



Capitol Region Watershed District

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August 7, 2019 Board Meeting
V. Action Item A) Approve Minutes
of July 24, 2019
Workshop and Regular Board
Meeting
(Sylvander)

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, July 24, 2019, 5:00 p.m.** at the office of CRWD, 595 Aldine Street, St. Paul, Minnesota.

WORKSHOP AGENDA

I. Call to Order of Board Workshop

Motion 19-132: *Call to order the Board Workshop to review the 2020 Budget.*

Reider/Texer
Unanimously Approved

President Collins called to order the Board workshop.

Managers

Joe Collins
Seitu Jones,
Shirley Reider
Rick Sanders
Mary Texer

Staff Present

Mark Doneux, CRWD

Public Attendees

No Public Attendees

Administrator Doneux reviewed the draft budget, Revenue and Levy Summary and “Road Map to a Balanced Budget” with the Board of Managers.

The Board reviewed the “Roadmap to a Balanced Budget” and discussed the options regarding budget cuts, fund balance use and levy increases to balance the budget. There was consensus during the Board Workshop on balancing the budget. The Board recommended utilizing fund balance and budget cuts for the Capital Improvement Program budget and to fund operations through primarily tax levy since there are no real grant options for funding operations. The Board agreed to adopt a preliminary Budget and Levy for public comment and set the Public Hearing at their August 7th Board meeting. The Public Hearing would be set for August 21st. The Board agreed that they will reevaluate the budget based on public comment, the public hearing and meetings with public officials.

II. Adjourn Board Workshop

President Collins closed the Board workshop at 6:00 p.m.

Motion 19-133: *Adjourn the Board Workshop*

Reider/Texer
Unanimously Approved

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins
Seitu Jones
Shirley Reider
Rick Sanders
Mary Texer

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD
Elizabeth Hosch, CRWD
Meagan Frisvold, CRWD
Nate Zwonitzer, CRWD

Public Attendees

James Mogen, Ramsey County Attorney

II. Public Comment – None

III. Permit Applications and Program Updates

A) 12-012 TIES – Closure (Hosch)

This permit was issued for the reconstruction of parking lot at the TIES building on the corner of Larpenteur and Snelling in St. Paul. Stormwater is treated by two surface infiltration basins that have been confirmed functional and appropriately sized to meet CRWD requirements. \$11,800 surety is available to return upon closure.

Motion 19-134: *Approve \$11,800 surety return and Certificate of Completion for permit #12-012 TIES.*

Reider/Jones
Unanimously Approved

B) 17-009 Jackson at University – Closure (Hosch)

This permit was issued for the reconstruction of Jackson Street between University and I-94 in St. Paul. Withdrawal from the volume bank was proposed, and verified at 6,721 cf. A SAFL baffle was also installed to provide gross pollutant removal on site. The site is stable and no surety was collected for this public project.

Motion 19-135: *Approve withdrawal of 6,271 cf from the St. Paul Public Works volume bank and Certificate of Completion for permit #17-009 Jackson at University.*

Reider/Jones

Unanimously approved

C) 19-016 Dale Street Bridge Reconstruction (Hosch)

Description: Replacement of the Dale Street Bridge over TH 94 including reconstruction of the approach roadways, including replacement of the storm sewer systems, a new underground infiltration system, ADA improvements, retaining walls, signing, lighting and signals.

Stormwater Management: One underground infiltration system

District Rule: Cost cap reached. —C D F

Disturbed Area: 6.7 Acres

Impervious Area: 4.33 Acres

STAFF RECOMMENDATION: Approve with 4 Conditions:

1. Provide plans signed by a professional engineer per the Minnesota Board of AELSLAGID.
2. Provide a copy of the NPDES permit.
3. Revise plans to address the following:
 - a. Revise Note 6 on Sheet 131 to require providing results of the double-ring infiltrometer tests to CRWD for review and approval.
 - b. Revise Structure 5039A on Sheet 136 to accurately reflect the invert elevation of the underground infiltration system.
4. Revise flow control structure 5021 to lower the invert of the 12” diversion pipe to 893.70’. This will provide adequate weir separation to maximize diversion of runoff into the underground system.

Motion 19-136: *Approve permit #19-016 Dale Street Bridge Reconstruction with 4 Conditions.*

1. *Provide plans signed by a professional engineer per the Minnesota Board of AELSLAGID.*
2. *Provide a copy of the NPDES permit.*
3. *Revise plans to address the following:*
 - a. *Revise Note 6 on Sheet 131 to require providing results of the double-ring infiltrometer tests to CRWD for review and approval.*
 - b. *Revise Structure 5039A on Sheet 136 to accurately reflect the invert elevation of the underground infiltration system.*
4. *Revise flow control structure 5021 to lower the invert of the 12” diversion pipe to 893.70’. This will provide adequate weir separation to maximize diversion of runoff into the underground system.*

Reider/Sanders

4-0: 1 abstain, Seitu Jones

IV. Special Reports

No Special Report

V. Action Items

- A) AR: Approve Minutes of the July 10, 2019 Board Workshop & Regular Meeting (Sylvander)

Motion 19-137: *Approve the Minutes of the July 10, 2019 Board Workshop and Regular Meeting.*

Reider/Jones
Unanimously approved

B) AR: Approve June 2019 Accounts Payable/Receivable (Sylvander)

Motion 19-138: *Approve June 2019 Accounts Payable/Receivable and Budget Report and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Reider/Texer
Unanimously approved

C) AR: Approve Springboard for the Arts Special Grant (Frisvold/Zwonitzer)

Motion 19-139: *Approve a CIP grant for the Springboard for the Arts "SpringBOX" project in the amount of \$117,000 and authorize the Administrator to execute the grant agreement pending review by the Assistant Ramsey County Attorney.*

Reider/Jones
Unanimously approved

D) AR: Approve Public Comment Draft 2020 Budget (Doneux)

Motion 19-140: *Approve Preliminary 2020 budget and levy for Public Comment, as amended. Set Public Hearing date for the 2020 Budget and Levy for August 21, 2019 at 6:00 PM.*

Texer/Reider
Unanimously approved

E) AR: Approve Green Line Special Maintenance Project (Novak)

Motion 19-141: *Approve 2019 Green Line Special Maintenance Project and authorize the CRWD Administrator to execute BMP Maintenance Services Agreement Amendment #3 and subsequent change orders with Outdoor Lab for an amount not to exceed \$30,000.*

Reider
Amended Motion

VI. Unfinished Business

A) Watershed Management Plan Update (Eleria)

VII. General Information

A) Board of Manager's Updates

VIII. Next Meetings

- A) Wednesday, August 7, 2019 5:00 PM – Board Workshop – W.M.P.
- B) Wednesday, August 14, 2019 6:00 PM – CAC Meeting – Rick to join
- C) Wednesday, August 21, 2019 6:00 PM – Regular Board Meeting

IX. Adjournment

Motion 19-142: *Adjournment of the July 24, 2019 Regular Board Meeting at 7:25 PM*

Reider/Texer
Unanimously Approved

Respectfully submitted,
Michelle Sylvander