



## Capitol Region Watershed District

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**January 20, 2021 Board Meeting**  
APPROVED

**Regular Board Meeting** of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, January 6, 2021, 6:00 p.m.** (Regular Meeting) at the office of CRWD, 595 Aldine Street, St. Paul, Minnesota.

### REGULAR MEETING MINUTES

#### **I. A) Call to Order of Regular Meeting** (*President Joe Collins*)

##### **Managers**

Joe Collins  
Hawona Sullivan Janzen  
Shawn Murphy  
Rick Sanders  
Mary Texer

##### **Staff Present**

Mark Doneux, CRWD  
Forrest Kelley, CRWD  
Elizabeth Hosch, CRWD  
Luke Martinkosky, CRWD  
Michelle Sylvander, CRWD  
James Mogen, Ramsey County Attorney

##### **Public Attendees**

Sarah Harding, HTPO  
Laurie Johnson, HTPO  
Zoe Weingarten, HTPO

#### **B) Review, Amendments and Approval of the Agenda.**

**Motion 21-001:** *Approve the Agenda of January 6, 2021.*

Sanders/Murphy  
Unanimously Approved

#### **II. Public Comment**

No Comments

#### **III. Permit Applications and Program Updates**

##### **A) 16-026 St. Anthony Park Elementary – Stormwater Credit Transfer (Martinkosky)**

Mr. Martinkosky reviewed permit #16-026 for St. Anthony Park Elementary. The permit was closed on November 30, 2020 and 743 cubic feet were withdrawn from the St. Paul Public Schools volume bank. This permit includes impervious disconnection and diversion of stormwater from Saint Paul Public Schools (SPPS) property, St. Anthony Park Elementary, to Langford Park, owned by the City of Saint Paul and maintained by the Parks and Recreation Department (City). The two parties completed a Memorandum of Understanding on April 23, 2019 regarding this diversion, the MOU requires SPPS to

convey 360 cf of CRWD volume reduction credits to the City.

**Motion 21-002:** *Approve transfer of 360 cf from the St. Paul Public Schools volume reduction bank to the St. Paul Parks and Recreation volume reduction bank.*

Sanders/Murphy  
Unanimously Approved

B) 18-016 O’Gara’s Mixed Use – Closure (Martinkosky)

Mr. Martinkosky reviewed permit #18-016 for O’Gara’s Mixed Use. This permit was issued for a new 5-story mixed use development with underground parking and associated utilities at the southeast corner of Snelling Avenue North and Selby Avenue in St. Paul. Stormwater is treated through one underground corrugated metal pipe infiltration system. The infiltration system is functional. Site work is complete, and the site is stable. There is a \$7,000 surety to return.

**Motion 21-003:** *Approve \$7,000 surety return and approve Certificate of Completion for permit #18-016 O’Gara’s Mixed Use.*

Sanders/Murphy  
Unanimously Approved

**IV. Special Reports – Phalen Creek Daylighting Improvements - Detailed Feasibility and Design Recommendations Technical Memorandum (Hosch)**

Ms. Hosch provided a review of the Phalen Creek Daylighting Feasibility and Design Recommendations. In early 2019, the Board reviewed the Phalen Creek Corridor Study completed by Lower Phalen Creek Project and Interfluve. This study was jointly funded by CRWD and Ramsey-Washington Metro Watershed District and began the ongoing work to daylight the historic creek channel between Lake Phalen and the Mississippi River. This type of work falls under the CRWD’s goal of “Bringing Water Back”. The Phalen Creek Corridor is ranked high in the District’s Stream Corridor Restoration Plan (adopted in 2010) for all three evaluation factors (Opportunity Rating, Constructability, and District Goals). The corridor is also included in the recently adopted 2020 Watershed Management Plan. In late 2019, CRWD initiated the next step in the daylighting assessment to coincide with Ramsey County’s Rush Line Bus Rapid Transit project as initial design got underway. The Rush Line BRT project runs along a portion of Phalen Blvd making this ideal timing to complete two projects at once and co-locate stream daylighting with required stormwater practices. HTPO was hired as the consulting firm to complete this work and provide additional design recommendations stemming from the initial feasibility study. CRWD coordinated with community and agency partners throughout 2020 to solicit input for the design recommendations and continue cooperation towards our shared goals.

