



Capitol Region Watershed District

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Regular Meeting Minutes of the Capitol Region Watershed District (CRWD) Board of Managers, for **Monday, June 29, 2009, 5:00 p.m.** at the office of the CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108.

I. Called to Order at 5:03 p.m. (President, Robert Piram)

A) Attendance

Robert Piram

Joe Collins

Seitu Jones

Mike Thienes

Marylyn Deneen

Others Present

Mark Doneux, CRWD

Dawn Nelson, CRWD

B) Review, Amendments and Approval of the Agenda

Manager Piram asked for additions or changes to the Agenda. There were no additions or changes to the Agenda.

The Board adopted the Agenda as presented by consensus.

II. 2010 Budget (Doneux)

A) Draft 2010 CRWD Work Plan (Doneux)

Administrator Doneux noted that the 2010 work plan tracks changes for easy reference. Administrator Doneux reviewed the preliminary 2010 Work Plan with the Board. Administrator Doneux noted that the work plan goals are substantially the same as 2009. Administrator Doneux said the District will conduct a project to verify and correct TBI easement documentation. Staff will calibrate the TBI hydraulic model with CRWD data.

Administrator Doneux said staff will continue to monitor and maintain 8 raingardens, 8 infiltration trenches, Arlington-Hamline underground infiltration facility and golf course pond. Manager Piram asked if the District should make changes to the tracking system for this data. Administrator Doneux said staff does track the cost and standard accounting procedures. Manager Piram said staff should track the annual cost of maintaining the BMP's. Staff will complete the 2009 BMP Operation and Maintenance Report by 2010 for Como Lake.

The Board and staff discussed the Education components of the Work Plan.

Administrator Doneux said he would make the revisions as discussed for the next Board meeting.

B) Draft 2010 Budget (Doneux)

Administrator Doneux said each year the Board of Managers must establish a plan of work for the upcoming year, establish a budget based upon the work plan, and establish a levy for the budget. To begin this process, staff has met to review program needs and ongoing projects from the revised work plan and watershed

management plan. The preliminary 2010 budget documents are intended as a starting point for discussion amongst the board. Administrator Doneux said the Budget reflects the estimated costs to meet the 2010 work plan. Administrator Doneux said to achieve all of the items in the work plan would require a budget of just over \$3.2 million dollars and a levy of \$2.3 million. Administrator Doneux explained that this would include spending down \$800,000 from Capital Fund Balance and increase the overall levy ~36%. The Managers agreed some reduction in the levy increase below what was currently proposed was needed. Discussion occurred regarding what combination of levy increase, fund balance use, and program cuts were needed before the preliminary budget is approved and distributed. Administrator Doneux noted that the Board has until the second meeting in July to finalize the preliminary budget and levy to go out for public comment. Administrator Doneux added that the Board and staff will evaluate the work plan, priorities, spending and revenue to adopt a preliminary budget and levy and it may require a special meeting.

Manager Thienes said it made sense to have \$2 million dollar CIP fund balance when we were doing major projects. When the CIP Program is only 1.2 million why would we need to have 2 million? Manager Thienes thought the CIP Fund Balance should be reevaluated with the current projects.

Manager Piram suggested each manager review the Budget summary and make some notes for discussion at the next meeting.

IV. Adjournment – 7:10 p.m. adjourned by consensus.

Respectfully submitted,

Dawn Nelson

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