



## Capitol Region Watershed District

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APPROVED  
April 3<sup>rd</sup>, 2019

**Regular Meeting** of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, March 20, 2019, 6:00 p.m.** at the office of CRWD, 595 Aldine Street, St. Paul, Minnesota.

### REGULAR MEETING MINUTES

#### I. A) Call to Order of Regular Meeting (*President Joe Collins*)

##### Managers

Joe Collins  
Seitu Jones  
Shirley Reider  
Rick Sanders  
Mary Texer

##### Staff Present

Britta Belden, CRWD  
Mark Doneux, CRWD  
Anna Eleria, CRWD  
Elizabeth Hosch, CRWD  
Michelle Sylvander, CRWD  
Bob Fossum, CRWD

##### Public Attendees

Dendy Lofton, LimnoTech  
Ted Shannon, HDR  
Pat Cavanaugh, CAC

#### B) Review, Amendments and Approval of the Agenda.

**Motion 19-036:** *Approve the Agenda of March 20, 2019. Drop the Villa Park Analysis*

Reider/Sanders

Unanimously Approved

#### II. Public Comment – For Items not on the Agenda

No comment

#### III. Permit Applications and Program Updates

##### A) Permit 15-022 The Good Acre - Closeout (Hosch)

This permit was issued for the development of new commercial building and urban farm area near Larpenteur and Fairview in Falcon Heights. Stormwater requirements were met with 4 surface infiltration basins. The site is stable, and the stormwater treatment practices have been confirmed functional. One basin on the east side of the project is being replaced with the subsequent development of the adjacent permit #18-011, The Hendrickson. Some additional ongoing maintenance activity at south parking lot basin has been accepted by the owner for continued observation and site corrections as needed. \$6,400 surety is available for return.

**Motion 19-037:** *Approve \$6,400 surety return and Certificate of Completion for permit #15-022 The Good Acre.*

Reider/Jones  
Unanimously approved

B) Permit 18-018 Payne Development amendment (Hosch)

Ms. Hosch reviewed permit #18-018 Payne Building Development. The applicant, Schafer Richardson is planning to build three to four-story mixed-use apartment/retail building and amend to include tree trenches. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 1.29 acres with 1.13 acres' impervious surface.

**Motion 19-038:** *Approve amendment permit #18-018 Payne Building Development with six conditions.*

1. *Receipt of \$5,700 surety.*
2. *Receipt of maintenance agreement recorded with Ramsey County.*
3. *Provide a copy of the NPDES permit.*
4. *Revise site-specific maintenance plan to address the following:*
  - a. *Include person(s) responsible for maintenance of stormwater devices (once known).*
  - b. *Include routine inspection and subsequent maintenance activities to ensure tree trenches are meeting 48-hour drawdown requirement.*
5. *Revise plans to address items a.- d. in the 3-12-19 permit report.*
6. *Revise model or plans to correspond for Pond 10P (Tree Trench B):*
  - a. *Invert of 18" primary outlet is 843.40' in HydroCAD and 842.75' in the Sewer Structure Table on sheet C300 and in Detail 5 on sheet C503 in the plans.*
  - b. *Downstream invert of 18" primary outlet is 843.35' in HydroCAD and 842.70' in the Sewer Structure Table on sheet C300 in the plans.*

Reider/Sanders  
Unanimously approved

C) Permit 19-004 Wheelock 4 (Hosch)

Ms. Hosch reviewed permit #19-004 Wheelock Phase 4. The applicant, City of Saint Paul Public Works will be reconstructing Wheelock Parkway from Western Avenue to Rice Street. It expires on 3/19/19. The applicant requested an extension to the 60-day review period prior to the expiration. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 7.8 acres with 6.6 acres' impervious surface.

**Motion 19-039:** *Approve permit 19-004 Wheelock 4 with five conditions:*

1. *Provide plans signed by a professional engineer per the Minnesota Board of AELSLAGID.*
2. *Provide a copy of the NPDES permit.*

3. *Submit updated plans to clarify sump depths in structures 123 and 126. Correspondence from Cheng Xiong dated 3/5/19, indicates that sheet 19 will be revised to clearly indicate inverts of structures and pipes.*

4. *Revise XPSWMM node naming to correspond with structure names in the plans.*

5. *Revise existing or proposed model so that total drainage areas are equal. Existing HydroCAD area is 22.55 ac. The sum of the proposed HydroCAD (5.79 ac) and XPSWMM (16.5 ac) subcatchments is*

*22.29 ac. Additionally, revise HydroCAD subcatchments to correspond with drainage areas presented in AutoCAD drainage map (see table in 3-12-19 permit report).*

Reider/Jones

Unanimously approved

#### **IV. Special Reports**

##### A) Villa Park Analysis (Sellner)

Removed from the agenda

##### B) Como Lake Management Plan Update (Belden)

Ms. Belden reviewed the draft plan for Como Lake Management Plan. Using input from the Board, CAC, AAG, and PAG along with the latest lake management science, staff has worked with LimnoTech to assemble a draft Como Lake Management Plan (CLMP). The draft CLMP details an adaptive management approach for improving Como Lake and meeting the goals identified during the input process. The draft CLMP identifies recommended actions for lake management, watershed management, and community engagement. It also provides an implementation plan that includes schedule, lead agency, costs, and financing. A comprehensive review process of the draft CLMP is currently underway with each advisory group (CAC, AAG, and PAG). Staff presented the draft CLMP to the CAC at the 3/13/19 meeting. It will be also presented to the AAG (3/27/19) and the PAG (3/28/19) at their scheduled March meetings. Each group will be asked to review and comment on the draft CLMP after being provided a digital copy of the document. Comments will be received at each meeting and can also be submitted electronically.

