



Capitol Region Watershed District

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CRWD Partner Grant Final Report Requirements

Please submit final reports to Lindsay Schwantes at lschwantes@capitolregionwd.org by December 31, 2020.

Report Contents:

- Organization name, contact person and address.
- Approved Task Description as shown in Partner Grant Proposal.
- Task outcomes and deliverables
- Audience information including the total number of participants and demographics.
- Water quality impacts: e.g. what actions to protect water occurred or water related knowledge resulted from your project / program and accompanying documentation such as pollution collected or monitored, copies of survey, video links, supplies purchased, quotes.

Supporting Materials:

- A reimbursement summary indicating the total reimbursement amount by funded task;
- Staff time invoices if this was an approved expense
- Receipts for any approved materials or supplies and
- 2-3 high-quality digital photos of your project.