



Capitol Region Watershed District

1410 Energy Park Drive, Suite 4 • Saint Paul, MN 55108
T: (651) 644-8888 • F: (651) 644-8894 • capitolregionwd.org

Citizen Advisory Committee Meeting Wednesday, September 12, 2018 – 7:00 p.m.

CAC Members Present:

Pat Cavanaugh
Nicole Soderholm
Gwen Willems
Mike MacDonald
David Arbeit
Bob Simonet
Mary Lilly
Tom Elko

Others Present:

Mark Doneux, CRWD
Belinda Gardner, CRWD
Shirley Reider, Board of
Managers

Members absent:

Steve Duerre, w/notice
Richard Weil, w/notice
Michelle Ulrich, w/notice
Kathryn Swanson, w/notice
William Barton, w/notice

I. Welcome, Announcements, and Updates

Ms. Willems opened the meeting at 7:05 p.m. Ms. Willems asked for any announcements or updates and introductions.

Mr. Arbeit provided an update on the Como Lake Technical Advisory Committee meeting, interviews and presentation by District staff. Mr. Arbeit mentioned that the outcome will be good for the District. Mentioned that TAC is aware of the CAC involvement.

II. Approval of Agenda

CAC 18-025 Motion: *To approve the CAC September 12, 2018 agenda.*

Soderholm/Reider
Unanimously approved

III. Approval of Minutes

A) August 8, 2018 CAC Meeting Minutes

CAC 18-026 Motion: *To approve the August 8, 2018 minutes.*

Lilly/Simonet
 Unanimously approved

IV. District Initiatives for Review, Comment, and Recommendations

A) Strategic Planning Session, Barbara Deming, MAD, State of MN

Administrator Doneux introduced Barbara Deming from the the State of MN. In 2008, Capitol Region Watershed District (CRWD) completed a strategic planning process with Barbara Deming, MN Management and Budget. Ms. Deming lead the CAC through a discussion via a number of questions to help define past successes and future goals/vision of the District. She captured the discussion, and she will use the information in her planning process with the District. The CAC spent the majority of the meeting working in groups and answering strategic planning questions.

Mr Arbeit asked about partnerships with the business community. Mr. Doneux replied that there is an opportunity to build relationships with the business community.

B) Fall 2018 Committee Assignments (Doneux)

Administrator Doneux reviewed the fall committee assignments.

Fall 2018 Board and CAC Committee Assignments

Committee	Board Members	Past CAC Members	2018 CAC Members	Staff
WMP	Rick Sanders, Joe Collins	N/A	Gwen Willems, alternate: Pat Cavanaugh	Anna Eleria, Bob Fossum, Mark Doneux
Special Grants	Seitu Jones and Rick Sanders	No Special Grants in 2017. 2016 Committee members included David Arbeit and Bill Barton.	Tom Elko and Nicole Soderholm	Nate Zwonitzer and Mark Doneux
Partner Grants	Shirley Reider and Seitu Jones	2017 Pat Cavanaugh and Mike MacDonald	Mike MacDonald and David Arbeit	Lindsay Schwantes and Jessica Bromelkamp
Awards	Joe Collins and Mary Texer	2017 Mary Lily and David Arbeit	Mary Lilly Michelle Ulrich	Jessica Bromelkamp and Mark Doneux
Como Lake PAG	N/A	N/A	Mike MacDonald and David Arbeit	Bob Fossum and Britta Belden
Diversity	Seitu Jones and Joe Collins	Pat Cavanaugh	Pat Cavanaugh	Jessica Bromelkamp and Mark Doneux

V. CAC Initiatives

A) Service Learning Student (Swanson)

“Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District.”

Ms. Willems read Ms. Swanson's email about her update on the Service Learning Student. CAC will pass participating in the program for this semester. Put back on agenda for November. Ms. Lilly volunteered to take the lead.

B) Watershed Steward Award Program Update (Doneux)

Mr. Doneux reminded the group that the Awards program committee will determine the exact program date and announce it at a future meeting.

VI. Project and Program Updates

A) 595 Aldine Building Update (Doneux)

Administrator Doneux provided a brief update on the move in date and will provide a solid date at a future meeting.

B) Targeted Watershed Program Update (Doneux)

No update.

C) State BWSR-Performance Review and Assistant Program, Level II Update (Doneux)

Administrator Doneux reviewed the process and results from the PRAP report. He mentioned that an email will follow the meeting with a copy of the draft report for review.

D) CRWD 20th Anniversary and River of Iron Pour Event, September 21.

Reminded the CAC about the event and reviewed the program.

VII. CAC Observer Update

Ms. Cavanaugh reported on the August 15 board meeting.

VIII. Discussion

- a. New & Old Issues
- b. CAC observer for September 19, 2018 and October 5, 2018 Board of Managers Meeting
- c. 2018 Agenda Plan

A) New & Old issues

Administrator Doneux reviewed upcoming events and asked for volunteers.

B) CAC Observer for the Board of Managers Meetings September 19, 2018 and October 5, 2018

Mr. Elko volunteered for September 19 meeting.

C) 2018 Agenda Plan

Ms. Willems reviewed the 2018 agenda plan.

IX. Adjourn

CAC 18-27 Motion: *To adjourn the September 12, 2018 CAC Meeting.*

Arbeit/Soderholm

Unanimously approved

"Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District."

The meeting was adjourned at 9:10 PM.
Respectfully submitted,
Belinda Gardner

W:\05 Citizen Advisory Committee\Minutes\2018\September 12, 2018 Draft Minutes.doc