



Capitol Region Watershed District

595 Aldine Street • Saint Paul, MN 55104
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July 22, 2020 Board Workshop
APPROVED

Board Workshop of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, July 8, 2020, 5:00 p.m.** (Board Workshop) **via telephone and/or the web-based application Go To Meeting.**

BOARD WORKSHOP MINUTES

I. A) Call to Order of Board Workshop (*President Joe Collins*)

Managers

Joe Collins, remote
Seitu Jones, remote
Shawn Murphy, remote
Rick Sanders, remote
Mary Texer, remote

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD, remote
Bob Fossum, CRWD, remote
Forrest Kelley, CRWD, remote
Michelle Sylvander, CRWD, remote
James Mogen, Ramsey County Attorney, remote
Mary Haasl, Law clerk Ramsey County Law Clerk, remote

Public Attendees

B) Review, Amendments and Approval of the Agenda.

Motion 20-121: *Approve the Agenda of July 8, 2020.*

Murphy/Sanders
Unanimously Approved

II. Review of 2021 Budget (Mark Doneux)

Administrator Doneux reviewed that each year the Board of Managers must develop a work plan for the upcoming year and establish a budget and levy to accommodate the work plan. At the May 20, 2020 Board Meeting, staff provided an update to the Board about how capital improvement project expenditures and revenue may be adjusted based on current projections. At the June 3rd Board Workshop, staff reviewed the 2020 Budget, 2020 Revised Budget, the 2021 Budget per the WMP and the 2021 Preliminary Budget based on Division Manager Recommendations.

The 2021 budget process will be unique in that we are both transitioning from our 2010 Watershed Management Plan (WMP) approach and budgeting to the new 2020 WMP. Administrator Doneux added that CRWD will also be tracking the impacts of the COVID-19 pandemic and how it will affect the budget and revenue.

The focus of the workshop:

- 1) Review the 2021 Budget Goals,
- 2) Review the 2021-2023 Projected Capital Improvement Program Expenditures, and
- 3) Review and Comment on Preliminary 2021 Budget

To support the 2021 budget process, Administrator Doneux updated the 2020-2021 Budget Comparison Summary that compares the current 2020 adopted budget, Revised 2020 Budget with the items identified in our new WMP for 2021 and our 2021 Budget Goals. Administrator Doneux included a table showing the 2021-2023 Projected Capital Improvement Program Expenditures. Finally, Administrator Doneux included a Preliminary 2021 Budget showing individual project budgets for 2021 expenditures. The Preliminary 2021 budget will be based on the items from WMP for 2021 but adjusted to reflect what programs and projects are expected to be implemented next year. Staff provided the detailed project budgets as well as the full revenue and levy summary.

Administrator Doneux shared that the district received 96% of the 1st half of levy payment. Because of COVID-19, Ramsey County provided 60-day extension for taxpayers. A supplementary payment is expected in the next 60 days.

Manager Texer and Manager Sanders both asked about priority levels of monitoring and database reporting being called critical vs. important. Administrator Doneux will adjust the priority level for monitoring and database reporting. No changes were made in education and outreach. A new category (222) named Facility Management was created for district owned facilities.

The City of St. Paul has requested funding for the former Ford site. A special report will be presented at the Board Meeting.

No action taken.

III. Adjourn Board Workshop

Motion 20-122: *Adjournment of the July 8, 2020 Review of the Preliminary 2021 Budget Workshop at 6:03P.M.*

Murphy/Sanders
Unanimously Approved

Respectfully submitted,
Michelle Sylvander



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July 22, 2020 Board Meeting
APPROVED

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, July 8, 2020, 6:00 p.m.** (Regular Meeting) **via telephone and/or the web-based application Go To Meeting.**

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins, remote
Seitu Jones, remote
Shawn Murphy, remote
Rick Sanders, remote
Mary Texer, remote

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD - remote
Bob Fossum, CRWD – remote
Elizabeth Hosch, CRWD - remote
Forrest Kelley, CRWD - remote
Joe Sellner, CRWD - remote
Michelle Sylvander, CRWD - remote
James Mogen, Ramsey County Attorney, remote

Public Attendees

Bob Simonet, CAC
Anne Gardner, City of St. Paul
Wes Sauder-Pearce, City of St. Paul
Ellen Stewart

B) Review, Amendments and Approval of the Agenda.

Motion 20-123: *Approve the Agenda of July 8, 2020 with no changes.*

Murphy/Sanders
Unanimously Approved

II. Public Comment

No public Comments.

III. Permit Applications and Program Updates

A) 20-001 Dickerman Park – Extend Permit Review Period (Hosch)

The current review period for Permit 20-001 Dickerman Park Improvements expires on 7-8-2020. The applicant requested an additional extension to the 60-day review period prior to the expiration.

Motion 20-124: *Approve 3rd 60-day review period extension for Permit 20-001 Dickerman Park Improvements to expire September 6, 2020.*

Murphy/Sanders
Unanimously Approved

B) 20-013 Ford Site Stormwater Master Plan

Mr. Kelley provided a review of the Ford Site Redevelopment of the former Twin Cities Ford Assembly Plant from an abandoned industrial parcel to a mixed-use commercial and residential neighborhood. Site redevelopment includes creating 36 commercial and residential blocks, roadways, bike paths, and several private open and public park spaces over approximately 122 acres. Permanent stormwater management consists of five subsurface storage areas with proprietary filtration units, five surface biofiltration basins with iron-enhanced sand media, two retention ponds, and one stormwater channel that has a rate control element.

