



## Capitol Region Watershed District

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Approved

### Citizen Advisory Committee Meeting Wednesday, January 13, 2016 – 7:00 p.m.

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#### **CAC Members Present:**

David Arbeit  
Bill Barton  
Pat Cavanaugh  
Steve Duerre  
Mike MacDonald  
Kathryn Swanson  
Nicole Soderholm  
Michelle Ulrich  
Gwen Willems

#### **Others Present:**

Mark Doneux, CRWD  
Michelle Sylvander, CRWD  
Nate Zwonitzer, CRWD  
Seitu Jones, CRWD Board  
Manager  
Joe Lewis, Houston Engineering

#### **Members absent:**

Claudia Hochstein, absent  
w/notice  
Rick Sanders, absent w/notice  
Richard Weil, absent w/notice

#### **Welcome, Announcements, and Updates**

Ms. Willems opened the meeting at 7:00 p.m. with introductions. David Arbeit shared an article with the Board of Managers regarding a 44% tax levy increase at Coon Creek Watershed. Mr. Arbeit shared concerns about increasing taxes. Ms. Ulrich is an Attorney for Coon Creek watershed and shared that a portion of the levy is for a new building. Ms. Willems noted that the 44% increase per household seems high but equates to \$10-\$15 per household.

#### **III. Approval of Agenda**

Ms. Willems asked for any additions or changes to the Agenda. Ms. Swanson requested adding Student Worker Program to the agenda.

**CAC 16-001 Motion:** *To approve the CAC January 13, 2016 agenda with the addition of the Student Worker Program.*

Swanson/Cavanaugh  
Unanimously approved

#### **IV. Approval of the December 9, 2015 Minutes**

No changes or corrections were noted.

**CAC 16-002 Motion:** *To approve the December 9, 2015 Minutes.*

Duerre/MacDonald  
Unanimously approved

## **V. District Initiatives**

### A) Como Regional Park Stormwater Inventory (Zwonitzer)

Mr. Zwonitzer reviewed that in September, 2014, the CRWD Board approved a Memorandum of Understanding (MOU) with the City of St. Paul to develop a stormwater management master plan for Como Regional Park. The MOU outlined shared goals of intentional management of stormwater as a resource, and protection of the water resources within Como Park. Subjects that must be addressed include an inventory of existing conditions (Phase 1), and development of a 10-20 year stormwater plan (Phase 2). In June, 2015, the CRWD Board approved an agreement with Houston Engineering (HEI) to complete Phase 1.

Mr. Zwonitzer introduced Mr. Joe Lewis with Houston Engineering. Mr. Lewis provided an update for the CAC on Phase 1. In order to develop a long-term stormwater plan for the park the first step would be to understand the existing conditions. The stormwater inventory and watershed assessment involved gathering stormwater data from a variety of sources including St. Paul Public Works, St. Paul Parks, and CRWD. Over 30 years of information was compiled and shared using GIS and online interactive maps until nearly all stormwater BMPs were accounted for. Watershed conditions and stormwater BMPs were entered into a stormwater model to calculate the following:

1. Annual stormwater volume and pollutant loads entering the park
2. Annual stormwater volume and pollutant loads generated within the park
3. Benefit of existing treatment facilities (BMPs)
4. Current annual stormwater discharge to Como Lake

The inventory helps to explain the source of pollutants reaching Como Lake, the location and amount of existing treatment and to help prioritize future projects. With the inventory complete, CRWD plans to continue working with St. Paul to begin Phase 2; the development of a 10-20 year stormwater plan. This plan will address future development/redevelopment within the park and identify stormwater treatment goals and opportunities.

The Committee discussed the findings of the inventory. Additional discussions will take place with the City of St. Paul on future plans regarding the road development and coordinating efforts with stormwater treatment practices.

## **VI. CAC Initiatives**

### A) 2015 Watershed Awards Program Review, Mark Doneux

Administrator Doneux requested feedback from members of the CAC on the Awards Ceremony. Manager Jones thanked the members of the CAC for taking the lead. Overall the CAC had positive feedback on the event. The location was great and the length of the program was just right. Ms. Cavanaugh suggested more displays around the room showing work with schools and partnerships.

*“Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District.”*

## B) Student Service Learning, Katheryn Swanson

Ms. Swanson announced that she is expecting and will need to step back on her involvement with the Service Learning Program. Ms. Willems asked if any CAC members would be able and willing to lead the program. Mr. Barton and Mr. MacDonald offered to take on one student worker.

## VII. Project and Program Updates

### A) Upper Villa Stormwater Improvement Project

Administrator Doneux provided an update to the CAC on the Upper Villa Stormwater Improvement Project. The project was started on November 2<sup>nd</sup> and construction has wrapped up for the season. Administrator Doneux noted that the field will not be sodded. Additional conversations are planned to take place with the City of Roseville about sodding in the fall of 2016 and using a temporary field surface for the 2016 season.

### B) 2016 Partner Grants

Administrator Doneux reviewed that at the October 21, 2015 Board Meeting the Managers commented and approved the 2016 Partner Grant Application form and distribution list. Board Managers, Jones and Reider were appointed to the Partner Grant Review Committee and the Board requested two CAC members be appointed at the November 12, 2015 CAC meeting. The District received 20 Partner Grant applications during the application period of October 22 – December 8, 2015 totaling \$271,763 in requests. The 2016 Partner Grants budget is \$75,000. Staff reviewed all applications and made preliminary recommendations for the Partner Grant Review Committee to review and adjust. On December 30th, the Partner Grant Review Committee of Manager Jones, Manager Reider, CAC members, Mike MacDonald and Steve Duerre reviewed 2016 CRWD Partner Grant applications.

### C) CRWD Public Map Viewer

Mr. Zwonitzer shared with the members of the CAC a demonstration of the GIS interactive maps. The mapping system helps to identify points for the next phase of a development and set goals. Administrator Doneux encouraged the CAC to review and test the system. A link can be found on the CRWD website. The BMP data base is used to track BMP's, permits, grant and capital projects. Members of the CAC were very pleased with the system.

## VIII. CAC Observer Update

Ms. Cavanaugh attended the January 6, 2016 Board of Managers meeting. Ms. Cavanaugh reviewed that Ms. Van Patten provided an update to the Board of Managers on the Master Water Stewards program. Administrator Doneux discussed with the Managers how the first meeting of the month has been shorter and feels that including discussion topics that need additional time would make good use of the meeting.

Managers Jones provided an update on the Annual Meeting held on December 16, 2015. The Managers approved the 2016 budget and discussed strategies for the levy.

## **Discussion**

### **A) New & Old Issues**

Ms. Cavanaugh noted that she will attend Governor Dayton's Water Summit.

### **B) CAC Observer for the Board of Managers Meetings.**

No members identified.

### **C) 2015 Meeting Schedule**

The February 10, 2016 CAC meeting will include a review of the Education Program, Community Capacity Assessment and an update on the service learning project.

### **Adjourn –**

**CAC 16-003 Motion:** *To adjourn the January 13, 2016 CAC Meeting.*

Cavanaugh/MacDonald  
Unanimously approved

The meeting was adjourned at 9:11 PM.  
Respectfully submitted,  
Michelle Sylvander

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