



APPROVED January 5, 2011

Capitol Region Watershed District

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Annual Meeting Minutes of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, December 15, 2010, 6:00 p.m.** at the office of the CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108.

I. Called to Order at 6:07 p.m. (President, Bob Piram)

A) Attendance

Robert Piram
Joe Collins
Seitu Jones
Mike Thienes
Mary Texer

Others Present

Mark Doneux, CRWD
Bob Fossum, CRWD
Dawn Nelson, CRWD
Anna Eleria, CRWD

Ed Matthiesen,
Wenck Associates

B) Review, Amendments and Approval of the Agenda

Manager Piram asked for additions or changes to the annual meeting agenda. There were no additions or changes to the agenda.

The Board adopted the Annual Meeting Agenda as presented by consensus.

I. Year in Review and Acknowledgements (President Piram/Administrator Doneux)

Administrator Doneux gave a presentation highlighting some of the accomplishments for 2010. Administrator Doneux noted that the Managers authorized the start of the formal review process and distribution of the draft 2010 Watershed Management Plan (WMP) in September 2009. The Managers conducted the required public hearing for the 2010 WMP on February 3, 2010. At the March 25, 2010 Board meeting the Managers authorized the 45-day review period. The comment period ended on May 21, 2010. Administrator Doneux said the BWSR Board approved the WMP at their August 26th meeting. Administrator Doneux said the 2010 Watershed Management Plan will guide the District for the next 10 years and identifies \$44 million worth of clean water projects.

Administrator Doneux noted that when CRWD was founded in 1998, one of the major goals included resolving Gottfried's Pit Flooding Issue. The \$500,000 Project was recently completed. It included 370' of open cut 20" pipe and 260' of directional drilled 20" pipe.

Administrator Doneux said Education and Outreach continues to inform residents of the issues related to water quality and stormwater management, the role of the District, and ways people can change their behaviors related to water.

Monitoring Program

Administrator Doneux said based on the results and findings of the 2009 monitoring program, District staff worked closely with the City of Saint Paul to determine and eliminate the source(s) of the illicit discharges into East Kittson dale. Administrator Doneux said staff will continue to investigate the data from the subwatersheds of most concern (i.e., Trout Brook) to better identify relationships between portions of the subwatersheds, the variations from year to year, and the differences in discharge and pollutant loading between baseflow and stormflow. Administrator Doneux said the CRWD Monitoring program continues to

be a leading urban program and is nationally recognized through presentations at national conferences. Administrator Doneux said staff presented the first CRWD BMP report and was well received.

In 2010, McCarrons Shoreline had twelve lakeshore residents with eroding shorelines completed restoration projects with joint cost-share funds. Nearly 1,700 feet of shoreline with an area of 17,000 square feet has been restored. Administrator Doneux noted that five projects were completed in 2009.

The Cleveland Randolph Groundwater Study, the first groundwater study for the District had a very high level of citizen interest and input and was adopted in 2010.

Administrator Doneux said the Central Corridor Light Rail Transit is a \$1 Billion project with a \$3 Million investment in Stormwater and over 100 Acres of impervious surfaces. Administrator Doneux said the District approved the permit and received a \$600,000 grant in 2010.

II. Election of Officers and Committee Appointments (Mike Thienes)

As Nominating Committee, Managers Thienes presented a slate of officers for 2011 and moved its approval.

Motion: 10-12-03: *To elect the officers to serve the Capitol Region Watershed District from December 15, 2010, to the District's Annual Meeting in 2011 as follows:*

*President, Robert Piram
Vice President, Joe Collins
Treasurer, Mike Thienes
Secretary, Seitu Jones
Education/Information, Mary Texer*

Thienes/Collins

Unanimously approved

Motion: 10-12-04: *To appoint committee members to serve the Capitol Region Watershed District from December 15, 2010 to the District's Annual Meeting in 2011 as follows:*

Thienes/Texer

Unanimously approved

Personnel Committee

December 15, 2010 – Annual Meeting 2011

- 1) Bob Piram
- 2) Joe Collins
- 3) Alternate – Mary Texer

Ramsey Conservation District Board Liaison

December 15, 2010 – Annual Meeting 2011

- 1) Seitu Jones
- 2) Alternate – Bob Piram

Citizen Advisory Committee Liaison

December 15, 2010 – Annual Meeting 2011

- 1) Mike Thienes
- 2) Alternate – Seitu Jones
- 3) Alternate – Joe Collins

Minnesota Association of Watershed Districts (State) Liaison:

