



Capitol Region Watershed District

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Approved

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, January 17, 2018, 6:15 p.m.** at the office of CRWD, 1410 Energy Park Drive, Suite 4, St. Paul, Minnesota.

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins
Seitu Jones
Shirley Reider
Rick Sanders
Mary Texer

Staff Present

Jessica Bromelkamp,
CRWD
Bob Fossum, CRWD
Mark Doneux, CRWD
Anna Eleria, CRWD
Elizabeth Hosch, CRWD
Michelle Sylvander, CRWD
Jim Mogan, Ramsey County
Attorney

Public Attendees

Nick Anhut – Ehlers &
Associates
Todd Shoemaker, Wenck &
Associates

B) Review, Amendments and Approval of the Agenda

President Collins asked for any additions or changes to the agenda.

Motion 18-001: *Approve the Agenda of January 17, 2018 with amended changes.*

Reider/Texer
Unanimously Approved

II. Public Comment – For Items not on the Agenda

Manager Reider shared that Greg Brick has written a new book on Minnesota Caves. Mr. Brick will give a talk at the Roseville Library on January 25, 2018 at 7:00 pm. Manger Reider plans to attend.

III. Permit Applications and Program Updates

A) Permit #14-040 Snelling Avenue- Closure (Hosch)

Ms. Hosch reviewed permit #14-040 Snelling Avenue. This permit was issued for the reconstruction of Snelling Avenue from Dayton to Pierce Butler in St. Paul. Stormwater treatment was met through construction of a filtration/infiltration basin at Pierce Butler. CRWD also helped fund some supplemental planting in this basin, a project of the Hamline-Midway Coalition and area neighbors. The project is complete, and the site is stable. No surety was collected for this public project.

Motion 18-002: *Approve Certificate of Completion for permit #14-040.*

Reider/Jones
Unanimously Approved

IV. Special Reports – No Report

V. Action Items

A) AR: Approve Minutes of the December 20, 2017 Annual Meeting (Sylvander).
Manager Texer noted two corrections with the Committees of MAWD Delegate and Metro MAWD.

Motion 18-003: *Approve Minutes of the December 20, 2017 Annual Meeting with corrections.*

Texer/Jones
Unanimously approved

B) AR: Approve Minutes of the December 20, 2017 Regular Meeting (Sylvander)

Motion 18-004: *Approve Minutes of the December 20, 2017 Regular Meeting.*

Jones/Texer
Unanimously approved

C) AR: Approve Accounts Payable/Receivables for December 2017 (Sylvander)

Motion 18-005: *Approve December 2017 Accounts Payable/Receivable and December Budget Report, direct Manager and Board President to endorse and disperse checks for these payments.*

Reider/Texer
Unanimously approved

D) AR: Authorize Distribution of Como Lake Management Plan RFQ (Fossum)

Mr. Fossum reviewed that in 2015, the District completed a Mid-Term Watershed Management Plan Review. Recommendation #10 was: *The primary focus for management of Como Lake should remain on reducing watershed loading but a greater emphasis should be placed on in-lake management practices/techniques.* The board approved a two-phased approach to developing an in-lake management plan for Como Lake; phase 1 – Water Quality Drivers Analysis, phase 2 – In Lake Management Plan Development. Phase 1 was completed in 2017 and the final report was reviewed and accepted by the Board at the December 20, 2017 meeting. The Board expressed support for CRWD staff to move forward with Phase 2.

Staff have drafted a RFQ that seeks a consultant for technical assistance to complete a comprehensive Como Lake Management Plan. The goal of the management plan is to develop strategies that will fully achieve the water quality goals for the lake. The consultant will be responsible for identifying strategies for both watershed and in-lake management using a holistic approach.

Motion 18-006: *Authorize distribution of RFQ for the Como Lake Management Plan.*

Texer/Jones

Unanimously approved

E) AR: Approve General Obligation Bond Sale (Eleria)

Ms. Eleria reviewed the Board of Managers approved the budget and financing plan for the 595 Aldine Redevelopment Project and adopted a resolution for the sale of \$10,000,000 general obligation bonds, series 2018A.

Mr. Anhut from Ehlers and Associates presented the results of the bond sale and recommended a bid for acceptance by the Board of Managers. Seven bids were received. Northland Securities came in with the lowest bid. Closing will take place Feb. 15th, 2018. Funds will be wired at the closing.

Motion 18-007: *Adopt resolution awarding the sale of CRWD General Obligation Bonds, Series 2018A for the 595 Aldine Redevelopment Project to Northland Securities.*

Reider/Jones

Unanimously approved

Administrator Doneux explained that a site plan review will occur on January 30th. The Building Permit has also been submitted. The construction manager, JE Dunn, will begin soliciting bids on January 21st. The Board Managers will meet to review and approve the guaranteed maximum price on February 21st. Ms. Bromelkamp is working on a draft of the press release with Kennedy Consulting. Administrator Doneux reviewed a sign design to announce the new office and shared renderings of the building.

VI. Unfinished Business

A) Lauderdale Stormwater Update (Eleria)

Ms. Eleria provided an updated on the Lauderdale Stormwater. CRWD was not awarded a grant from the Clean Water Fund. Ms. Eleria and staff are still moving forward with the project design. The design should be complete by March.

B) Phalen Creek Daylighting Study Update (Fossum)

Mr. Fossum requested to move discussion to February meeting. The CAC was not able to provide feedback at their December meeting.

C) Victoria Park Update (Fossum)

Mr. Fossum shared that a grant has been issued to St. Paul Parks & Recreation Department for Victoria Park. A final report will be ready for presentation in February. The City of Saint Paul would like to present the report. A community group will also attend the meeting when the report is given to provide feedback and consolidate the consultants time.

D) Watershed Steward Awards (Bromelkamp)

Ms. Bromelkamp reviewed program for Steward Awards explaining time lines and when pictures will be taken of the managers and staff. Managers reviewed and practiced reading the script.

VII. General Information

- A) CRWD Watershed Awards Program, January 18, 2018, 6:00PM Wilder Center

VIII. Next Meetings

- A) Wednesday, February 7, 2018 Board Meeting
- B) Wednesday, February 14, 2018 CAC Meeting – President Joe Collins will be attending

Manager Texer inquired about the annual planning meeting with the City of St. Paul department heads. Administrator Doneux is in the process of planning and a date will be set in March.

IX. Adjournment

Motion 18-008: *Adjournment of the January 17, 2018 Regular Board Meeting at 7:12 p.m.*

Texer/Reider
Unanimously Approved

Respectfully submitted,

Michelle Sylvander

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