



## Capitol Region Watershed District

595 Aldine Street • Saint Paul, MN 55104

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### Position Announcement

**Permit Inspector: Full-Time Temporary (5 Month)**

**Application Deadline: February 22, 2019**

**Position Description:** Applicants seeking a Bachelor of Science degree or equivalent in the field of Water Resources, Earth Science, Natural Resources, Civil Engineering or related field will assist the Regulatory Division with the inspection of active construction sites and permanent stormwater BMPs within the District to ensure compliance with District regulations. The Permit Inspector Position is an opportunity for individuals to gain experience with construction site inspection, erosion and sediment control practices, development plan reviews, and stormwater Best Management Practices (BMPs). The inspector will be responsible for filling out inspection reports and communicating findings to the District regulatory staff, as well as BMP owners and construction site managers. Most activities will be outside field work with some office record keeping duties, database management, and other duties as needed. The inspector will work in a tight-knit, mission driven organization, with opportunities to learn about the many ways that CRWD works to protect and improve the water quality of our local natural resources. Join our team!

**Work Term and Hours:** One Full-Time, Temporary Permit Inspector will be hired for summer 2019, beginning April 15 (or soon thereafter) through September 13, 2019. Work hours are Monday through Friday, 8am-4:30 pm, with 40 hours per week required from June - August, with flexibility while school is in session. Preference given to a currently enrolled student graduating on or after December 2019.

#### Prerequisites:

- Available for full-time work during June – August.
- Ability to communicate effectively with good record keeping skills.
- Ability to work both independently and in a team setting.
- Diligence in collection and reporting of inspection data.
- Proficiency in Microsoft Office software and iOS mobile devices.
- Must possess a valid driver's license.
- Must be comfortable working in various field conditions, including frequent walking over rough terrain and in all weather conditions.
- Must help promote a diverse, inclusive, culturally competent, and respectful workplace.
- Currently enrolled student with some civil/geological engineering, soils, natural resources management and/or environmental studies experience preferred.
- Erosion Control and Stormwater Management training preferred.

**Compensation:** \$15.00/hour, depending on qualifications and experience. This position does not include benefits or paid time off. Limited, un-paid time off may be allowed with prior approval.

**Application:** Send cover letter, resume, and transcript to Belinda Gardner at [belinda@capitolregionwd.org](mailto:belinda@capitolregionwd.org) no later than 4:00pm, February 22, 2019. **Applicants must indicate the position title in their cover letter.**

*Our mission is to protect, manage and improve the water resources of Capitol Region Watershed District.*