



## Capitol Region Watershed District

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Approved

**Regular Meeting** of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, February 21, 2018, 6:00 p.m.** at the office of CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, Minnesota.

### REGULAR MEETING MINUTES

#### I. A) Call to Order of Regular Meeting (*President Joe Collins*)

##### Managers

Joe Collins  
Seitu Jones  
Shirley Reider  
Rick Sanders  
Mary Texer

##### Staff Present

Mark Doneux, CRWD  
Anna Eleria, CRWD  
Bob Fossum, CRWD  
Forrest Kelley, CRWD  
Paul Zisla, Ramsey County  
Attorney

##### Public Attendees

Brett Hussong, City of St. Paul  
Aaron Dysart, City of St. Paul  
Wes Saunders-Pearce, City of St. Paul  
Walt Eshenaur, SRF  
Pat Cavanaugh, CAC  
Guest

#### B) Review, Amendments and Approval of the Agenda

President Collins asked for any additions or changes to the agenda. Administrator Doneux provided Managers with an amended agenda.

**Motion 18-018:** *Approve the Agenda of February 7, 2018 with amended change.*

Reider/Texer  
Unanimously Approved

#### II. Public Comment – For Items not on the Agenda

No Comments made.

#### III. Permit Applications and Program Updates

No permits.

#### IV. Special Reports

##### A) Victoria Park Stormwater Feature Feasibility Study (Brett Hussong, City of St. Paul)

Mr. Fossum introduced Mr. Brett Hussong and Mr. Aaron Dysart from the City of St. Paul. In 2014, the City of St. Paul adopted the Victoria Park Master Plan which included water features to be the centerpiece of the park. At the February 1, 2017 Board Meeting, the managers approved funding for the Victoria Park Stormwater Feature Preliminary Design Project for an amount not to exceed \$75,000. In discussions with City Parks staff it was agreed

that completing the preliminary design of the stormwater/water feature ahead of the design of the remainder of the planning park improvements would be the best design approach.

Mr. Hussong is the landscape designer for the City of St. Paul Parks and Recreation Department. Mr. Dysart is the City's artist-in-residence. Mr. Hussong reviewed the concept design and project analysis for the Victoria Park Stormwater Feature Feasibility Study. The public was invited to the Special Report portion of the Board meeting to hear about the study. Mr. Fossum explained how the feature will receive runoff from the streets and oxygenate the stormwater by recirculating it through the park. There are multiple opportunities proposed for giving the public an opportunity to interact with treated stormwater. Mr. Hussong explained that the City of St. Paul is looking for additional funding through state, local, or grant funding. Managers thanked Mr. Hussong for his presentation. Manager Jones appreciates that a staff artist is involved in the project.

B) Saint Paul City Accelerator (Wes Saunders-Pearce, City of St. Paul)

Ms. Eleria introduced Mr. Wes Saunders-Pearce. Mr. Wes Saunders-Pearce reviewed that the City of St. Paul was selected as one of four cohorts for the City Accelerator's Infrastructure Finance cohort. A special initiative of Living Cities, a national non-profit organization, the purpose of the cohort is to guide cities in exploring and developing cutting-edge funding and financing model for capital projects. The initiative is also designed to help cities build capacity to develop cross-departmental, partnership-based solutions to infrastructure funding challenges. Mr. Saunders-Pearce reviewed how efforts through this initiative is resulting in the development of a fair and equitable stormwater funding mechanism for the comprehensive stormwater management system at the Snelling-Midway Redevelopment Site.

Administrator Doneux requested that the Board of Managers approve a letter of intent to the City of St. Paul to express support for cooperative maintenance agreement of the Snelling Midway Project.

**Motion 18-019:** *Approve letter of Intent to the City of St. Paul to express support for the cooperative maintenance agreement of the Snelling Midway Project.*

Texer/Reider  
Unanimously approved

V. Action Items

A) AR: Approve Minutes of the February 7, 2018 Regular Meeting (Sylvander).

**Motion 18-020:** *Approve Minutes of the February 7, 2018 Regular Meeting.*

Jones/Texer  
Unanimously approved

B) AR: Approve Accounts Payable/Receivables for January 2018 (Sylvander)

**Motion 18-021:** *Approve January 2018 Accounts Payable/Receivable and January Budget Report, direct Manager and Board President to endorse and disperse checks for these payments.*

Reider/Texer  
Unanimously approved

C) AR: Approve Rescheduling of the March 7<sup>th</sup> Board of Managers Regular Meeting (Doneux)

Administrator explained that the MAWD Legislative Breakfast is scheduled for March 7<sup>th</sup> and recommended the Managers move the meeting to Tuesday, March 6<sup>th</sup>. Manager Texer requested that Ms. Sylvander register the managers for the Legislative Breakfast. Administrator Doneux will have Ms. Sylvander email the managers with the event schedule.

**Motion 18-022:** *Approve the Board of Managers Regular meeting be rescheduled to Tuesday, March 6<sup>th</sup>, 2018.*

Reider/Texer

Unanimously approved

D) AR: Approve Consultant Selection for the Como Lake Management Plan (Fossum)

Mr. Fossum reviewed that in 2015 CRWD completed a Mid-Term Watershed Management Plan Review. Recommendation 10 was: *“The primary focus for management of Como Lake should remain on reducing watershed loading but a greater emphasis should be placed on in-lake management practices/techniques.”* During the 2016 CRWD and City of St. Paul Directors Meeting, a goal of de-listing Como Lake and improving its water quality was agreed to by both agencies.

