



Capitol Region Watershed District

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Citizen Advisory Committee Meeting Wednesday, November 13, 2019, 7:00 p.m.

CAC Members Present:

Mary Lilly
David Arbeit
Bob Simonet
Cheryl Braun
Nicole Soderholm
Gwen Willems
Tom Elko
Steve Duerre
Michelle Ulrich
Mike MacDonald
Pat Cavanaugh
Richard Weil

Others Present:

Mark Doneux, CRWD
Joe Sellner, CRWD
Joe Collins, Board Manager

Members absent:

I. Welcome, Announcements, and Updates

Ms. Willems opened the meeting at 7:00 p.m. Ms. Willems asked for any announcements or updates.

II. Public Comment for Issues Not on the Agenda

Mr. MacDonald commented on CRWD's completion of rain garden plantings, recognizing that there is a one-year warranty on the plantings.

Mr. Duerre noted that he recently attended a Board meeting of the Valley Branch Watershed District and observed a difference in organizational operation from that of CRWD.

III. Approval of Agenda

Sinonet/Durre
Unanimously approved

CAC 19-027 Motion: *To approve the CAC November 13, 2019 agenda.*

Arbeit/Soderhom
Unanimously approved

IV. Approval of Minutes

A. October 9, 2019 CAC Meeting Minutes

Ms. Cavanaugh and Mr. Weil corrected their attendance at the October 9, 2019 meeting. Mr. Duerre corrected that he asked for volunteers to attend the Board's October 16 and November 6, 2019 meetings.

Willems/Simonet
Unanimously approved

CAC 19-028 Motion: *To approve the October 9, 2019 CAC Meeting Minutes as amended.*

Unanimously approved

V. District Initiatives for Review, Comment, and Recommendations

A. Lake McCarrons Management Plan Update (Sellner)

In 2003, the District adopted its first Lake McCarrons Management Plan. The Plan has served the District and its partners well over the past 15 years and has guided work to allow Lake McCarrons to maintain high water quality. Staff have been working with Barr Engineering staff to draft a new Lake McCarrons Management Plan. With the input of CRWD staff, an agency advisory group, and the public, a draft set of goals, objectives and potential management actions has been created. Staff reviewed the management plan development process, and the draft goals, objectives and management actions with the CAC.

B. MAWD Annual Meeting (Doneux)

Mr. Doneux reminded the CAC of the upcoming MAWD conference in Alexandria, Minnesota. Mr. Doneux will be conducting a session on maintaining an active CAC. Ms. Cavanaugh as Capitol Region CAC member will attend and participate in this session.

VI. CAC Initiatives

A. Service-Learning Student (Lilly)

Ms. Lilly added she will be connecting with staff to coordinate with the University for recruiting a service-learning student for the spring semester.

VII. Project and Program Updates

A. Master Water Stewards Update (Doneux)

Mr. Doneux explained this program covers six categories. Nominations are due November 15, 2019. The awards program is Thursday, January 23, 2020. Social hour is 6:00 - 7:00 p.m. Awards program is from 7:00 – 8:00 p.m. CAC members are invited to make nominee suggestions to staff, who will then make a decision on the nominees

VIII. CAC Observer Update

Ms. Lilly and Ms. Cavanaugh attend the November 6, 2019 Board meeting and workshop. Ms. Lilly commented that this meeting included a detailed facility management discussion, covering ownership and maintenance responsibilities for the various BMP facilities within the watershed district.

IX. Discussion

A. New & Old Issues

Mr. Doneux presented an overview of CRWD’s facility management, including developing policies on those entities responsible for facility maintenance. The policy determinations addressing ownership and maintenance of the various BMP facilities in the watershed district will be included in the District’s watershed management plan now being drafted, for review in the future by the CAC.

Mr. Duerre acknowledged the successful grand opening of the District’s office building, and the impressive number of people who participated in the event.

B. CAC Observer for November 20, 2019 and December 4, 2019 Board of Managers Meetings

Ms. Willems noted CAC members are welcome to volunteer to attend the upcoming November 20, 2019 and December 4, 2019 Board meetings.

X. Adjourn

CAC 19-029 Motion: *To adjourn the November 13, 2019, CAC Meeting.*

MacDonald/Arbeit
Unanimously approved

The meeting was adjourned at 8:40 p.m.
Respectfully submitted,
Michelle Ulrich

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