



Capitol Region Watershed District

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January 2, 2019 Board Meeting
 V. Action Item A) Approve Minutes of
 December 18, 2019
 Annual Meeting
 (Sylvander)

Annual Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, December 18, 2019, 6:00 p.m.** (Workshop) at the office of CRWD, 595 Aldine Street, St. Paul, Minnesota.

ANNUAL MEETING MINUTES

I. A) Call to Order of Annual Meeting *(President Joe Collins)*

Managers

Joe Collins
 Seitu Jones
 Shawn Murphy
 Rick Sanders
 Mary Texer

Staff Present

Mark Doneux, CRWD
 Elizabeth Hosch, CRWD
 Michelle Sylvander, CRWD

Public Attendees

Mike MacDonald, CAC

B) Review, Amendments and Approval of the Agenda.

Motion 19-254: *Approve the Agenda of December 18, 2019*

Jones/Texer
 Unanimously Approved

II. Election of Officers and Committee Appointments *(Joe Collins)*

<u>Office</u>	<u>Current/Past Officers (2019)</u>	<u>December 18, 2019-Annual Mtg 2020</u>
President ₁	Joe Collins	Joe Collins
Vice President	Mary Texer	Mary Texer
Secretary ₁	Seitu Jones	Seitu Jones
Treasurer ₁	Shirley Reider / Rick Sanders	Rick Sanders
Education/Information	Rick Sanders Shawn Murphy	Shawn Murphy

Motion 19-255: To elect the officers to serve the Capitol Region Watershed District from December 18, 2019 to the District's Annual Meeting in 2020.

Murphy/Jones
Unanimously Approved

III. Committee Appointments

Current Appointments

Personnel Committee (Two Managers)

- 1) Mary Texer
- 2) Joe Collins
- 3) Alternate – Shirley Reider

Citizen Advisory Committee Liaison

- 1) Seitu Jones
- 2) Joe Collins
- 3) Mary Texer
- 4) Shirley Reider

Minnesota Association of Watershed Districts

(State) Delegate:

- 1) Joe Collins
- 2) Mary Texer
- 3) Alternate -Shirley Reider

Finance Committee

- 1) Shirley Reider
- 2) Joe Collins

Personnel Committee (Two Managers)

Trout Brook

- 1) Joe Collins
- 2) Seitu Jones

Rules Committee

- 1) Mary Texer
- 2) Seitu Jones
- 3) Rick Sanders

Subwatershed Committee

- 1) Rick Sanders
- 2) Joe Collins

December 18, 2019 - Annual Mtg 2020

- 1) Mary Texer
- 2) Joe Collins
- 3) Alternate-Shawn Murphy

Citizen Advisory Committee Liaison

- 1) Seitu Jones
- 2) Joe Collins
- 3) Mary Texer
- 4) Rick Sanders
- 5) Shawn Murphy

Minnesota Association of Watershed Districts

(State) Liaison:

- 1) Mary Texer
- 2) Rick Sanders
- 3) Alternate -Joe Collins

Finance Committee

- 1) Rick Sanders
- 2) Joe Collins
- 3) Alternate-_____

Trout Brook

- 1) Joe Collins
- 2) Seitu Jones
- 3) Alternate_____

Rules Committee

- 1) Mary Texer
- 2) Seitu Jones
- 3) Rick Sanders

Subwatershed Committee

- 1) Rick Sanders
- 2) Joe Collins
- 3) Alternate-_____

Education/Outreach Committee

- 1) Rick Sanders
- 2) Seitu Jones
- 3) Shirley Reider

Education/Outreach Committee

- 1) Rick Sanders
- 2) Seitu Jones
- 3) Shawn Murphy

Special Projects/Grants Committee

- 1) Seitu Jones
- 2) Rick Sanders

Special Projects/Grants Committee

- 1) Seitu Jones
- 2) Rick Sanders
- 3) Alternate-_____

Partner Grants Committee

- 1) Seitu Jones
- 2) Shirley Reider

Partner Grants Committee

- 1) Seitu Jones
- 2) Shawn Murphy
- 3) Alternate-_____

Awards Program Committee

- 1) Joe Collins
- 2) Mary Texer

Awards Program Committee

- 1) Joe Collins
- 2) Mary Texer
- 3) Alternate-_____

Real Estate/Building Committee

- 1) Mary Texer
- 2) Joe Collins
- 3) Alternate-Shirley Reider

Real Estate/Building Committee

- 1) Mary Texer
- 2) Joe Collins
- 3) Alternate-Rick Sanders

Metro MAWD

- 1) Shirley Reider
- 2) Mary Texer

Metro MAWD

- 1) Shawn Murphy
- 2) Mary Texer
- 3) Alternate-Joe Collins

Motion 19-256: *To appoint committee members to serve the Capitol Region Watershed District from December 18, 2019 to the District’s Annual Meeting in 2020.*