December 15, 2010 – Annual Meeting 2011

- 1) Mike Thienes
- 2) Alternate – Joe Collins
- 3) Alternate – Mary Texer

Finance Committee

December 15, 2010 – Annual Meeting 2011

- 1) Mike Thienes
- 2) Joe Collins

Additional Committees/Liaison Positions

Trout Brook Alignment Committee

December 15, 2010 – Annual Meeting 2011

- 1) Joe Collins
- 2) Bob Piram

Rules Committee

December 15, 2010 – Annual Meeting 2011

- 1) Mike Thienes
- 2) Seitu Jones
- 3) Joe Collins
- 4) Bob Piram
- 5) Mary Texer

Subwatershed Study Committee

December 15, 2010 – Annual Meeting 2011

- 1) Mike Thienes
- 2) Alternate – Joe Collins

Education/Outreach Committee

December 15, 2010 – Annual Meeting 2011

- 1) Mary Texer
- 2) Seitu Jones
- 3) Bob Piram

Special Projects/Grants Committee

December 15, 2010 – Annual Meeting 2011

- 1) Seitu Jones
- 2) Mike Thienes

III. Other Assignments and Duties (Board President)

Administrator Doneux asked for approval of the Bank/Depository for District Funds, Manager per diem and mileage reimbursement rate, designation of the Official newspaper and to adopt the Conflict of Interest Policy. Administrator Doneux noted that the mileage reimbursement has increased from .50 a mile to .51 a mile for 2011.

Motion: 10-12-05: *To make administrative assignments to serve the Capitol Region Watershed District from December 15, 2010 to the District’s Annual Meeting in 2011 as follows:*

A) Bank/Depository of Funds	<u>2011</u>
Bank	US Bank
Depository of Funds	4M Fund
B) Managers Per Diem	<u>2011</u>
Per Diem	\$75/meeting
C) Mileage Reimbursement	<u>2011</u>
Mileage	\$0.51/mile
D) Official Newspaper	<u>2011</u>
Newspaper	St. Paul Pioneer Press

Texer/Jones
Unanimously approved

B) Administrator Doneux noted that the Conflict of Interest Policy is a product of the District’s 2004 audit. The Board adopted this policy six years ago and decided it would be adopted and signed annually. The Board Managers signed the Conflict of Interest Policy and returned them to Dawn Nelson to be kept on file.

Motion 10-12-06: Adopt the Conflict of Interest Policy for 2011.

Thienes/Jones
Unanimously approved

V. Annual Meeting Calendar (Board President)

Manager Piram asked for approval of the 2011 CRWD Board of Managers Regular Meeting schedule.

Motion 10-12-07: *To set the regular meetings of the Board of Managers of the Capitol Region Watershed District for 6:00 P.M. at the District office on the 1st and 3rd Wednesday of each month as follows:*

- Wednesday, January 5, 2011
- Wednesday, January 19, 2011
- Wednesday, February 2, 2011
- Wednesday, February 16, 2011
- Wednesday, March 2, 2011
- Wednesday, March 16, 2011
- Wednesday, April 6, 2011
- Wednesday, April 20, 2011
- Wednesday, May 4, 2011
- Wednesday, May 18, 2011
- Wednesday, June 1, 2011
- Wednesday, June 15, 2011
- Wednesday, July 6, 2011
- Wednesday, July 20, 2011
- Wednesday, August 3, 2011
- Wednesday, August 17, 2011 - Public Hearing for Budget & Levy
- Wednesday, September 7, 2011 - Adoption of Preliminary Budget and Levy

Wednesday, September 21, 2011

Wednesday, October 5, 2011

Wednesday, October 19, 2011

Wednesday, November 2, 2011

Wednesday, November 16, 2011

Wednesday, December 7, 2011

Wednesday, December 21, 2011 – 2011 Annual Meeting, Adoption of Final Budget and Levy

Thienes/Jones

Unanimously approved

IV. Public Question and Comment Period

There were no public comments.

V. Adjournment of Annual Meeting

Manager Piram called for adjournment of the 2010 Annual Meeting at 6:35 p.m.

Motion 10-12-08: *To adjourn the 2010 Annual Meeting.*

Thienes/Texer

Unanimously approved

Respectfully submitted,

Dawn Nelson