In May 2016 the Board approved a two-phased approach to developing an in-lake management plan for Como Lake, which included: 1) Phase 1—*Water Quality Drivers Analysis*, and 2) Phase 2—*In-Lake Management Plan Development*. Phase 1 was recently completed in 2017 and the final report was reviewed and accepted by the Board at the December 20, 2017 meeting. At the same meeting, the Board expressed support for CRWD staff to move forward on Phase 2; however, instead of developing a plan solely focused on in-lake management in Como Lake, it was determined that a comprehensive lake management plan should be developed that includes both watershed and in-lake management implementation strategies.

Staff distributed an RFQ to solicit Statements of Qualifications (SOQs) for consultant services for the development of the Como Lake Management Plan from: Barr Engineering, LimnoTech, RESPEC, and Wenck Associates. A review committee of City Staff (Wes Saunders-Pearce) and District Staff (Britta Belden, Anna Eleria, Bob Fossum, and Forrest Kelley) met to review the SOQs and determine a recommended firm.

**Motion 18-023:** *Approve the selection of LimnoTech for the 2018 Como Lake Management Plan, and direct staff to develop a detailed scope and budget for approval by the Board of Managers.*

Texer/Reider

Unanimously approved

E) AR: Trout Brook Lift Station Update (Fossum and Eleria)

Mr. Fossum explained that the Trout Brook Lift Station project is currently under construction. The contractor working in the tunnel reported a large crack and void that likely needs to be repaired. Barr Engineering is designing the repairs, which will be shared with the contractor to obtain a cost estimate. President Collins asked Mr. Fossum if he had any idea on how much the repairs will cost. Mr. Fossum replied that he will have a better idea by the end of next week.

**Motion 18-024:** *Authorize Administrator to approve and reimburse the City for the cost of emergency repairs in the Trout Brook Storm Sewer Interceptor*

Reider/Texer  
Unanimously approved

## **VI. Unfinished Business**

### **A) TBI Easement Project Update (Zisla & Eleria)**

Ms. Eleria introduced Mr. Zisla, attorney with the Ramsey County Attorney's Office. In 2017, CRWD and Ramsey County Attorney's Office staff, with assistance from Barr Engineering, have identified the parcels where additional land and easement rights for the Trout Brook Storm Sewer Interceptor (TBI) are needed and then prioritized parcels based on several factors including future, planned repair work. The TBI easement issues include sections of TBI with no easement, only 20-foot easements for sections of TBI when a 40-foot easement is desirable, easement boundaries not matching the actual location of TBI, no recorded deed or other recorded documentation of the easements, and all TBI easements in the name of previous owner, City of Saint Paul or Metropolitan Council.

CRWD's attorney has prepared an outline of steps for acquiring additional easement rights and land needed for maintenance, repair and access of TBI. CRWD will need specialized expertise to work with affected property owners including an appraisal consultant and acquisition agent. CRWD staff will solicit request for qualifications for these two areas of expertise later this month and anticipates seeking Board approval of two firms in early April.

No Action was requested.

### **B) 2018 Rule Revision Update (Kelley)**

Mr. Kelley reviewed that CRWD and Ramsey-Washington Metro Watershed District (RWMWD) last amended the rules in 2015. As part of the ongoing Joint Rules Technical Advisory Committee (TAC), and to ensure an equitable and effective permit program, the Districts are committed to periodically review and discuss concerns or issues encountered during implementation of District rules.

CRWD and RWMWD staff met in December of 2017 to discuss potential regulatory topics to consider for rule amendments in 2018. In addition to reviewing a number of administrative updates to ensure consistency with CRWD's MS4 permit and the upcoming NPDES Construction General Permit re-issue, the significant rule changes being considered:

- Increase the maximum volume credit to 2.5 inches over the impervious areas (current 2-inch cap and 2.002-inch filtration requirement has caused some compliance issues)
- Review cost data for linear projects to determine need for cost cap adjustment (currently \$30,000/acre since 2008)
- Review submittal requirements and allow for electronic applications
- Include provisions for Regional Compliance or Campus Plans

No Action was taken.

### **C) CRWD History Study Update (Doneux)**

Administrator Doneux and Ms. Cavanaugh provided an update on the CRWD History Project. Ms. Cavanaugh has completed phase one of the history project by collecting oral history interviews. The information from the

interviews provided guidance for continuation of the project. Ms. Cavanaugh reviewed the next steps in phase two include writing a summary of information provided. A final phase includes partnering with the Blue Stem Group to prepare a report with pictures. The final report is expected to be complete for CRWD's 20<sup>th</sup> Anniversary.

No Action was taken.

## **VII. General Information**

### **A) Board of Managers Updates**

President Collins explained that the Administrator Doneux's review will be done after the March 21<sup>st</sup> meeting. President Collins has requested that Administrator Doneux provide a year in review for the Managers.

## **VIII. Next Meetings**

- A) Wednesday, March 7, 2018 Regular Board Meeting rescheduled to March 6th
- B) Wednesday, March 14, 2018 CAC Meeting, Manager Jones will attend
- C) Wednesday, March 21, 2018 Regular Board Meeting

## **IX. Adjournment**

**Motion 18-025:** *Adjournment of the February 21, 2018 Regular Board Meeting at 8:12 p.m.*

Texer/Reider  
Unanimously Approved

Respectfully submitted,

Michelle Sylvander

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