

Capitol Region Watershed District



1410 Energy Park Dr., Suite 4, St. Paul, MN 55108
Phone: (651) 644-8888 Fax: (651) 644-8894 www.capitolregionwd.org

Annual & Regular Meeting Minutes of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, December 17, 2008, 6:00 p.m.** at the office of the CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108.

Annual Meeting Agenda

I. Call to Order 6:03 p.m. (President Piram)

A) Attendance

Robert Piram	Mark Doneux, CRWD	David MacMillan,
Mike Thienes	Bob Fossum, CRWD	Ramsey County Attorney
Joe Collins	Dawn Nelson, CRWD	Todd Shoemaker,
Seitu Jones	Forrest Kelley, CRWD	Wenck & Associates
Marylyn Deneen	Anna Eleria, CRWD	Adam Robbins,
	Elizabeth Storey, CRWD	City of St. Paul
	Tom Petersen, RCD	Anna Boyer,
		City of St. Paul

B) Review, Amendments and Approval of the Agenda

Manager Piram asked for additions or changes to the agenda. There were no additions or changes to the agenda.

Motion: 08-12-10: *To approve the December 17, 2008, CRWD agenda as presented.*

Thienes/Deneen

Unanimously approved

II. Year in Review and Acknowledgements (President Piram)

Administrator Doneux said he wanted to highlight a few accomplishments for 2008. Administrator Doneux noted that the theme for the year seems to be planning. The year started with completing the Strategic Plan. The second generation Watershed Management Plan is in process. Administrator Doneux said an RFP process was conducted in 2008 to select a consultant to begin the Como Subwatershed #3 feasibility study as well as Lake McCarrons Subwatershed #4. The final reports will be adopted in 2009 as well as starting the preliminary engineering for projects identified in the plans. Administrator Doneux noted that a draft Loeb Lake Management Plan was completed and expected to be adopted in January 2009. Administrator Doneux said the second major repair was started on Trout Brook Storm Sewer System at Maryland Avenue. Administrator Doneux noted that he distributed the year in review to Board and Staff for review. Manager Piram said the District could not achieve the goals without the staff and the Board appreciates all of their hard work.

The Board thanked Administrator Doneux.

III. Election of Officers and Committee Appointments (Mike Thienes and Seitu Jones)

As Nominating Committee, Managers Thienes presented a slate of officers for 2008 and moved its approval.

Motion: 08-12-11: *To elect the officers to serve the Capitol Region Watershed District from December 17, 2008, to the District's Annual Meeting in 2009 as follows:*

President, Robert Piram
Vice President, Joe Collins
Treasurer, Mike Thienes
Secretary, Seitu Jones
Education/Information, Marylyn Deneen

Thienes/Jones
Unanimously approved

Motion: 08-12-12: *To appoint committee members to serve the Capitol Region Watershed District from December 17, 2008 to the District's Annual Meeting in 2009 as follows:*

Thienes/Jones
Unanimously approved

Personnel Committee

December 17, 2008 – Annual Meeting 2009

- 1) Bob Piram
- 2) Joe Collins
- 3) Alternate – Marylyn Deneen

Ramsey Conservation District Board Liaison

December 17, 2008 – Annual Meeting 2009

- 1) Marylyn Deneen
- 2) Alternate – Bob Piram

The Ramsey Conservation District Board Meetings are held during the daytime working hours from 10:00 a.m. to noon.

