



## Capitol Region Watershed District

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### **Citizen Advisory Committee Meeting Wednesday, December 11, 2019, 7:00 p.m.**

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#### **CAC Members Present:**

Mary Lilly  
David Arbeit  
Bob Simonet  
Cheryl Braun  
Gwen Willems  
Pat Cavanaugh  
Mike MacDonald  
Michelle Ulrich  
Steve Duerre

#### **Others Present:**

Mark Doneux, CRWD  
Anna Eleria, CRWD  
Lindsay Schwantes, CRWD  
Jessica Bromelkamp, CRWD  
Shawn Murphy, Board Manager

#### **Members absent:**

Richard Weil, w/notice  
Nicole Soderholm, w/notice  
Tom Elko w/notice  
Carol Zierman w/o notice

### **I. Welcome, Announcements, and Updates**

Mr. Duerre opened the meeting at 7:00 p.m. Mr. Duerre asked for any announcements or updates. Ms. Cavanaugh advised of an upcoming January 9, 2020 community discussion meeting that is being hosted by Representative Dave Pinto regarding the issues around the Mississippi River.

### **II. Public Comment for Issues Not on the Agenda**

Mr. Duerre asked for comments not on the agenda. Ms. Cavanaugh noted that she attended an interesting presentation at MAWD on street sweeping and suggested the CAC may be interested in having the presenter attend a CAC meeting in the spring to discuss its findings on this subject. Mr. Doneux suggested that the CAC may also like to have a representative from St. Paul street maintenance also present on the subject of street sweeping in the City. Ms. Lilly, Ms. Cavanaugh and Mr. Doneux commented on the CAC session at MAWD. The basic theme was that the more the entity members put into the advisory committee, the more you get out of it.

### **III. Approval of Agenda**

Mr. Doneux requested to move Ms. Shwantes' partner grant presentation to the first item under District Initiatives for Review.

**CAC 19-033 Motion:** *To approve the CAC December 11, 2019 agenda, as amended.*

Unanimously approved

#### **IV. Approval of Minutes**

##### A. November 13, 2019 CAC Meeting Minutes

Unanimously approved

**CAC 19-034 Motion:** *To approve the November 13, 2019 CAC Meeting Minutes.*

Unanimously approved

#### **V. District Initiatives for Review, Comment, and Recommendations**

##### A. *Draft Communications Plan Update (Bromelkamp)*

Ms. Bromelkamp presented an overview of the draft Communications and Engagement Plan, explaining that it is intended to provide guidance for staff on the priorities for communications and engagement over the next 5-10 years. Expected updates include the addition of art, audience prioritization revisions, specific references to Como Lake Golf Course BMP's, an expansion of engagement activities and another review of the WMP to ensure goals are aligned. In response to Ms. Cavanaugh's question regarding the distinction in the draft Plan between primary and secondary audiences Ms. Bromelkamp explained that the intent is for residents to be the primary audience. Secondary audiences help amplify messages to residents via their networks.

##### B. *2020 Watershed Plan Update (Eleria)*

Ms. Eleria presented an overview of the issues, goals and objectives of the 2020 WMP Implementation Plan. Ms. Eleria discussed a number of new items in the proposed plan. Mr. Duerre commented that the table is extensive, with Mr. Doneux reminding the CAC that this is a ten-year plan, reflecting the direction the District is heading in the next ten years. Discussion occurred.

##### C. *2020 Reappointment Recommendations (Doneux)*

Mr. Doneux introduced the CAC member reappointment topic, noting that the Board is statutorily required to annually appoint CAC members, and suggested that the CAC recommend to the Board by motion for member reappointments. Mr. Doneux noted that Bill Barton and Kathryn Swanson have resigned. Carol Zierman's reappointment is uncertain at this time, since she has not contacted the CAC or District staff regarding her continued membership. The CAC

discussed and moved that the CAC members listed on Mr. Doneux's December 11, 2019 staff report be reappointed by the Board of Managers. Regarding the reappointment of Carol Zierman, the CAC noted that if there is no response from her by the next Board meeting, she should be removed from the list of nominees for CAC reappointment. Mr. Duerre asked if Ms. Bromelkamp is looking for volunteers to present awards at the awards, and if so, interested members may volunteer.

Willems/MacDonald  
Unanimously approved

## **VI. CAC Initiatives**

### *A. 2019 Watershed Steward Awards (Bromelkamp)*

Ms. Bromelkamp provided an overview of the 2019 Watershed Steward Awards Program and asked that the CAC approve the Awards Committee's recommended list of 2019 Watershed Steward Awards winners. Ms. Bromelkamp noted there weren't many applicants. Mr. Arbeit pointed out that the Awards Program originated from this committee, and that we may need to do more recruiting. The CAC moved to approve the recommended list of winners.

Arbeit/Willems  
Unanimously approved

### *B. Service-Learning Student (Lilly)*

Ms. Bromelkamp and Ms. Lilly advised that they are communicating on developing a project list that will be of interest to interns from the University of Minnesota.

## **VII. Project and Program Updates**

### *A. Partner Grant Program Update (Schwantes)*

Ms. Schwantes reviewed the list of partners granted funding by the CRWD, noting that Staff will be working to refine the review or eligibility process for next year. Twelve of the twenty-two proposals were funded this year. Ms. Schwantes commented that there were certain proposals the District would like to fund but not under the partner grant program category. Mr. Arbeit added that as a member of the grant program committee he was honored to be a part of this process, and credits District staff with their good work in implementing the program.

*B. Parkview Elementary (Eleria)*

Ms. Eleria presented an update on the underground filtration system project the District is installing at the Parkview Center School site in Roseville. The system consists of 10-foot diameter underground pipes that can capture runoff from the 46 acres upstream of the project site. The District started construction the third week in October and has completed most of the project. The system will be connected to the City storm sewer system in the spring of 2020. Ms. Eleria noted that the public may read more about the project on the District's website.

**VIII. CAC Observer Update**

Ms. Cavanaugh noted she attended the December 3, 2019 Board workshop meeting, at which Ms. Eleria presented on the 2020 watershed management plan, and the Board engaged in a lengthy discussion of the District's partner grants.

**IX. Discussion**

*A. New & Old Issues*

None.

*B. CAC Observer for December 18, 2019 and January 2, 2019 Board of Managers Meetings*

Mr. MacDonald volunteered to attend the January 2, 2020 Board meeting.

**X. Adjourn**

**CAC 19-035 Motion:** *To adjourn the December 11, 2019, CAC Meeting.*

Cavanaugh/Duerre  
Unanimously approved

The meeting was adjourned at 9:10 p.m.  
Respectfully submitted,  
Michelle Ulrich

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*"Our mission is to protect, manage, and improve the water resources of the Capitol Region Watershed District."*