Motion 20-125: *Approve Permit 20-013 with 3 Conditions, and Direct Staff to Issue Permits 20-013A-2013H per the Approved Ford Site Alternative Permitting Process.*

Murphy/Sanders
Unanimously Approved

C) 20-017 Hamm's Brewery Stormwater Improvements (Hosch)

Ms. Hosch provided a review of the Hamm's Brewery Stormwater Improvements. The applicant, City of St. Paul Department of Planning and Economic Development, will construct a new underground stormwater system and reconstruct the existing drive between 2 buildings. The path will be converted into a pedestrian walkway with vehicle access for deliveries.

Motion 20-126: *Approve with 3 Conditions:*

1. *Clarify who will be responsible for long-term maintenance of the underground infiltration system. CRWD understands that the City of St. Paul has a memorandum of agreement with CRWD for maintenance, but a maintenance agreement shall be provided and recorded with Ramsey County if long-term maintenance will be provided by a private entity.*
2. *Provide a copy of the NPDES permit.*
3. *Demonstrate that the proposed pretreatment design will not negatively impact the hydraulic function of the underground system:*
 - a. *The 6-ft of 15" HDPE with an invert of 128.12' connecting STMH-3 and the pretreatment row will always be full of water.*
 - b. *The 26-ft of 15" PVC connecting CB-5 and STMH-3 will always be partially full of water.*

Murphy/Sanders
Unanimously Approved

IV. Special Reports – Ford Site, MRB Crossing Funding Request (Fossum)

Mr. Fossum provided a review of how the District has been working with Ryan Companies and the City of St. Paul on various aspects of the design of the project over the past couple of years. Mr. Wes Saunders-Pearch along with Ms. Ellen Stewart and Ms. Anne Gardner provided a review of the request for funding for the Hidden Falls regional park area.

In April 2020, the City of St. Paul submitted a funding request for the water features and stormwater system on the Ford Site. In summary, the request included:

1. Ford Parkway Baseflow Groundwater Capture -- \$200,000
2. Southern Stormwater Enhancements -- \$595,000
3. Hidden Falls Regional Park Connection -- \$1,500,000 (allowance)

At the June 3, 2020 Board meeting, the Managers approved Ford Site funding to the City of St. Paul for elements #1--Ford Parkway Baseflow Groundwater Capture and #2--Southern Stormwater Enhancements from their 4/28/2020 funding request for an amount not to exceed \$795,000. The Board further directed staff to develop a grant agreement with the City of St. Paul for subsequent Board approval.

During May and June, Item #3 (Hidden Falls Regional Park Connection) has been under further development and additional analysis of the feasibility and cost of this option. This option would connect the new stream feature on the Ford Site with the existing stream feature in Hidden Falls Regional Park by constructing a tunnel beneath Mississippi River Blvd. The City of St. Paul has submitted additional information and clarification on the funding request.

President Collins understands the need for a decision needs to be made quickly and shared concerns about not all the funding requests fitting into the vision and mission of CRWD in protecting water resources. President Collins asked if the City of St. Paul consider a loan. Manager Jones asked Mr. Saunders-Pearce if there was a way to spread the funding out over a few years. Managers shared concerns regarding funding going towards items that do not support the vision of CRWD. Manager Jones asked for the costs of just the water feature. Manager Jones asked about alternative design plans. Manager Murphy asked about what funds would be cut in the 2021 budget to make funding available. Mr. Fossum added that additional conversations need to take place regarding amount of time to spread the funding out and amount of funding that CRWD could support. Manager Texer recommended a workshop for additional discussions and added that this request accounts for 17% of CRWD's budget.

Ms. Ellen Stewart and City of St. Paul staff thanked the Board for their time and considerations. President Collins thanked the City of St. Paul staff. Administrator Doneux added that several reductions have been made to meet budget for 2021.

V. Action Items

- A) AR: Approve Minutes of the June 17, 2020 Regular Meeting (Sylvander)

Motion 20-127: *Approve the Minutes of the June 17, 2020 Regular Meeting.*

Murphy/Sanders
Unanimously Approved

VI. Unfinished Business

A) COVID 19 Update (Doneux)

Administrator Doneux provided a review of changes made to the state COVID 19 plans to extend the work from home plan until September. Areas in the office have been added back into use provided they are cleaned after being used. Administrator Doneux added that there have been no issues yet. Additional use of District vehicles was added to the work plan. The office will remain closed to public and meetings will continue to be held remotely.

B) Como Park BMPs Update (Kelley)

Mr. Kelley provided the Board of Managers with an update on the Como Park BMP's. Rachel contracting has completed clearing and grubbing of the site. The security fence around zoo was taken down for a short period of time and always needs to remain up.

C) Snelling Midway O & M (Kelley)

Mr. Kelley provided a review of the Snelling Midway operations and maintenance. In early June, the City of St. Paul approved the maintenance plan. Harris has been working to return service to the system.

D) Lake McCarrons Update (Sellner)

Mr. Sellner provided an update of the Lake McCarron's water quality. The high geese population is causing water quality problems with E. coli bacteria. With the beaches being closed from COVID-19 the geese have been taking over beaches. Ramsey County has been taking the lead on goose control. The beaches reopened on July 2nd. Having more people occupy the beaches will help with the problem.

VII. General Information

A) Board of Manager's Updates

At the June 25th Metro MAWD Board meeting, the Board decided to move the annual conference and meeting to virtual events.

VIII. Next Meetings

A) Wednesday, July 15, 2020 7:00 PM – CAC Meeting– Electronic Only Manager Mary Texer will attend

B) Wednesday, July 22, 2020 6:00 PM- Regular Meeting – Electronic Only

IX. Adjournment

Motion 20-128: *Adjournment of the July 8, 2020 Regular Board Meeting at 8:15 P.M.*

Murphy/Sanders

Unanimously approved by four out of five, Manager Jones has lost connection and was unable to confirm.

Respectfully submitted,
Michelle Sylvander

DRAFT