Citizen Advisory Committee Liaison

December 17, 2008 – Annual Meeting 2009

- 1) Mike Thienes
- 2) Alternate – Seitu Jones

Minnesota Association of Watershed Districts (State) Liaison:

December 17, 2008 – Annual Meeting 2009

- 1) Mike Thienes
- 2) Alternate – Marylyn Deneen

Finance Committee

December 17, 2008 – Annual Meeting 2009

- 1) Mike Thienes
- 2) Joe Collins

Additional Committees/Liaison Positions

Trout Brook Alignment Committee

December 17, 2008 – Annual Meeting 2009

- 1) Joe Collins
- 2) Bob Piram

Rules Committee

December 17, 2008 – Annual Meeting 2009

- 1) Mike Thienes
- 2) Seitu Jones
- 3) Joe Collins

- 4) Bob Piram
- 5) Marylyn Deneen

Loeb Lake Committee

December 17, 2008 – Annual Meeting 2009

- 1) Joe Collins
- 2) Marylyn Deneen

Subwatershed Study Committee

December 17, 2008 – Annual Meeting 2009

- 1) Mike Thienes
- 2) Alternate – Joe Collins

Education/Outreach Committee

December 17, 2008 – Annual Meeting 2009

- 1) Seitu Jones
- 2) Bob Piram
- 3) Marylyn Deneen

Special Projects/Grants Committee

December 17, 2008 – Annual Meeting 2009

- 1) Seitu Jones
- 2) Mike Thienes

IV. Other Assignments and Duties (Board President)

- A) Administrator Doneux asked for approval of the Bank/Depository for District Funds, 2008, Manager per diem and mileage reimbursement rate, designation of the Official newspaper and to adopt the Conflict of Interest Policy.

Motion: 08-12-13: *To make administrative assignments to serve the Capitol Region Watershed District from December 17, 2008 to the District’s Annual Meeting in 2009 as follows:*

A) Bank/Depository of Funds	<table border="0"> <tr> <td style="padding-left: 20px;">Bank</td> <td style="text-align: right;"><u>2009</u></td> </tr> <tr> <td style="padding-left: 20px;">Depository of Funds</td> <td style="text-align: right;">US Bank 4M Fund</td> </tr> </table>	Bank	<u>2009</u>	Depository of Funds	US Bank 4M Fund		
Bank	<u>2009</u>						
Depository of Funds	US Bank 4M Fund						
B) Managers Per Diem	<table border="0"> <tr> <td style="padding-left: 20px;">Per Diem</td> <td style="text-align: right;"><u>2009</u> \$75/meeting</td> </tr> </table>	Per Diem	<u>2009</u> \$75/meeting				
Per Diem	<u>2009</u> \$75/meeting						
C) Mileage Reimbursement	<table border="0"> <tr> <td style="padding-left: 20px;">Mileage</td> <td style="text-align: right;"><u>2009</u> \$0.55/mile</td> </tr> </table>	Mileage	<u>2009</u> \$0.55/mile				
Mileage	<u>2009</u> \$0.55/mile						
D) Official Newspaper	<table border="0"> <tr> <td style="padding-left: 20px;">Newspaper</td> <td style="text-align: right;"><u>2009</u> St. Paul Pioneer Press</td> </tr> <tr> <td style="padding-left: 20px;">Thienes/Jones</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Unanimously approved</td> <td></td> </tr> </table>	Newspaper	<u>2009</u> St. Paul Pioneer Press	Thienes/Jones		Unanimously approved	
Newspaper	<u>2009</u> St. Paul Pioneer Press						
Thienes/Jones							
Unanimously approved							

- B) Administrator Doneux noted that the Conflict of Interest Policy is a product of the District’s 2004 audit. The Board adopted this policy four years ago and decided it would be adopted and signed annually. The Board Managers signed the Conflict of Interest Policy and returned them to Administrator Doneux.

Motion 08-12-14: Adopt the Conflict of Interest Policy for 2009.

Thienes/Collins

Unanimously approved

V. Annual Meeting Calendar (Board President)

Manager Piram asked for approval of the 2009 CRWD Board of Managers Regular Meeting schedule.

