



Capitol Region Watershed District

595 Aldine Street • Saint Paul, MN 55104
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August 19, 2020 Board Workshop
APPROVED

Board Workshop of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, August 5, 2020, 5:00 p.m.** (Board Workshop) **via telephone and/or the web-based application Go To Meeting.**

BOARD WORKSHOP MINUTES

I. A) Call to Order of Board Workshop (*President Joe Collins*)

Managers

Joe Collins, remote
Seitu Jones, remote
Shawn Murphy, remote
Rick Sanders, remote
Mary Texer, remote

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD, remote
Carol Lundgren, CRWD, remote
Michelle Sylvander, CRWD, remote
James Mogen, Ramsey County Attorney, remote

Public Attendees

Gwen Willems, CAC

B) Review, Amendments and Approval of the Agenda.

Motion 20-138: *Approve the Agenda of August 5, 2020.*

Murphy/Sanders
Unanimously Approved

II. 2020 Watershed Management Plan - Review of Response to Comments (Eleria)

In mid-May 2020, the District's Board of Managers approved the draft 2021-2030 Watershed Management Plan and authorized a formal, 60-day comment period. The draft WMP was distributed to plan review agencies, District cities, Ramsey County, other government partners, CAC, community organizations, past WMP meeting attendees and survey respondents, and many others. The plan was also posted on CRWD's website and promoted through our social media channels. Two community meetings were held in June to present the draft WMP, answer questions and receive comments. Ms. Eleria provided a review of comments highlighted from two community meetings regarding the Watershed Management Plan. Ms. Eleria provided the board with two comment and response tables. The first table included comments from the TAC and community members and proposed responses to comments. The second table summarized comments provided from the CAC comments and included proposed responses. The District received over 160 comments on the draft WMP including over 90 from the CAC. Ms. Eleria added that the comments provided from the CAC were very well thought out.

III. Adjourn Board Workshop

Motion 20-139: *Approve District responses to comments on the formal, 60-day draft 2021-2030 Watershed Management Plan subject to revisions based on Board comments and authorize public hearing on the draft plan at the August 19th Board meeting.*

Murphy/Sanders
Unanimously Approved

Respectfully submitted,
Michelle Sylvander



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August 19, 2020 Board Meeting
V. Action Item A) Approve Minutes of
August 5, 2020
Regular Board Meeting (*Sylvander*)

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, August 5, 2020, 6:00 p.m.** (Regular Meeting) **via telephone and/or the web-based application Go To Meeting.**

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins, remote
Seitu Jones, remote
Shawn Murphy, remote
Rick Sanders, remote
Mary Texer, remote

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD - remote
Forrest Kelley, CRWD – remote
Luke Martinkosky, CRWD - remote
Michelle Sylvander, CRWD - remote
Luke Martinkosky, CRWD - remote
James Mogen, Ramsey County Attorney, remote

Public Attendees

Gwen Willems, CAC

B) Review, Amendments and Approval of the Agenda.

Motion 20-140: *Approve the Agenda of August 5, 2020 with no changes.*

Murphy/Sanders
Unanimously Approved

II. Public Comment

No public Comments.

III. Permit Applications and Program Updates

A) 20-006 6.5K Silo – Closure (Martinkosky)

Mr. Martinkosky reviewed permit #20-006 for 6.5K Silo. Construction activity is complete for permit #20-006 6.5K Silo Addition. This permit was for construction of a 6,500-gallon silo and associated concrete foundation at St. Paul Beverage Solutions in Maplewood. No stormwater treatment was required. The site is currently stable, and construction is complete. No surety was collected for this project.

Motion 20-141: *Approve Certificate of Completion for permit #20-006, 6.5K Silo Addition.*

Murphy/Sanders
Unanimously Approved

B) 20-018 2227 University – Review Period Extension (Hosch)

Mr. Martinkosky reviewed permit #20-018 for 2227 University. The current review period for Permit 20-018 2227 University Ave Mixed Use Project expires on 8-10-2020. The applicant requested an extension to the 60-day review period prior to the expiration. The applicant is still pursuing the permit and has requested the additional time to complete the required conditions.

Motion 20-142: *Approve 60-day review period extension for Permit 20-018 2227 University Ave Mixed Use Project to expire October 9, 2020.*

Murphy/Sanders
Unanimously Approved

IV. Special Reports – No Special Report

V. Action Items

A) AR: Approve Minutes of the July 16th Board Workshop (Sylvander)

Motion 20-143: *Approve the Minutes of the June 16, 2020 Regular Meeting.*

Murphy/Sanders
Unanimously Approved

B) AR: Approve Minutes of the July 22, 2020 Regular Meeting (Sylvander)

Motion 20-144: *Approve the Minutes of the June 22, 2020 Regular Meeting.*

Murphy/Sanders
Unanimously Approved

C) AR: Approve Response to Comments for Draft 2020 Watershed Management Plan (Eleria)

Ms. Eleria thanked the board for all the comments and responses to the response to comments provided in the workshop.

