) to the required review agencies, CAC, TAC, and the Community Group. The Managers conducted the required public hearing for the 2010 Watershed Management Plan on February 3, 2010. At the March 25, 2010 Board meeting the Managers authorized the 45-day review period. The comment period ended on May 21, 2010. At the July 21, 2010 Board meeting the Managers authorized submittal of the draft WMP to the Board of Water and Soil Resources (BWSR) for approval. Mr. Fossum noted that prior to going to the full BWSR Board for approval the plan was reviewed and recommended for approval by the BWSR Metro Planning Committee on August 4, 2010. Mr. Fossum said the 2010 WMP was on the agenda of the full BWSR Board at the August 26th meeting and approved.

Motion 10-09-14: Resolution adopting the 2010 Watershed Management Plan.

WHEREAS, the Capitol Region Watershed District (hereinafter "District") was established by the Board of Water and Soil Resources (hereinafter "BWSR") on September 23, 1998; and

WHEREAS, the District adopted its first Watershed Management Plan (hereinafter "WMP") on December 14, 2000; and

WHEREAS, The Metropolitan Surface Water Management Act requires the preparation of a watershed management and requires regular revisions to the WMP every 10 years according to Minnesota Statutes Section 103B.231; and

WHEREAS, Minnesota Rules chapter 8410 details the content of Watershed District Management Plans; and

WHEREAS, the District Board of Managers adopted the work plan, budget, schedule, and financing for the 2010 WMP on June 4, 2008; and

WHEREAS, the 2010 WMP provides for the protection, management and improvement of the water resources of the District and was prepared with extensive citizen, technical, and community input; and

WHEREAS, the 2010 WMP's primary issue areas include: education and outreach, urban stormwater management, monitoring and data assessment, future trends, funding and organization, regulations and enforcement, and ecosystem health. This District places great value on working with partners in order to explore new ideas, increase efficiency, prevent duplication of effort, and save money when promoting best practices across the watershed; and

WHEREAS, the Plan highlights include:

- An education and outreach plan that meets the needs of the diverse population of the District.
- A focus on urban stormwater management including investigating new stormwater management techniques, promoting green infrastructure, and addressing storm sewer infrastructure capacity and corresponding flooding problems.
- A data collection and assessment program for monitoring the effectiveness of District programs as well as for conveying messages to the public about stormwater
- A commitment to staying up to date on new and innovative stormwater management approaches given the highly developed nature of the watershed and limits of traditional practices.
- A diversified funding plan that recognizes cost savings through partnerships and coordination.
- A commitment to keeping rules up to date and clear, improving compliance and inspections, and coordinating rules with other local, state, and federal regulatory requirements.
- A dedication to promoting healthy and viable ecosystems through the *Bringing Water Back* campaign; and

WHEREAS, the draft WMP was submitted to BWSR, other state agencies, local governments, the District's Citizen Advisory Committee and the District's Community Group for the 60-day review on October 22, 2009. A public hearing was held on February 3, 2010 and there were no comments received. On April 7, 2010, the draft revised WMP was sent to the review agencies, local governments, the District's Citizen Advisory Committee and the District's Community Group for the 45-day review period. The final draft of the revised WMP was received by the BWSR on July 23, 2010; and

WHEREAS, on August 4, 2010, the BWSR Metro Water Planning Committee reviewed and unanimously voted to recommend approval of the Plan to the full BWSR Board; and

WHEREAS, BWSR determined that all required elements of Minnesota Statutes Section 103B.231, Subd. 7 pertaining to review of the draft WMP were completed and all comments received were sufficiently addressed. BWSR staff found the Plan to be well written and comprehensive; and

WHEREAS, on August 26, 2010, the BWSR Board approved the District's 2010 Watershed Management Plan and concluded the following:

- All relevant substantive and procedural requirements of law and rule have been fulfilled.
- The BWSR Board has proper jurisdiction in the matter of approving a WMP for the District pursuant to Minnesota Statutes Section 103B.231, Subd. 9.
- The Plan defines water and water-related problems within the District's boundaries, possible solutions thereto, and an implementation program.

- The Plan is in conformance with the requirements of Minnesota Statutes Section 103B.201 to 103B.251;

THEREFORE, BE IT RESOLVED that the Board of Managers of the Capitol Region Watershed District adopt the 2010 Watershed Management Plan.

Thienes/Collins
Unanimously approved

Manager Piram presented Bob Fossum with a certificate of appreciation to recognize his leadership and contribution to developing the CRWD Watershed Management Plan. Mr. Fossum said it was a pleasure working on the Plan.

