



## Capitol Region Watershed District

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### Citizen Advisory Committee Meeting Wednesday, August 9, 2017 – 7:00 p.m.

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#### **CAC Members Present:**

Steve Duerre  
Kathryn Swanson  
Gwen Willems  
Nicole Soderholm  
David Arbeit  
Rick Sanders  
Pat Cavanaugh  
Mary Lilly  
Mike MacDonald  
Claudia Hochstein  
Bill Barton  
Bob Simonet  
Richard Weil

#### **Others Present:**

Belinda Gardner, CRWD  
Jessica Bromelkamp, CRWD  
Mark Doneux, CRWD  
Joe Collins, Board of Managers

#### **Members absent:**

Michelle Ulrich w/notice  
Claudia Hochstein, w/notice  
David Arbeit, w/notice

#### **Welcome, Announcements, and Updates**

Ms. Willems opened the meeting at 7:00 p.m. Ms. Willems asked for any announcements or updates.

No announcements or updates

#### **Public Comment for issues not on the agenda**

Mr. Barton made the comment about boulevard ordinances and design flow. Mr. Doneux recommended that we follow up with forestry and ask about standard practices for filling in boulevards. Ms. Lilly asked about private contracting for boulevards.

### **III. Approval of Agenda**

**CAC 17-022 Motion:** *To approve the CAC August 9, 2017 agenda.*

Simonet/Duerre  
Unanimously approved

#### **IV. Approval of Minutes**

##### **A) July 12, 2017 CAC Meeting Minutes**

**CAC 17-023 Motion:** *To approve the July 12, 2017 minutes.*

Duerre/Sanders  
Unanimously approved

#### **V. District Initiatives for Review, Comment, and Recommendations**

##### **A) 2018 Budget (Doneux)**

Mr. Doneux provided a review of the 2018 Budget and Levy. Mr. Doneux asked the group to review the projects and then point out any of the projects they would like to discuss. Ms. Soderholm asked about the Greencorp projects. Mr. Doneux replied that the Greencorp member will start this fall and will work to help document rain gardens and updating the system. Mr. Barton Asked about the 595 Aldine monitoring line item. Mr. Doneux replied that the monitoring system will be more interactive and used as an education tool.

Ms. Willems asked Mr. Doneux to discuss the Snelling Midway project. Mr. Doneux replied that the District expects basic engineering and analysis. Ms. Lilly asked how the District adopts projects. Mr. Doneux replied that the District receives the calls from the City of St. Paul. The District has been working with the City for many years. Mr. Barton asked about the Nature Center and the flow. Mr. Doneux replied that there will be an automated system that will help create a constant flow. Mr. Barton asked about clarification on grants. Mr. Barton asked about Clean Water grant. Mr. Barton asked about the risk of not going forward with the TBI. Mr. Doneux stated that the District will monitor the tunnel. There was much discussion about the grant program and TBI. Mr. Collins explained that the levy being raised is compensating for the projects that are coming. Mr. Doneux reviewed the historical and projected expenditures and levy. Mr. Doneux reviewed the property tax breakdown. Mr. Doneux asked for reaction from the CAC. Mr. Collins commented that other jurisdictions must deal with tax levy differently depending on land and taxes generated. Ms. Cavanaugh commented that the Budget reflects success. Ms. Swanson commented that the District is providing value. Mr. Doneux reviewed the next steps. The Public Hearing is August 16. The board will adopt the preliminary budget and levy on September 6<sup>th</sup> and then adopt final budget and levy on December 20<sup>th</sup>.

**CAC 17-024 Motion:** *To support the 2018 Budget and Levy*

Cavanaugh/Swanson  
Unanimously Approved

##### **B) Office Building (Doneux)**

*“Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District.”*

Mr. Doneux provided a brief update on the office building. He mentioned that design and development are meeting LEED Certification standards for sustainability.