Jones/Texer
Unanimously Approved

IV. Other Administrative Assignments

A) Bank/Depository of Funds	<u>2019</u> Bank Depository of Funds	<u>2020</u> US Bank 4M Fund
B) Managers Per Diem	<u>2019</u> Per Diem	<u>2020</u> \$125/meeting
C) Mileage Reimbursement	<u>2019</u> Mileage	<u>2020</u> TBD by IRS

D)	Official Newspaper Newspaper	<u>2019</u> St. Paul Pioneer Press	<u>2020</u> St. Paul Pioneer Press
E)	Accountant Accountant	<u>2019</u> Redpath CPAs	<u>2020</u> Redpath CPAs
F)	Auditor Auditor	<u>2019</u> Office of State Auditor	<u>2020</u> Office of State Auditor

Motion 19-257: *To make administrative assignments to serve the Capitol Region Watershed District from December 18, 2019 to the District's Annual Meeting in 2020.*

Texer/Jones
Unanimously Approved

V. Annual Meeting Schedule

- Thursday, January 2, 2020
- Wednesday, January 15, 2020
- Wednesday, February 5, 2020
- Wednesday, February 19, 2020
- Wednesday, March 4, 2020
- Thursday, March 19, 2020
- Wednesday, April 1, 2020
- Wednesday, April 15, 2020
- Wednesday, May 6, 2020
- Wednesday, May 20, 2020
- Wednesday, June 3, 2020
- Wednesday, June 17, 2020
- Wednesday, July 8, 2020
- Wednesday, July 22, 2020
- Wednesday, August 5, 2020
- Wednesday, August 19, 2020 – Public Hearing for Budget & Levy
- Wednesday, September 2, 2020 – Adoption of Preliminary Budget and Levy
- Wednesday, September 16, 2020
- Wednesday, October 7, 2020
- Wednesday, October 21, 2020
- Wednesday, November 4, 2020
- Wednesday, November 18, 2020
- Wednesday, December 2, 2020
- Wednesday, December 16, 2020 – Annual Meeting, Adoption of Final Budget and Levy

Motion 19-258: *To set the regular meetings of the Board of Managers of the Capitol Region Watershed District for 6:00 P.M. at the District office on the 1st and 3rd Wednesdays of each month.*

Texer/Jones
Unanimously Approved

VI. CAC 2020 Meeting Schedule

Wednesday, January 8, 2020
Wednesday, February 12, 2020
Wednesday, March 11, 2020
Wednesday, April 8, 2020
Wednesday, May 13, 2020
Wednesday, June 10, 2020
Wednesday, July 15, 2020
Wednesday, August 12, 2020
Wednesday, September 9, 2020
Wednesday, October 14, 2020
Tuesday, November 10, 2020
Wednesday, December 9, 2020

VII. CAC Committee Appointments

In 2010, the Citizen Advisory Committee (CAC) By-Laws were updated to include attendance requirements. The CAC has annually made recommendations to the Board for reappointment based on attendance and other factors. The Board of Managers must annually appoint the Citizen Advisory Committee members. In order to maintain an orderly CAC roster and fully comply with state statute the Citizen's Advisory Committee is submitting a recommended roster to the Board of Managers.

Motion 19-259: *Recommend reappointing CAC members through December 2020.*

David Arbeit, 1384 East Como Blvd., St. Paul, MN 55117
Patricia Cavanaugh, 908 Saint Paul Ave., St. Paul, MN 55116
Steven Duerre, 76 Bates Street, St. Paul, MN 55106
Michael MacDonald, 1391 Almond Ave., St. Paul, MN 55108
Michelle Ulrich, 1561 Lincoln Ave., St Paul, MN 55105
Richard Weil, 25 Charles Ave, St. Paul, MN 55103
Gwen Willems, 1880 Tatum Street, Falcon Heights, MN 55113
Nicole Soderholm, 108 N. Pierce St. #3, St. Paul, MN 55104
Bob Simonet, 494 Wheelock Pkwy West, St. Paul, MN 55117
Mary Lilly, 458 Mount Curve Blvd. St. Paul, MN 55105
Tom Elko, 267 Roma Ave. Roseville, MN 55113
Cheryl Braun, 1144 Pleasant Ave. Saint Paul, MN 55102

Jones/Texer

Unanimously Approved

VIII. Adjournment of Annual Meeting

Motion 19-260: *Adjournment of the December 18, 2019 Annual Board Meeting at 6:11 P.M.*

Texer/Jones

Unanimously approved