Motion 08-12-15: *To set the regular meetings of the Board of Managers of the Capitol Region Watershed District for 6:00 P.M. at the District office on the 1st and 3rd Wednesday of each month as follows:*

Wednesday, January 7, 2009

Wednesday, January 21, 2009

Wednesday, February 4, 2009

Wednesday, February 18, 2009

Wednesday, March 4, 2009

Wednesday, March 18, 2009

Wednesday, April 1, 2009

Wednesday, April 15, 2009

Wednesday, May 6, 2009

Wednesday, May 20, 2009

Wednesday, June 3, 2009

Wednesday, June 17, 2009

Wednesday, July 1, 2009

Wednesday, July 15, 2009

Wednesday, August 5, 2009

Wednesday, August 19, 2009 - Public Hearing for Budget & Levy

Wednesday, September 2, 2009 - Adoption of Preliminary Budget and Levy

Wednesday, September 16, 2009

Wednesday, October 7, 2009

Wednesday, October 21, 2009

Wednesday, November 4, 2009

Wednesday, November 18, 2009

Wednesday, December 2, 2009

Wednesday, December 16, 2009 – 2009 Annual Meeting, Adoption of Final Budget and Levy

Thienes/Collins

Unanimously approved

V. Public Question and Comment Period

Tom Petersen, Resident of CRWD and Manager of the Ramsey Conservation District (RCD). Mr. Petersen thanked the Board and staff for their efforts this past year to manage and reclaim the damaged and degraded water resources in the District. Mr. Petersen said he is especially pleased with the District's declaration to "bring water back to the citizens of St. Paul", the efforts to solicit and include public involvement in the revision of the CRWD Watershed Management Plan, the successful implementation of volume control rules, the Vision and courage to preserve the remaining wetlands of the CRWD, regardless of WCA rules that allow for replacement elsewhere, and the willingness to embrace partnerships with state, regional and local governments for effective resource management. Mr. Petersen said as a citizen, he is proud to tell others that he lives in the CRWD. Mr. Petersen said he encourages the Board to consider becoming wetland credit entrepreneur's by creating and restoring wetlands within the CRWD for WCA wetland banking. Ramsey County continues to lose wetland through WCA's rules allowing for replacement outside of Ramsey County. Mr. Petersen said until other wetland regulatory authorities within Ramsey County require replacement with Ramsey County we will continue to lose wetlands. Mr. Petersen thanked the Board and staff for the opportunity to: partner on many conservation practice BMPs, participate in the strategic planning, watershed

management planning and rule amendment efforts, recognition of the RCD, at the fall water planning kick-off meeting and the continued support for the county-wide conservation programs of the RCD. Mr. Petersen said he would encourage the Board to maintain its partnership with the RCD and other local governmental agencies currently involved in the revision of the Ramsey County Groundwater Protection Plan and in the future implementation of groundwater protection programs. Mr. Petersen said he challenges the Boards and staff of both the CRWD and RCD to maintain the quality partnership and to also find new and innovative ways in which to accelerate natural resource conservation in Ramsey County. Mr. Petersen said on behalf of the Ramsey Conservation District he cherishes the unique history with the CRWD and looks forward to a bright future as conservation partners.

The Board thanked Mr. Petersen for his comments.

Jerome Wagner, Citizen Advisory Committee member said he commends the Board and Staff and thanks them for their hard work.

The Board thanked Mr. Wagner for his comments.

VI. Adjournment of Annual Meeting

Manager Piram called for adjournment of the 2008 Annual Meeting at 6:28 p.m.

Motion 08-12-16: To adjourn the 2008 Annual Meeting.

Jones/Thienes

Unanimously approved

Regular Meeting Minutes of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, December 17, 2008, 6:30 p.m.** at the office of the CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, MN 55108.