## **VI. CAC Initiatives**

### **A) Watershed Steward Awards Update (Bromelkamp)**

The Awards Committee met on May 31, 2017 to discuss developing criteria by which to evaluate Watershed Steward Award nominations and identify winners. Members of the Committee were asked to submit criteria in advance of the meeting for the group's consideration. The Committee developed the following list of criteria for consideration during the 2017 review process. Ms. Bromelkamp requests the approval of suggested revisions to the CAC Awards Program Guidelines including the list of criteria to evaluate and identify Watershed Steward Award Winners. Ms. Bromelkamp noted the dates for the awards ceremony and asked the CAC to check for conflicts and give us feedback on major conflicts. Ms. Bromelkamp mentioned that the nominations word count was increased to 1000. Ms. Willems commented that the verbiage for the draft 2017 CAC program guidelines efficient use of resources and budget should be modified.

**CAC 17-025 Motion:** *Approve the Awards Committee's suggested revisions to the CAC Awards Program Guidelines including the list of criteria to evaluate and identify Watershed Steward Award winners.*

Sanders/Cavanaugh  
Unanimously Approved

### **B) Service Learning Student update**

Ms. Swanson commented that Ms. Ebersole was phenomenal student. Ms. Swanson requested for another CAC member to help with the fall program. Ms. Swanson recommends a GPS walking tour project. Ms. Soderholm offered to coordinate the fall student learner program. Ms. Bromelkamp will check with Ms. Schwantes to determine what District projects that the student learner could plug into.

## **VII. Project and Program Updates**

### **A) 25% by 2025 Community Meeting**

Ms. Bromelkamp reviewed the 25% by 2025 project. RCD and Ramsey Washington Metro Watershed District (RWMWD) are in the process of planning a 25 by 25 community meeting to take place in Roseville in September. Partners are currently working to identify a meeting location for the evening of September 12. This meeting will be facilitated by Julie Drennen, East Metro Community Coordinator for Conservation Minnesota. Julie is working with RCD and RWMWD to plan the presentation portion of the meeting and has invited CRWD to collaborate. Staff will work with the other partners to include information about CRWD and our efforts into the presentation and would help promote the event.

### **B) Master Water Stewards Program Update (Bromelkamp)**

Ms. Bromelkamp reviewed the Master Water Stewards Program recruiting. Reviewed the criteria and the upcoming info sessions on August 14 and September 14.

*"Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District."*

C) Adopt-a-Drain Program Update

Ms. Bromelkamp reviewed the Adopt-a-drain program. With targeted ad placement, the District reached target goals half way through the year. No more door hangers, but the focus will be getting more people involved.

D) Willow Reserve Update

Mr. Doneux reviewed the Willow Reserve project and reminded the CAC that an email went out inviting the group to tour Willow Reserve on August 22<sup>nd</sup>

E) History Study (Cavanaugh)

Ms. Cavanaugh provided a brief update on the History Study. Mr. Arbeit will be the first interview. Ms. Cavanaugh mentioned that there will be another update in November.

**VIII. CAC Observer Update**

Ms. Cavanaugh attended on August 2, 2017. She mentioned the Mccarrons AIS update was interesting and asked Mr. Sanders to provide an update. Mr. Sanders mentioned that the AIS meeting created good interest. Ms. Cavanaugh asked Mr. Doneux to provide more information on the Ground Water Project. Mr. Doneux provided a brief update on the research and effort to document the changes and condition of the groundwater.

**IX. Discussion**

- a. New & Old Issues
- b. CAC observer for August 16, 2017 and September 6, 2017 Board of Managers Meeting
- c. 2017 CAC Agenda Planner
- d. Upcoming CRWD Events

**A) New & Old issues**

None

**B) CAC Observer for the Board of Managers Meetings August 16, 2017 and September 6, 2017**

**C) Upcoming CRWD events**

Frog-a-Rimba Hmong Market Place- August 26, 2017

Macgroveland Festival-September 9, 2017

Jazz festival-September 9, 2017

**X. Adjourn**

**CAC 17-026 Motion:** *To adjourn the August 9, 2017 CAC Meeting.*

Sanders/Duerre

Unanimously approved

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Belinda Gardner