



APPROVED May 12, 2010

# Capitol Region Watershed District

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## Citizen Advisory Committee Meeting

Wednesday April 14, 2010 – 7:00 p.m.

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### CAC Members Present:

Bill Barton, Janna Caywood, Steve Duerre, Paul Kammuller, Ted McCaslin, Shirley A. Reider, Michelle Ulrich, Michael MacDonald, Jerry Wagner, Nick Quade, Jerry Kafka

### Members absent with notice:

David Arbeit, Karen Eckman, Ole Olmanson

### Others Present:

CRWD Manager Mike Thienes  
Mark Doneux, CRWD Staff  
Dawn Nelson, CRWD Staff  
Elizabeth Beckman, CRWD Staff

### Welcome, Announcements, and Updates

Shirley Reider opened the meeting at 7:06 p.m. with a request for announcements. Janna Caywood reminded the Committee that the Como Lake Neighborhood Network (CLNN) is having a Community Clean-up in the Como neighborhood on Saturday, April 17<sup>th</sup>.

### Public Comment – For items not on the Agenda.

Jerry Wagner said at the last Board meeting the Board and staff said the District is not in the primary business of educating small children and CRWD doesn't have enough staff to attend all school functions. Ms. Beckman explained that when the CRWD Education Plan was developed, homeowner, municipal staff, and contractor audiences were targeted for outreach because they were identified as primary stormwater polluters in the District. Although students were not identified as significant polluters, the Education Plan also states that CRWD staff will coordinate and/or provide classroom and field education in order to increase understanding of basic watershed, stormwater, and water pollution among K-12 students. Ms. Beckman said staff seeks additional guidance prioritizing this broad directive related to the promotion of school based visits. The District currently accommodates requests for classroom presentations using two volunteers. Shirley Reider asked if a school contacted the District with a project in mind, the District would accommodate. Ms. Beckman said yes. Ms. Beckman also stated that in 2009, District staff attended 18 classrooms in 9 different schools in the District.

### Approval of Agenda

Ms. Reider asked for additions or changes to the Agenda. Administrator Doneux added under items for review and comment that staff would like to get the committees input on a raingarden sign and downspout program.

**CAC 10-04-01 Motion:** To approve the CAC April 14, 2010 agenda as amended.

Duerre/MacDonald

Unanimously approved

### Approval of the March 10, 2010 CAC Minutes

Ms. Reider asked for additions or changes to the *March 10, 2010* CAC Minutes. Ms. Reider noted that the last sentence under April 14<sup>th</sup> Agenda Overview did not make sense. Ms. Nelson said she would correct the sentence to read, Shirley Reider said she would like for the committee to go on a field trip during a future meeting and visit some of the new projects.

**CAC 10-04-02 Motion:** To approve the CAC March 10, 2010 CAC Minutes as amended.

Duerre/Ulrich

Unanimously approved

## **Items for Review and Comment Requested by the Board of Managers**

### **Review of Raingarden sign (Beckman)**

Ms. Beckman said staff have been drafting a raingarden sign for the Como Lake raingarden and the District would like the Committee's feedback on the sign. Ms. Beckman distributed a survey asking questions specific to behaviors implemented from the sign. Ms. Beckman collected the surveys.

### **Downspout Program (Beckman)**

Ms. Beckman said the Board Managers approved a contract with the communications firm LaBreche who will complete a CRWD communications plan and campaign promotions for a downspout program. Ms. Beckman said the first order of business is a discovery meeting and Labrech is looking for participation from Districts 7 and 14. Ms. Beckman said the meeting will be held April 21, 22 or 23<sup>rd</sup>.

### **2010 Watershed Management Plan 45-day review**

Administrator Doneux said staff has distributed the draft plan to the Citizen Advisory Group, Technical Advisory Group, Community Advisory Group, and the required state agencies for the 2<sup>nd</sup> required review period of 45 days. The 45-day comment period is April 7, 2010 through May 21, 2010. Administrator Doneux said at staff will review comments with the committee at the May CAC meeting. Administrator Doneux briefly discussed the major changes in the 45-day draft 2010 Watershed Management Plan.