I. Call to Order at 6:29 p.m. (President, Robert Piram)

A) Attendance

Robert Piram

Mike Thienes

Joe Collins

Seitu Jones

Marylyn Deneen

Others Present

Mark Doneux, CRWD

Bob Fossum, CRWD

Dawn Nelson, CRWD

Forrest Kelley, CRWD

Anna Eleria, CRWD

Elizabeth Storey, CRWD

Jerry Wagner, CAC

David MacMillan,

Ramsey County Attorney

Todd Shoemaker,

Wenck & Associates

Public Hearing – Rules

Manager Piram noted that this is a public hearing on District Rules and said at this time the Board will hear and accept public comments regarding the proposed Rule revisions of the Capitol Region Watershed District. Mr. Kelley said on November 21, 2008, RWMWD and CRWD distributed a draft proposed rule revision for 45 day review and public comment to the required entities and members of the Technical Advisory Committee (TAC). The 45-day review and public comment period will end January 5, 2009. Mr. Kelley explained the proposed rule revision that if an applicant determines during the course of planning, design or construction of a linear project that the required volume reduction cannot be achieved onsite and the applicant does not possess sufficient excess volume reduction credits to offset the volume required, the District may allow the applicant to defer the construction of volume reduction BMPs to a future identified project that the applicant will complete within two years of the date of the permit application. Failure to provide the required volume reduction by that date would obligate the applicant to pay into the stormwater impact fund at the rate applicable at the time payment is made into the fund. Mr. Kelley said staff have received two comments letters. The first comment letter from MnDOT requested that the timeframe be

extended from two years to four years. The second comment letter was from Met Council in support of the rule revision. Mr. Kelley said staff will compile the comments and provide them to the Board. Manager Piram called for comments from the public on the Proposed Rule revision. Hearing no comments Manager Piram called for the closing of the Public Hearing at 6:36 p.m.

Motion 08-12-17: *To close the Public Hearing.*

Collins/Jones

Unanimously approved

B) Review, Amendments and Approval of the Agenda

Manager Piram asked for additions or changes to the agenda. Manager Piram asked to include four recommendations from the Personnel Committee under Action Item V. E).

Motion: 08-12-18: *To approve the December 17, 2008, CRWD agenda as presented.*

Thienes/Deneen

Unanimously approved

II. Public Comment – For Items not on the Agenda

There were no public comments.

III. Permit Applications

A) Permit # 08-015 J & J Distributing (Kelley)

Forrest Kelley said Permit 08-015 J&J Distributing has completed the permitted activity and is ready to be closed out. A final inspection was conducted in October 2008. All temporary BMPs have been removed and soils stabilized. Throughout the summer and fall, the filtration raingarden was observed to drain within the required 48 hours with low plant mortality. A Maintenance Agreement for the onsite stormwater management practices was submitted to the District. A draft cover letter and Certificate of Completion was available for the Boards review.

Motion 08-12-19: *To approve Certificate of Completion for permit 08-015 and authorize return of \$8,400 surety.*

Deneen/Collins

Unanimously Approved

B) Permit #08-032 – St. Joseph’s Hospital Expansion (Kelley)

Forrest Kelley reviewed CRWD Permit # 08-032 St. Joseph’s Hospital Expansion. The applicant is HealthEast Care System and the project purpose is the construction of a new building for expansion of the Emergency Department. The project is located south of the intersection of Main Street and West Tenth Street. The applicable rules are Stormwater Management (Rule C), Erosion Control (Rule F) and Floodplain Management (Rule D). Mr. Kelley said this project has 1.43 acres of disturbed area, .093 acres of proposed impervious surface and the proposed stormwater management will include a filtration raingarden and stormwater reuse system for irrigation. Mr. Kelley said staff have not verified that the standards are met. The staff recommendation is to table the permit with 7 conditions. Manager Piram asked what size the tank is. Mr. Kelley said the tank is sized for the City of St. Paul’s 100 year storm. Mr. Kelley noted that approximately 31,000 square feet will be irrigated from the holding tank.

