



Capitol Region Watershed District

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Approved July 17, 2013

Citizen Advisory Committee Meeting Wednesday, May 8, 2013 – 7:00 p.m.

CAC Members Present:

Richard Weil
Gwen Willems
Bill Barton
Kathryn Swanson

Members absent:

Jerome Wagner
Michael Trojan
Pat Byrne
Michael MacDonald
David Arbeit
Janna Caywood
Steve Duerre
Ted McCaslin
Michelle Ulrich,

Others Present:

Mark Doneux, Administrator
Karen DeYoung, DeYoung
Consulting
Jana Larson, Center for Global
Environmental Education
(CGEE)–Hamline University
Amanda Wareham, Student at
Macalester College

Welcome, Announcements, and Updates

Ms. Willems opened the meeting at 7:03 p.m. with a request for announcements.

Ms. Willems made an announcement that Michael Trojan regrettably will be resigning. Mr. Barton made an announcement that the City of St. Paul city wide cleanup was cancelled. Mr. Barton stated a cleanup project at Crosby Park will take place.

Administrator Doneux introduced Karen DeYoung with DeYoung Consulting and Jana Larson with the Center for Global Environmental Education.

Ms. DeYoung reviewed the background and purpose of the focus group process. Ms. DeYoung then went through a series of questions and discussion items to obtain feedback on draft interactive displays were presented to CAC members as the knowledgeable group.

Following the focus group discussion on the displays, the CAC returned to its regular meeting.

Public Comments

There were no public comments.

Approval of Agenda

Ms. Willems asked for any additions or changes to the Agenda.

CAC 13-010 Motion: *To approve the CAC May 8, 2013 agenda.*

Weil/Barton

Unanimously approved

Approval of the April 10, 2013 CAC Minutes

There were no changes.

CAC 13-011 Motion: *To approve the CAC April 10, 2013 CAC Minutes.*

Barton/Weil

Unanimously approved

Items for Review and Comment Requested by the Board of Managers

A) CRWD Displays Focus Group

Interactive displays were presented to CAC members as the knowledgeable group.

Staff and Program Updates

A) 2013 – 2014 CIP Financing

Administrator Doneux shared at the December 19, 2012 Board meeting the 2013 Budget and Levy was adopted that included project financing for projects through bond proceeds. The District has not issued bonds for capital improvements since 2007 for the Arlington Pascal Stormwater Improvement where \$1,550,000 bonds were sold to cover the District's share of that Project.

Administrator Doneux reviewed the purpose for issuing bonds for capital projects and the list of projects to be constructed using bond proceeds.

Board of Managers and CAC Observer Update

There was no Board of Manager Update

Discussion –

A) **New & Old Issues**

No new business.

B) **Identify CAC Observer for May 15th Board of Managers Meeting**

A CAC member was not identified for the May 15th Board of Managers Meeting as an Observer.

C) **Identify CAC Observer for June 5th Board of Managers Meeting**

A CAC member was not identified for the June 5th Board of Managers Meeting as an Observer

D) **2013 Event Planning and Calendar**

Administrator Doneux reminded the CAC that community engagement and public education are necessary for increasing knowledge and awareness of water quality issues. CRWD Staff participate in community events and work to foster partnership relationships with many organizations and city agencies.

CRWD Staff attend and support many community events throughout the year in an effort to engage and education residents about water quality issues and the role of the District. Engaging district residents and increasing public awareness are tools to encourage behavioral changes that positively impact our shared water resources. These efforts also have the potential of resulting in the sharing of information with friends, family and neighbors and populations that would otherwise not be reached.

“Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District.”

Administrator Doneux requested that CAC Members help represent CRWD and attend at least one community event listed on the 2013 Events Calendar.

Help is needed at several additional events; a sign up was passed around.

- Saturday, May 18th, Hewitt-Tatum help needed with 30 boulevard rain gardens
- Tuesday, May 21st City of St. Paul Public Works Open House
- Saturday, June 1st Landscape Revival – native plant sale
- Saturday, June 8th, Prior Goodrich RSVP Planting, help needed with 47 boulevard rain gardens

E) **June 12, 2013 CAC Agenda Overview**

Administrator Doneux reviewed the 2013 CAC meeting calendar and discussed possible sites for the June tour. The CAC meeting will start at 6:00 PM

June 12, 2013	Annual Tour
July 17, 2013	2012 Monitoring Report
August 14, 2013	2014 Budget
September 11, 2013	
October 9, 2013	
November 1, 2013	
December 11, 2013	2014 CAC Reappointment Recommendations

Adjourn –

CAC 13-012 Motion: *Adjourn the May 8, 2013 CAC Meeting*

Barton/Weil
Unanimously approved

Respectfully submitted,

Michelle Sylvander

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