Ms. Belden reviewed a chart with 55 actions. The actions were categorized by Lake, Watershed or Community. The actions were then classified as short term, ongoing or long term. Manager Texer asked if dredging will help with curly leaf, Ms. Belden replied no, actually encourages vegetation growth. Mr. Jones asked who will monitor after treatment, Ms. Belden replied, Ramsey County has been contacted. Mr. Fossum added that curly leaf is such a dominate weed herbicide will be needed in the short-term to get it under control. Manager Reider commented on community concerns. President Collins recommended Ms. Bromelkamp write some articles about curly leaf. Administrator Doneux added the

education is more about algae. Manager Texer added that this has been done in Lake McCarrons and has been safe. Ms. Cavanaugh asked if the weeds be eliminated, Ms. Belden replied not able to totally eliminate the weed. Manager Sanders commented that it would help to show pictures of curly leaf in full bloom. Mr. Collins commented that is was a good report and easy to read. He felt that a citizen could read and understand easily.

The Board of Managers thanked staff for their report.

## **V. Action Items**

**A)** AR: Approve Minutes of the March 6, 2019 Board Workshop (Sylvander).

**Motion 19-040:** *Approve the Meeting Minutes of the March 6, 2019 Board Workshop.*

Reider/Sanders  
Unanimously approved

**B)** AR: Approve Minutes of the March 6, 2019 Regular Board Meeting (Sylvander).

**Motion 19-041:** *Approve the Meeting Minutes of the March 6, 2019 Regular Board Meeting.*

Reider/Sanders  
Unanimously approved

**C)** AR: Approve February 2019 Accounts Payable/Receivable (Sylvander)

**Motion 19-042:** *Approve February 2019 Accounts Payable/Receivable and February Budget Report, direct Treasure and Board President to endorse and disperse checks for these payments.*

Reider/Sanders  
Unanimously approved

## **VI. Unfinished Business**

**A)** Safety Program Update (Eleria)

Ms. Eleria provided the Board of Managers with an update on the Safety Program. The last safety audit was in 2014.

**B)** 2020 Watershed Management Plan (Eleria)

Staff have been working with Barr Engineering. Ms. Eleria will be sending out an email with dates and locations when the meetings are confirmed. The Board of Managers made several recommendations of groups when reaching out to communities.

## **VII. General Information**

### **A) Board of Managers Updates**

No update.

### **B) Administrator's Report (Doneux)**

#### **1) Administrator Approved or Executed Agreements**

- a) State of Minnesota Income Contract Amendment for an amount not to exceed \$20,860.
- b) Partner Grant Agreement with Water Heroes for Lawn Chair Gardener Creative Services for an amount not to exceed \$20,000.
- c) Partner Grant Agreement with Como Community Council for Como Lake Cleanup for an amount not to exceed \$18,473.
- d) Partner Grant Agreement with District 6 Planning Council for Meet Willow Reserve for an amount not to exceed \$5,000.
- e) Partner Grant Agreement with Friends of the Mississippi River for Youth Environmental Stewards Program and Trout Brook Initiative for an amount not to exceed \$9,070.
- f) Partner Grant Agreement Frogtown Green for Splashdown! Water Stewardship in Frogtown for an amount not to exceed \$10,000.
- g) Partner Grant Agreement with Frogtown Farm for Cultivating Water Ambassadors at Frogtown Farm for an amount not to exceed \$15,000.
- h) Partner Grant Agreement with Hamline Midway Coalition for Building Community Through Clean Water Education for an amount not to exceed \$5,000.
- i) Partner Grant Agreement with Great River Greening for Field Learning for teens in CRWD for an amount not to exceed \$15,000.
- j) Partner Grant Agreement with In Progress for Our Sacred Water for an amount not to exceed \$20,000.
- k) Partner Grant Agreement with Urban Roots for Youth Conservation Internships for an amount not to exceed \$15,000.
- l) Partner Grant Agreement with Saint Paul Parks and Recreation for Parks Ambassadors for an amount not to exceed \$8,000.
- m) Grant Amendment with City of Saint Paul for Swede Hollow Surface Water Improvements for an amount not to exceed \$7,515.
- n) Agreement with Ramsey County for 2019 Lake Monitoring Services for an amount not to exceed the fee schedule.
- o) Cooperative Construction Agreement with Roseville Area Schools for Parkview Center School for an amount not to exceed \$124,449.50.
- p) Consultant Services agreement with Equity Literacy Institute for Implicit Bias Training for an amount not to exceed \$2,000.

#### **2) Board Approved Agreements**

#### **3) General Updates**

- a) BWSR Board meeting to be held at CRWD, Wednesday, March 27, 2019
- b) Metro MAWD, Tuesday, April 16, 2019.
- c) Moos Family Lecture Series, Tuesday, April 16, 2019

**4) Past and Upcoming CRWD events and meetings**

- a) Como Lake Public Advisory Group, Mississippi River Room, Thursday, March 24, 2019  
6:00-8:00 PM
- b) Board Workshop, 5:00 PM, Wednesday, April 3, 2019
- c) Board Meeting, 6:00 PM, Wednesday, April 3, 2019
- d) Public Hearing-Proposed Rule Amendments, 6:00 PM, Wednesday, April 3, 2019
- d) Wednesday, April 10, 2019 CAC meeting

**VIII. Next Meetings**

- A) Wednesday, April 3, 2019 Board Meeting
- B) Wednesday, April 10, 2019 CAC Meeting, 7:00 PM, Manager Reider
- C) Wednesday, April 17, 2019 Board Meeting

**IX. Adjournment**

**Motion 19-043:** *Adjournment of the March 20, 2019 Regular Board Meeting at 7:51 p.m.*

Reider/Texer  
Unanimously Approved

Respectfully submitted,  
Michelle Sylvander