Motion 08-12-20: *To table permit #08-32 St. Joseph’s Hospital Expansion subject to the following seven conditions:*

1. *Receipt of surety and maintenance agreement.*
2. *Submit a copy of the NPDES permit application.*

3. Calculate time of concentration values for each subwatershed. Currently, all times of concentration are entered as 10 minutes, regardless of drainage area and slope.
4. Revise subwatersheds in the HydroCAD model or on the drainage area maps to correspond:
 - a. The total existing drainage area is 2.29 acres; the total proposed drainage area is 2.53 acres.
 - b. Delineate and label the existing 10S subwatershed.
 - c. Delineate and label the proposed 10S, 13S, and 15S subwatersheds.
 - d. Proposed subwatershed 5S is labeled on the drainage area map, but it is not included in the HydroCAD model.
5. Locate and label the 6-inch orifice for HydroCAD Pond 8. The outlet for the pond is a 6-inch vertical orifice, but it is not labeled on the plans. Similarly, the invert for the outlet is listed as 788.2 in the HydroCAD model, but the pipe invert is labeled on the utility plan as 788.0.
6. Increase the starting water elevation in the proposed HydroCAD Pond 9 from 789.3 to 790.4. According to the utility plan and HydroCAD model, the 4-inch orifice at 790.4 is the lowest run-out elevation for the 60-inch underground pipes.
7. Provide a complete description of the irrigation pump operation. Include information regarding the pump size, turn-on and turn-off elevations, and pump design details.

Thienes/Jones

Unanimously Approved

C) Permit Program/Rules Update (Kelley)

Mr. Kelley said there have not been any new submittals for the next Board meeting but St. Joseph's may submit revised plans. Mr. Kelley said he had a meeting today with United Products who recently submitted a permit application. Mr. Kelley explained that United Products are having difficulty with the soil and asked for direction. Mr. Kelley said he will be meeting with the applicants and providing a permit amendment.

IV. Special Reports – No Special Report

V. Action Items

Consent Agenda

Manager Piram said to remove the December 3rd minutes from consent agenda because they were not available for the Boards review. Manager Thienes requested removing Item B: Accounts Payable/Receivable for discussion. Manager Piram asked for a motion to approve the December 17, 2008, Consent Agenda as amended.

Motion 08-12-21:

C) Appoint 2009 Citizen's Advisory Committee

D) Authorize Board President to execute the Joint Powers Agreement with the Ramsey County GIS Users group for a term ending December 31, 2011.

Jones/Deneen

Unanimously approved

Discussion

Manager Thienes inquired about the \$194,000 invoice from Minger Construction and what work has been completed. Ms. Eleria said that invoice primarily covers their mobilization and dewatering for the project including receiving their Bond and insurance.

B) Approve Accounts Payables for \$347,846.91 and the Accounts Receivable for \$2,784.40 for the month of November 2008 and direct Board President and Treasurer to endorse and disperse these checks for these payments.

Thienes/Jones

Unanimously approved

E) Adopt Final 2009 Budget and Levy (Doneux)

Manager Piram explained that the personnel committee has a few recommendations for the Board to consider prior to the approval of the 2009 Budget and Levy.

Personnel Committee

Manager Piram said there are four items for discussion from the personnel committee. Manager Piram said based on the economy presently the Personnel Committee recommends placing a cap on the performance salary based increases for 2009. Manager Piram said the District should be consistent with the other government units specifically Ramsey County and the City of St. Paul who are limiting their salary increases to 3 percent. Manager Jones asked if there was a change in the economy during the year, would this be reevaluated. Manager Piram said yes.

Motion 08-12-22: *To limit salary increases in 2009 to a maximum of 3 percent.*

Piram/Collins

Unanimously Approved

Manager Piram noted that two major holidays occur on Thursday and the Personnel Committee recommends closing the office the two following Fridays giving staff two additional days off with pay.

Motion 08-12-23: *To approve closing the office December 26, 2008 and January 2, 2009, providing staff with two additional days off with pay.*

Piram/Deneen

Unanimously Approved

Manager Piram said due to the District staffs excellent work the Personnel Committee recommends that all CRWD employees receive one additional vacation day in 2009.