Sarah Harding, Laurie Johnson and Zoe Weingarten from HTPO were in attendance to review the Phalen daylighting design recommendations.

President Collins inquired about the timing of when pipes would be installed. Ms. Hosch replied that the hope is that it would be done at the same time as the daylighting project. President Collins asked if there were any additional issues that could be addressed with this project. Ms. Hosch replied that she was not aware of any additional issues. Manager Texer inquired about the timing of implantation and budgeting. Ms. Hosch replied construction is not expected for a couple of years. President Collins asked if the land is owned by the City of St. Paul. Ms. Harding reviewed a map showing the areas that are owned by the City, County, and private property. Manager Sullivan Janzen asked about the step depth. Ms. Harding replied that each step would be about 1 foot and reviewed the grade changes.

**Motion 21-004:** *Approve Phalen Creek Daylighting Improvements-Detailed Feasibility and Design Recommendations Technical Memo.*

Sanders/Murphy  
Unanimously Approved

## **V. Action Items**

- A) AR: Approve Minutes of the December 16<sup>th</sup> Annual Meeting (Sylvander)

Manager Texer noted a correction. Manager Sullivan Janzen noted 2021 date corrections.

**Motion 21-005:** *Approve the amended Minutes of the December 16, 2020 Annual Meeting.*

Sanders/Murphy  
Unanimously Approved

- B) AR: Approve Minutes of the December 16<sup>th</sup> Regular Meeting (Sylvander)

Manager Texer noted a correction to the day on the minutes should be Wednesday not Monday.

**Motion 21-006:** *Approve the amended Minutes of the December 16, 2020 Regular Board Meeting.*

Sanders/Murphy  
Unanimously Approved

## **VI. Unfinished Business**

- A) 595 Aldine Office Renovation Project Recap (Doneux)

Administrator Doneux provided a review of the Office Renovation Project. In 2012, CRWD embarked on an effort to locate a new, long term office space. Our previous 8,600 square foot lease space lacked adequate staff space, storage, equipment operations had no room for further growth and had no outreach opportunities. In 2016, the District entered into a purchase agreement for the 15,000 square foot former McQueen Equipment building. Design took place in 2017 and construction was substantially completed in December 2018. This project was a complete building renovation from a former heavy equipment sales and repair business to a modern office space. The project is also a brownfield redevelopment due

to impacted soils, solvent vapors beneath the slab as well as lead and asbestos inside the building. At the November 18, 2020 Board meeting, the Board of Managers authorized the final payment to JE Dunn, our building contractor. On December 16, 2020, the Board authorized a fund transfer of the remaining bond proceeds to be transferred back to the District's CIP Fund as a reimbursement for outlays prior to the 2018 bond sale. These final official steps close the chapter of the planning, design, and construction phase of the 595 Aldine Renovation Project.

While the District moved into the 595 Aldine building on December 3, 2018, the last two years have been a transition from construction punch lists to the new world of building management. Administrator Doneux noted that he felt it is important that District know its past and the journey of this building project. This project lasted eight years from the start of planning in 2012 to last month's project close out, and cost \$11.5 million dollars.

Administrator Doneux shared a presentation that recapped the journey of planning, designing, and building the office space. Administrator Doneux highlight the next steps to make this building fully meet its outreach and service functions. Administrator Doneux plans to convert the presentation into a report format that will serve a reference document on the building project.

President Collins asked about how meetings will look like when the office is able to reopen after COVID restrictions. Administrator Doneux replied that there are cameras located in the Mississippi Room, Como, and Lake McCarrons Meeting Rooms. Administrator Doneux added that additional updates have been made to the Mississippi Room to make guests using the space easier with touch screens. Future meetings will be able to include attendees to remote into meetings.

No Action Request, for informational purposes only

## **VII. General Information**

- A) Board of Managers' Updates

## **VIII. Next Meetings**

- A) Wednesday, January 13, 2021 7:00 PM – CAC Meeting– **Electronic Only, Manager Sullivan will be attending.**
- B) Wednesday, January 20, 2021 6:00 PM- Regular Meeting – **Electronic Only**

## **IX. Adjournment**

**Motion 21-007:** *Adjournment of the January 6, 2021 Regular Board Meeting at 7:40 P.M.*

Sanders/Murphy  
Unanimously Approved

Respectfully submitted,  
Michelle Sylvander