Motion 20-145: *Approve District responses to comments on the formal, 60-day draft 2021-2030 Watershed Management Plan subject to revisions based on Board comments.*

Murphy/Sanders
Unanimously Approved

Motion 20-146: *Authorize public hearing on the draft plan at the August 19th Board meeting.*

Murphy/Sanders
Unanimously Approved

- D) AR: Approve Cooperative Construction Agreements and Authorize Bidding for the Seminary Pond Project (Eleria)

Ms. Eleria provided a review of the Seminary Pond Project. For the past several years, CRWD, City of Lauderdale, City of Falcon Heights, Ramsey County, and the University of Minnesota have been working together to identify opportunities to address existing water quality and quantity issues within their shared boundaries. Seminary Pond, a regional stormwater pond built over 20 years ago that serves a 128-acre subwatershed, was determined to be the best location for mitigating stormwater runoff volumes and pollutant loads. The Seminary Pond Improvement Project includes three distinct, nearby areas that will be improved to minimize downstream flooding and reduce pollutant loading to the Mississippi River. The three areas of improvement include:

- 1) Seminary Pond – converting it from a dry pond to a wet pond, installing two iron-enhanced sand filter benches and pretreatment structures, and stabilizing the primary inlet and channel to the pond.
- 2) Gasperre Ravine – stabilizing the eroded ravine located north and upstream of Seminary Pond.
- 3) Fowell/Fulham outlet pipe – extending it to stabilize an eroded steep slope. The estimated total construction cost for all three areas is \$750,000. The CRWD 2020 and 2021 budgets for Seminary Pond (#430-16886) are \$500,250 and \$300,000, respectively.

Ms. Eleria shared that with support from the partners, CRWD has been responsible for designing the improvements and will be responsible for bidding and constructing the project. CRWD also received two Clean Water Fund grants for the project totaling nearly \$250,000. Ms. Eleria reviewed the terms for sharing construction and maintenance costs of each project area. The project partners have agreed to the key terms of the agreement. As part of the UMN's involvement in this project, they seek a commitment from Falcon Heights and CRWD to discuss and investigate stormwater management issues in Falcon Heights that drain to UMN's system and enter a broader agreement within the next five years. Staff from Falcon Heights and CRWD have discussed this request and have no objections and agree that UMN and Falcon Heights need to formalize an arrangement for Falcon Heights stormwater utility fees and addressing drainage issues involving both entities. Ms. Eleria reviewed the agreements and plans for future management. Bidding for the project will begin the second week of August and extend to early September. A bid award will not be issued until all agreements have been approved by the Ramsey County Attorney and fully executed by involved parties. Construction for the project is anticipated to start in mid-fall with a start window of October 1 – November 15 and to be substantially completed by late 2020/early 2021. Managers were very pleased with Ms. Eleria creating a partnership with U of MN

Motion 20-147: *Approve Cooperative Construction and Maintenance Agreements for Seminary Pond, Gasperre Ravine and Fowell/Fulham Outlet Improvements subject to the review and approval by the Ramsey County Attorney*

Murphy/Sanders

Unanimously Approved

Motion 20-148: *Approve Memorandum of Agreement with University of Minnesota and Falcon Heights subject to the review and approval of the Ramsey County Attorney*

Murphy/Sanders
Unanimously Approved

Motion 20-149: *Approve plans and authorize bidding for the Seminary Pond Improvement Project*

Murphy/Sanders
Unanimously Approved

E) AR: Approve 2021 Budget and Levy for Public Comment and Set Public Hearing (Doneux)

Administrator Doneux reviewed for the Board of Managers a plan of work for the upcoming year, establish a budget based upon the work plan, and establish a levy for the budget. Administrator Doneux reviewed the draft budget (project list) with the Board of Managers. Administrator Doneux also provided a review the expenditure, revenue, and levy summary. The Board must also approve the budget for public comment and set the public hearing for 6:00 PM on August 19, 2020. Manager Texer inquired about property values. Administrator Doneux replied that an amount is certified with the county for a tax rate policy. In the past residential property tax impacts have been the focus from the budget. Ms. Willems inquired why the budget is \$2 million less due to building expenses. Administrator Doneux replied that some projects have reduced or changed due to COVID19.

Motion 20-150: *Approve Preliminary 2021 budget and levy for Public Comment, as amended. Set Public Hearing date for the 2021 Budget and Levy for August 19, 2020 at 6:00 PM.*

Murphy/Sanders
Unanimously Approved

VI. Unfinished Business

A) COVID 19 Update (Doneux)

Administrator Doneux provided a review of additional changes made to the state COVID 19 plans to extend the work from home plan until December. Areas in the office have been added back into use provided they are cleaned after being used. Staff are now required to wear a mask depending on number of other staff working in same areas of the office. Administrator Doneux added that there have been no issues yet. The office will remain closed to public and meetings will continue to be held remotely. The Board thanked Administrator Doneux for keeping staff safe.

B) Como Park BMPs Update (Kelley)

Mr. Kelley provided the Board of Managers with an update on the Como Park BMP's with a review of a time lapse video. Mr. Kelley reviewed two change orders.

C) Ford Site Redevelopment Update (Fossum)

Administrator Doneux provided a review in place of Mr. Fossum. City of St. Paul has identified sources of funding to fill the gap. Funding is still subject to City Council approval. Managers were pleased.

VII. General Information

A) Board of Manager's Updates

President Collins and Manager Sanders have applied to renew their terms. Manager Jones has stated that he will not be renewing his term.

VIII. Next Meetings

- A) Wednesday, August 12, 2020 7:00 PM – CAC Meeting– **Electronic Only**
- B) Wednesday, August 19, 2020 6:00 PM- Regular Meeting – **Electronic Only**

IX. Adjournment

Motion 20-151: *Adjournment of the August 5, 2020 Regular Board Meeting at 8:15 P.M.*

Murphy/Sanders
Unanimously Approved

Respectfully submitted,
Michelle Sylvander