Motion 08-12-24: *Approve one extra vacation day to each employee for 2009.*

Piram/Collins

Unanimously Approved

Manager Piram reported that the Board members provided their evaluations and the District Administrator performance review has been conducted. Manager Piram said with the scale used by the Committee, Administrator Doneux received a score of 4.5 out of 5.0. Manager Piram said that the Personnel Committee is recommending that the Administrator's salary be increased by 3 percent.

Motion 08-12-25: *To increase the Administrators salary 3 percent effective January 1, 2009.*

Piram/Collins

Unanimously Approved

Administrator Doneux explained to the Managers that they are required to adopt the final 2009 Budget and Levy and certify the Levy with Ramsey County no later than December 29, 2008. Administrator Doneux noted that it is the same amount that was approved for the preliminary levy in September. Administrator Doneux explained that with the reduction of the levy increase the total tax levy would be \$1,691,735, which is a 5.3 percent higher than 2008. The Final 2009 Budget would be \$5,189,547.

Motion 08-12-26:

WHEREAS, At the May 21, 2008 Board meeting, the draft 2009 Work Plan was reviewed, and

WHEREAS, At the June 18, 2008 Board meeting a detailed Operations and Capital Improvement Program Budget was reviewed, and

WHEREAS, At the July 9, 2007 Board of Managers meeting a preliminary budget and levy along with a draft capital improvement program was reviewed and discussed, and

WHEREAS, A Board workshop was held July 24, 2008 to review the 2009 Budget and Levy, and

WHEREAS, at the CRWD Board of Managers meeting on August 6, 2008 the Preliminary 2009 Budget and Levy was reviewed, amended and approved for distribution for Public Review and Comment, and

WHEREAS, on August 13, 2008 the Citizens' Advisory Committee reviewed and recommended adoption of the budget and levy as presented and

WHEREAS, a duly noticed Public Hearing was held on August 20, 2008 at 6:00 PM at the office of the Capitol Region Watershed District with no members of the public present commenting on the budget, and

WHEREAS, the CRWD Board of Managers adopted and certified a preliminary Budget and levy of Operations Budget of \$1,631,735 and a Capital Improvement Budget of \$3,557,812 for a total budget of \$5,189,547 and Certified General Levy of \$1,691,735 for 2009 at the September 3, 2008 meeting, and

THEREFORE BE IT RESOLVED, that the CRWD Board of Managers approve and adopt the Final Operations Budget of \$1,631,735 and a Capital Improvement Budget of \$3,557,812 for a total budget of \$5,189,547 and Certified General Levy of \$1,691,735 for 2009.

Thienes/Collins

Unanimously approved

F) Resolution Recognizing Joe Fox (Doneux)

Administrator Doneux said Joe Fox has been active in conservation in Ramsey County for many years through involvement with the Ramsey Conservation District and the Capitol Region Watershed District. Administrator Doneux said Joe Fox did not run for Supervisor for the Ramsey Conservation District (RCD) during the fall election and will end his term with the RCD and the Capitol Region Watershed District's CAC this December. It would be appropriate to recognize and thank Mr. Fox for his efforts supporting conservation in Ramsey County.

Motion 08-12-27:

WHEREAS, Joe Fox's career was spent as both a local and regional Extension Service Agent for the University of Minnesota Extension Service, including for a period in Ramsey County, and

WHEREAS, Joe Fox has been active on both the Ramsey County and State Fair Boards, and

WHEREAS, Joe Fox, helped establish the Ramsey Conservation District in 1973, and

WHEREAS, Joe Fox was a Board Member for the Ramsey Conservation District from 1997 through 2008, and

WHEREAS, Joe Fox was instrumental in helping establish the Capitol Region Watershed District and its partnership with the Ramsey Conservation District, and

WHEREAS, Joe Fox was directly involved in the preparation of the official minutes of the Capitol Region Watershed District at the start of the organization, and

WHEREAS, Joe Fox served as the liaison between the Ramsey Conservation District and the Capitol Region Watershed District, and

WHEREAS, Joe Fox was a Capitol Region Watershed District Citizen Advisory Committee Member from 2005 to 2008, and

THEREFORE BE IT RESOLVED, that the Board of Managers of the Capitol Region Watershed District honors and recognizes Joe Fox's many years of efforts and commitment to public service and the conservation of natural resources in the Capitol Region Watershed District and Ramsey County.