## **Discussion**

### **Minnesota Water Sustainability Framework**

Administrator Doneux explained that the Legacy Amendment Funding Bill included funding for the University of Minnesota Water Resources Center to develop a Statewide Water Sustainability Framework. The U of M is responsible for the final Framework to be delivered to the Legislature by January 2011. Administrator Doneux asked that the committee participate in a presentation that uses an automated, instant voting process. Administrator Doneux explained that the presentation is a series of questions that everyone answers anonymously with clickers. When all votes are in, the computer tallies the votes and the committee can discuss the answers. Everyone was given a clicker and answered the questions. Ms. Reider asked if this is something the District just purchased. Administrator Doneux said he is a member of the Citizen's Stakeholder's Committee and he asked to borrow the equipment. Administrator Doneux said he had a few staff use the clickers and answer the same questions earlier today. Administrator Doneux said the overwhelming response from the staff was that this would have been a great way to conduct the Watershed planning meetings.

### **Aquatic Invasive Species Resolution, Bill Barton**

Bill Barton said he has been communicating with Manager Mike Thienes to create an appropriate resolution for the committee. Mr. Barton said they have not finalized the resolution and requested to table the resolution until the next meeting.

## **Staff and Program Updates**

### **Central Corridor Light Rail Transit**

Administrator Doneux said CRWD received a permit application for the CCLRT project. Administrator Doneux said the permit application was deemed incomplete and a letter was sent March 26, 2010 identifying the submittal items required to complete the permit review. Administrator Doneux said Metropolitan Council has requested CRWD to consider granting volume reduction credits above and beyond the storage volume provided within the BMP based on the capacity of the soils to infiltrate stormwater. Administrator Doneux noted that the submittal includes calculations of contributing drainage areas that are outside the University Avenue or adjacent Right of Way. Administrator Doneux said the application includes the Operation and Maintenance Facility. This portion of the project is not considered linear, and is not eligible

for cost cap consideration. Administrator Doneux reminded the committee that Capitol Region Watershed District was awarded a \$665,000 grant from the Board of Water and Soil Resources.

#### **Como TMDL total maximum daily load**

Administrator Doneux explained that the approved 2010 Watershed Management Plan Workplan includes a task to convert the Como Lake Strategic Management Plan into a Total Maximum Daily Load Plan (TMDL). Administrator Doneux noted that at the July 1, 2009 Board meeting the Managers reviewed a draft Como Lake TMDL and authorized distribution to the appropriate partners. Administrator Doneux said staff distributed the first draft of the Como Lake TMDL to the regulated MS4s for their review in late January of 2010. On February 17<sup>th</sup>, a meeting of all the MS4s was held to review the draft TMDL. Administrator Doneux explained that minor revisions were made and a second draft of the Como Lake TMDL was distributed for review by the MS4s.

#### **Crosby Lake Watershed Management Plan**

Administrator Doneux said Capitol Region Watershed District is required to prepare a work plan for the development of the Crosby Lake Management Plan. Administrator Doneux noted that the District received a Clean Water Assistance Grant from the Minnesota Pollution Control Agency (MPCA) for \$50,000. The MPCA has provided CRWD a guidance document for preparing a project work plan. The work plan is defined as a comprehensive document that specifies goals and objectives of a project, how and when the work will be done and who is responsible for doing it, what the cost of the work will be, and how the resulting data will be managed so that the goals of the project are met. Administrator Doneux explained that District staff has prepared a draft work plan for the Crosby Lake Management Plan and submitted it to MPCA for approval. Administrator Doneux noted that the draft plan is also being reviewed by Saint Paul and other local contributing sponsors for the project.

#### **Board of Managers and CAC Observer Update**

Manager Thienes reviewed recent Board actions including; discussion on the Como TMDL and Central Corridor Light Rail. The Board approved the Stormwater Impact Fund Implementation Plan, approved the contract amendments for CCLRT Engineering Consultants and approved a License Agreement with City of Saint Paul for CCLRT BMPs. Manager Thienes added that the two 2010 seasonal staff began March 22<sup>nd</sup>, Andrea Bolks and Christopher Lundeen. Staff will give presentations in Denver the week of April 26<sup>th</sup> at the National Water Monitoring Conference. Matt Loyas will give a presentation on the District's Water Monitoring Program and Melissa Baker will present the BMP Effectiveness report.

#### **Discussion - New & Old Issues**

#### **May 12, 2010 Agenda Overview**

May 12 will be reviewing comments on the 45 day draft Watershed Management Plan

June meeting – a tour of the Watershed District 5:30 – 9:00 pm

**Adjourn – 8:55**

Respectfully submitted,

Dawn Nelson