



Capitol Region Watershed District

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Approved

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, March 6, 2019, 6:00 p.m.** at the office of CRWD, 595 Aldine Street, St. Paul, Minnesota.

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins
Seitu Jones
Shirley Reider
Rick Sanders
Mary Texer

Staff Present

Mark Doneux, CRWD
Jessica Bromelkamp, CRWD
Forrest Kelley, CRWD
Elizabeth Hosch, CRWD
Michelle Sylvander, CRWD
Jim Mogen, Ramsey County Attorney

Public Attendees

Della Young, Young Environmental
Todd Shoemaker, Wenck
Mary Lilly, CAC

B) Review, Amendments and Approval of the Agenda.

Motion 19-025: *Approve the Agenda of March 6, 2018.*

Texer/Jones
Unanimously Approved

II. Public Comment – For Items not on the Agenda

Ms. Mary Lilly from the CAC shared that she attended an event hosted by Ramsey Washington Metro Watershed District on Tuesday March 5th. The speaker was Dr. Mike Osterholm talking about trout stream restoration. The event was held at HB Fuller and about 100 people were in attendance.

III. Permit Applications and Program Updates

A) Permit 16-020 Dorothy Day Place amendment – application extension (Hosch)

Ms. Hosch reviewed permit #16-020 Dorothy Day Place amendment. The applicant, Catholic Charities is building a new building in Higher Ground campus and adding an additional parking area. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 2.58 acres with 2.58 acres' impervious surface.

Motion 19-026: *Approve permit #16-020 Dorothy Day Place – Amendment with two conditions.*

1. *Receipt of \$12,900 surety. \$9,600 surety has already been received. An additional \$3,300 surety is required from the Triangular Parking Lot Amendment.*
2. *Provide documentation of maintenance agreement recorded with Ramsey County, amended to include Underground System C.*

Reider/Jones

Unanimously approved

B) Permit 19-002 TH94 Mill and Overlay (Hosch)

Ms. Hosch reviewed permit #19-002 TH94. The applicant, MnDOT is planning on mill and overlay, drainage repair, guardrail, ADA improvements, and signals. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 3.2 acres with .16 acres' impervious surface.

Motion 19-027: *Approve permit #19-002 TH94 Mill and Overlay with three conditions.*

1. *Provide a copy of the NPDES permit.*
2. *Revise plans to address the following:*
 - a. *Specify inlet protection for the 14 inlets indicated in a detailed grading plan that indicates that these inlets are upgradient from earth disturbing activities and trucking routes.*
 - b. *Specify perimeter control between earth disturbing activities and I-94 where surrounding grades direct stormwater to the interstate. Additional drainage arrows should be added to the plan where earth disturbing activities occur to confirm perimeter control is specified on all down-gradient edges of disturbed soils*
3. *Provide gross pollutant removal for each drainage area with new/reconstructed impervious.*

Reider/Jones

Unanimously approved

Motion 19-028: *Approve withdrawal of 64cf of Volume Reduction Credits from the MnDOT Bank, with revision based on exact area reconstructed.*

Reider/Jones

Unanimously approved

C) Permit 19-004 Wheelock 4 – application extension (Hosch)

Ms. Hosch reviewed permit #19-004 Wheelock 4 will expire on 3/19/19. The applicant requested an extension to the 60-day review period prior to the expiration. Additional time is still needed to resolve how the applicant will meet CRWD Rule requirements.

Motion 19-029: *Approve 60-day review period extension for permit 19-004 Wheelock 4 to expire May 18, 2019.*

Reider/Jones

Unanimously approved

IV. Special Reports

Illicit Discharge, Detection and Elimination program, Della Schall-Young, Young Environmental Consulting Group, LLC

Mr. Kelley introduced Ms. Della Shall-Young from Young Environmental Consulting Group. CRWD was first issued a Municipal Separate Storm Sewer System permit in 2006. Within the permit requirements CRWD is required to develop, implement and enforce a program to identify and eliminate illicit discharge into Trout Brook. Ms. Young summarized the plan and highlighted the following recommendations:

1. Update the IDDE database module to include the Field Observation Sheet and tracking documentation form with the next 3 months
2. Assess the need for complaint hotline over the next 6-12 months following the steps outlined by CWP.
3. Proactively identify potential generating sites within the 12 months.
4. Develop materials/brochures for outreach.

Manager Jones asked about how calls regarding illicit discharge are routed. Mr. Kelley replied that there is a link on the website. Incoming calls are routed to Ms. Anna Eleria, or Ms. Elizabeth Hosch. President Collins asked about a recent spill and Manager Jones asked if CRWD has emergency policy procedures. Mr. Kelley replied that there is an emergency policy procedure in place.

Motion 19-030: *Approve the CRWD Illicit Discharge Detection and Elimination Program Plan*
Reider/Jones
Unanimously approved

V. Action Items

- A) AR: Approve Minutes of the February 27, 2019 Regular Board Meeting (Sylvander).

Correction – Moorhead not Fargo

Motion 19-031: *Approve the Meeting Minutes of the February 27, 2019 Regular Board Meeting.*

Jones/Reider
Unanimously approved

- B) AR: Authorize 45-day Comment Period for Rule Amendments (Kelley)

Motion 19-032: *Authorize distribution of proposed draft rule revisions for formal 45-day review and comment period ending April 22, 2019.*
Texer/Jones
Unanimously approved

Motion 19-033: *Schedule a public hearing on the proposed draft rules for Wednesday, April 3, 2019 at 6:00pm.*

Texer/Reider
Unanimously approved

A) Approve Communication and Engagement Request for Qualifications (Bromelkamp)

Motion 19-034: *Authorize staff to distribute a Request for Qualifications to develop a Communications and Engagement Plan for CRWD.*

Reider/Sanders
Unanimously approved

VI. Unfinished Business

A) Snelling Midway Update (Eleria)

Mr. Kelley gave an update on the St. Paul soccer stadium now to be called Allianz Field. CRWD will be responsible for the hiring of a contractor to operate and maintain the reuse system. Ms. Eleria is working on signage for outside of the great lawn. President Collins thanked Mr. Kelley for the update. No action was taken.

VII. General Information

A) Board of Managers Updates

Manager Texer shared that Metro MAWD will be held on Tuesday, April 9th. Tuesday, April 16th the Freshwater Society will be hosting a public lecture called “Growing a Revolution: Bringing Our Soil Back to Life”. CRWD will be hosting meetings for MAWD in their strategic planning.

VIII. Next Meetings

- A) Wednesday, March 13, 2019 CAC Meeting, 7:00 PM, Manager Reider will attend
- B) Wednesday, March 20, 2019 Board Meeting

IX. Adjournment

Motion 19-035: *Adjournment of the March 6, 2019 Regular Board Meeting at 7:04.*
Unanimously Approved

Respectfully submitted,
Michelle Sylvander