Deneen/Piram

Unanimously approved

G) Approve Contract Amendment with Westwood Professional Services for the Education and Outreach Plan (Storey)

Elizabeth Storey requested a contract amendment for \$5,260.00 and an extension of the contract deadline to January 30, 2009 with Westwood Professional Services. Ms. Storey noted that the \$5,260 would be an additional 44 hours.

Motion 08-12-28: *Approve the Education and Outreach Plan Contract Amendment for \$5,260.00 and an extended contract deadline of January 30, 2009.*

Collins/Jones

Unanimously approved

H) Approve Contract Amendment for the Loeb Lake Area Management Plan (Eleria)

Anna Eleria requested a contract amendment for an additional \$1,838.00 and to extend the contract deadline to January 31, 2009 with, Wenck Associates, Inc. Ms. Eleria said as of November 30, 2008, Wenck Associates has completed most of the project tasks; however, they have spent more time and money than originally allocated to the project because of additional work and meetings requested by CRWD staff. Also there are a few more work items to accomplish before the project is completed.

Motion 08-12-29: *Approve Contract Amendment #1 to increase the total contract award to an amount not to exceed \$22,550.00 and extend the contract deadline to January 31, 2009.*

Collins/Jones

Unanimously approved

VI. Unfinished Business

A) 2010 Watershed Management Plan Update (Fossum)

Mr. Fossum provided a brief summary of the public input process and the meetings. Mr. Fossum suggested a special meeting during the week of January 5th to go through the information in more detail.

Motion 08-12-30: *Schedule a Special Board Meeting January 6th at 5 pm.*

Thienes/Jones

Unanimously Approved

B) McCarrons Shoreline Restoration Project Update (Tom Petersen, RCD)

Administrator Doneux distributed a handout that was provided by Tom Petersen with an update of the McCarrons Shoreline Restoration. Administrator Doneux said of the \$20,000 committed by CRWD, \$19,251 has been reserved. Administrator Doneux said no projects were constructed in 2008 and five projects are slated to spring 2009. Administrator Doneux said Tom Petersen has requested to provide an update to the Board in January.

C) Trout Brook Interceptor – Maryland Avenue Repairs Update (Eleria)

Ms. Eleria provided an update of the progress for the Trout Brook Interceptor-Maryland Avenue Repairs. Administrator Doneux said change orders and changes in contract quantities have exceeded \$50,000 and he requested an additional \$50,000 change order approval authority.

Motion 08-12-31: *To authorize Administrator an additional \$50,000 change order authority for the Trout Brook project.*

Thienes/Jones

Unanimously Approved

D) Local Planning Update (Staff)

Administrator Doneux said Mr. Kelley had a meeting with Met Council to review ongoing engineering issues. Administrator Doneux suggested the District sponsor a stormwater design workshop for the Central Corridor Project. Manager Jones thought that was a good idea however he felt the Met Council should take the lead on a workshop. The Board agreed but thought it may not happen unless the District takes the initiative.

VII. General Information

A) CAC Update

Manager Thienes said Bob Fossum provided a 2010 Watershed Management Plan update to the CAC.

B) Administrators Report

Administrator Doneux thanked the Board for their kind words during his review and he thanked the staff for all their hard work.

VIII. Wednesday, January 7, 2009 Regular Meeting Agenda Review

IX. Adjournment – 8:09 p.m. adjourned by consensus.

Respectfully submitted,

Dawn Nelson