D) Adopt Preliminary 2011 Budget & Levy

Administrator Doneux said the Board has discussed and reviewed the preliminary 2011 Budget and Tax Levy during a meeting and numerous workshops this spring and summer. A copy of our summary budget and hearing notice was sent to the affected cities and Ramsey County officials in August. The Citizen's Advisory Committee reviewed and provided comments on the proposed 2011 budget and levy at their August meeting. A duly noticed Public Hearing was held on August 18th to collect public comment on the proposed 2011 budget and levy. Administrator Doneux said the Board of Managers must adopt a Preliminary 2011 Budget and Levy Certification before the initial September 15, 2010 deadline. The Board of Managers held a special workshop July 26th and consensus of the Managers was to reduce the 2011 Tax Levy from a 101 % increase down to a 31.9% increase. The Board of Managers discussed numerous scenarios to achieve this reduction. Administrator Doneux based on the Board recommended reductions the revised preliminary budget provided \$344,800 for Administration, \$1,057,841 for Programs, \$511,739 for Projects and \$1,533,700 for Capital Improvement Projects. This totaled \$3,448,080 for Preliminary 2011 Budget and a resultant tax levy of \$2,338,080 which is a 31.9% increase higher than 2010. Administrator Doneux noted that comments were received from the City of St. Paul and the motion supporting the proposed Budget and Levy from Citizen's Advisory Committee.

Motion 10-09-15: Resolution Adopting Proposed 2011 Budget and Levy:

WHEREAS, At the June 16, 2010 Board meeting, the draft 2011 Work Plan was reviewed, and

WHEREAS, A Board workshop was held July 14, 2010 to review the detailed Operations Budget, CIP and Project Financing Plans and

WHEREAS, A Board workshop was held July 26, 2010, the Preliminary 2011 Budget and Levy was reviewed and amended, and

WHEREAS, at the CRWD Board of Managers workshop on August 9, 2010 the Preliminary 2011 Budget and Levy was reviewed and approved for distribution for Public Review and Comment, and

WHEREAS, on August 11, 2010 the Citizens' Advisory Committee reviewed and recommended adoption of the budget and levy as presented; and

WHEREAS, a duly noticed Public Hearing was held on August 18, 2010 at 6:00 PM at the office of the Capitol Region Watershed District with no members of the public present commenting on the budget, and

THEREFORE BE IT RESOLVED, that the CRWD Board of Managers approve and adopt the preliminary Operations Budget of \$1,914,380 and a Capital Improvement Budget of \$1,533,700 for a total budget of \$3,448,080 and Certified Levy of \$2,338,080 for 2011.

Thienes/Collins
Unanimously approved

VI. Unfinished Business

A) Gottfried's Pit Lift Station Improvement Project Update (Fossum)

Mr. Fossum updated the Board on the the Gottfried's Pit Lift Station Improvement Project and indicated that the project is on schedule and on budget.

B) William's Street Pond Improvement Update (Fossum)

Mr. Fossum noted that the William's Street Pond is located next to the Armory in McCarrons subwatershed 4. Mr. Fossum said based on the review of the aerial photographs, it appears that the Williams Street Pond was created by excavating in a Type 1, Type 2, or Type 3 wetland. It is likely that besides the excavation to make the wetland deeper, runoff also was routed to the wetland following the excavation. Although a wetland delineation and wetland type classification has not been performed on the William Street Pond, the basin would likely be classified as a Type 5 shallow open water wetland based on the aerial photograph review and a field survey of the water depth in the pond. Since the pond was excavated in a wetland, it is likely that the proposed activities would be regulated under WCA. Specifically, WCA regulates the draining or filling of wetlands of all types and excavation in the permanently and semipermanently flooded areas of Type 3, 4, or 5 wetlands. A wetland replacement plan must be prepared to provide mitigation for wetland impact.

C) Crosby Lake Management Plan Update (Eleria)

Ms. Eleria said there was a kick off meeting with District staff, Wenck Associates and MN Waters' to get familiar with the lake and surrounding area. Wenck has begun compiling data for analyzing the current conditions in the lake and everyone involved hope to have some initial analysis completed by the middle of September to provide at the first Citizen's Advisory Committee meeting on September 29th at Highland Park Senior High School. Ms. Eleria distributed flyers to the Board announcing the first meeting. Ms. Eleria noted that nearly 6,000 postcard invitations are being mailed to residents. Ms. Eleria said she has received 10 calls so far from interested residents.

VII. General Information

A) Administrator's Report (Doneux)

Administrator Doneux gave the Administrators Report and noted the following events and announcements:

- 1) The Fire Station Green Roof and Grand Opening is Friday, September, 10th at 10:00 AM, the dedication ceremony begins at noon.
- 2) The Crosby Lake Management Plan Kick-off meeting is Wednesday, September 29th 7:00 - 8:30 PM at Highland Park Senior High School, Choir Room.
- 3) Administrator Doneux reminded the Board of a group of citizens from the West side who are interested in aligning their boundaries with a Watershed District and they have submitted a proposal for the Boards review to be discussed at the next Board meeting.

I. Meeting Agenda Review

Wednesday, September 15, 2010 – Regular Meeting Agenda Review

IX. Adjournment – 7:55 p.m. adjourned by consensus.

Respectfully submitted,

Dawn Nelson