



Capitol Region Watershed District

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August 5, 2020 Board Meeting
APPROVED

Regular Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, July 22, 2020, 6:00 p.m.** (Regular Meeting) **via telephone and/or the web-based application Go To Meeting.**

REGULAR MEETING MINUTES

I. A) Call to Order of Regular Meeting (*President Joe Collins*)

Managers

Joe Collins, remote
Seitu Jones, remote
Shawn Murphy, remote
Rick Sanders, remote
Mary Texer, remote

Staff Present

Mark Doneux, CRWD
Anna Eleria, CRWD - remote
Bob Fossum, CRWD – remote
Elizabeth Hosch, CRWD - remote
Lindsay Schwantes, CRWD - remote
Michelle Sylvander, CRWD - remote
James Mogen, Ramsey County Attorney, remote

Public Attendees

Bob Simonet, CAC
Christine Baeumler, Artist in
Peter Allen

B) Review, Amendments and Approval of the Agenda.

Motion 20-131: *Approve the Agenda of July 22, 2020. No changes*

Murphy/Sanders
Unanimously Approved

II. Public Comment

No public Comments.

III. Permit Applications and Program Updates

A) 20-001 Dickerman Park Improvements (Hosch)

Ms. Hosch reviewed permit #20-001 for Dickerman Park Site Improvements. The applicant, City of St. Paul, Parks and Recreation will be undertaking the next phase of site improvements at Dickerman Park, which includes new sidewalks, seating areas, landscaping, lighting, and other site amenities. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 1.3 acres with .31 acres impervious surface.

Motion 20-132: *Approve Permit 20-001 Dickerman Park Improvements with five conditions:*

1. *Provide plans with each sheet signed by a professional engineer per the Minnesota Board of AELSLAGID.*
2. *Provide a copy of the NPDES permit.*
3. *Provide infiltration tests to justify infiltration rate used and separation from groundwater.*
 - a. *Add the following text to the civil plans, “Verification of soil is required by the engineer and CRWD before installation of the basins can begin. This verification will be achieved through use of double-ring infiltrometer testing and test pit excavation during construction at least 5 feet below the proposed bottom of the basins.”*
4. *Revise Plans to label bioinfiltration basins high-water level (HWL) on grading plan (L6 and L7).*
5. *Add a note to grading plan (L6 and L7) to notify CRWD at least 24 hours before the construction of stormwater BMPs.*

Murphy/Sanders
Unanimously Approved

B) 20-019 Marshall and Finn Apartments

Ms. Hosch reviewed permit #20-019 for Marshall and Finn Apartments. The applicant, Fairway Property Management will demo the existing single-family homes and construct proposed townhomes and apartments. The applicable rules are Stormwater Management (Rule C), Flood Control (Rule D), and Erosion and Sediment Control (Rule F). The disturbed area of this project is 1.2 acres with .662 acres impervious surface.

President Collins asked for clarification on condition item number four regarding the 100-year run off rate. Ms. Hosch replied that the item has been placed for additional discussions.

Motion 20-133: *Approve Permit 20-019 Marshall and Finn Apartments with 6 Conditions.*

1. *Receipt of \$3,300 surety.*
2. *Receipt of documentation of maintenance agreement recorded with Ramsey County*
3. *Provide a copy of the NPDES permit.*
4. *Reduce 100-year runoff rate for water that discharges to the alley in order to meet rate control requirements. Alternatively, provide documentation from the city that the proposed increase is acceptable.*
5. *Provide project-specific elevations on the infiltration basins details.*
6. *Revise the “Maintenance Plan for Permanent Storm Water Treatment System” for items a.-b. in the July 14, 2020 permit report.*

Murphy/Sanders
Unanimously Approved

IV. Special Reports - no special report

V. Action Items

- A) AR: Approve Minutes of the July 8, 2020 Regular Meeting (Sylvander)

Motion 20-134: *Approve the Minutes of the July 8, 2020 Regular Meeting.*

Murphy/Sanders
Unanimously Approved

- B) AR: Approve Accounts Payable/Receivables for June (Sylvander)

Motion 20-135: *Approve June 2020 Accounts Payable/Receivable and Budget Report and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Murphy/Sanders
Unanimously approved

- C) AR: Approve Grant Award to City of Saint Paul for Mississippi River Boulevard Stream Crossing (Fossum)

Mr. Fossum reviewed key items discussed in the board workshop. The District has been working with Ryan Companies and the City of St. Paul on various aspects of the design of the project over the past couple of years. At the July 8, 2020 Board meeting, the Managers reviewed the grant request from the City of St. Paul for the Hidden Falls Regional Park Connection for an amount of \$1,500,000. City and District staff reviewed with the Managers a recently completed feasibility study that evaluated the costs and feasibility of 4 alternatives for creating a stream crossing of Mississippi River Blvd. at the southern end to the Ford Site. Managers held a workshop on July 16, 2020 and discussed funding alternatives. Staff agree with the City that Alternative 2 is the preferred option for a crossing and recommend funding that alternative. President Collins asked for any concerns from the Board. Attorney James Mogen shared that he had no comments.

Motion 20-136: *Approve Grant Award to City of Saint Paul for Mississippi River Boulevard Stream Crossing, Alternative 2 for an amount not to exceed \$926,063 and direct staff to develop a grant agreement with the City of St. Paul for subsequent Board approval.*

Murphy/Sanders
Unanimously Approved

VI. Unfinished Business

- A) 2020 Watershed Management Plan Update (Eleria)

Ms. Eleria provided the Board with an update on the 60-day review period. Ms. Eleria shared that seven comments were received from technical advisory committee members. CAC provided feedback over 90 very thoughtful comments. Mr. Eleria will review in grater detail at the August 5th workshop. The Board thanked Ms. Eleria for all her work on the plan.

B) Adopt a Drain Program Update (Schwantes)

Ms. Schwantes provided a review for the Board of Managers of the Adopt a Drain Program. Ms. Schwantes shared some examples of how marketing efforts have changed due to COVID19.

C) Public Art Program Update (Schwantes)

Ms. Schwantes provided a review for the Board of Mangers regarding the Public Art Program. Ms. Christine Baeumler was in attendance. In 2010, the Board of Managers approved engaging the services of Public Art Saint Paul and Christine Bauemler as CRWD Watershed Artist in Residence. As part of this initiative, a report was drafted called *The Watershed Language of Art* to help provide direction on how art can enhance the District's mission. Art and artistic consultation have since been integrated into many District projects and programs. These include the Green Line green infrastructure practices, Midway Peace Park and many elements in our new office as well as adding a Public Art Program to our annual budget.

Staff are interested in evaluating how art has been successfully integrated into the work of the District since 2010 and providing direction on how best art can further our mission in the future. Staff will be conducting a facilitated Ripple Effect Mapping (REM) exercise of our Public Art Program. This exercise was suggested by CRWD Artist in Residence, Christine Baeumler who worked with Abby Gold to conduct REM for her Buzz Lab program at the Plains Art Museum in Fargo, ND. This method is also utilized for community development by the University of Minnesota Extension. REM combines four evaluation methods — one-to-one interviews, group interviewing, mind mapping, and qualitative data analysis. REM is conducted in five steps:

1. Decide whether REM is right for an initiative. REM is best used to identify outcomes in interventions that have a goal beyond specific individual outcomes.
2. Schedule the event and invite participants. The REM process involves community or organization members who participated in a project, as well as sponsors or partners.
3. Conduct interviews using Appreciative Inquiry questions to start the group conversation. Appreciative Inquiry is a group facilitation method that invites people to reflect on the positive aspects of a project. At the start of a REM session, participants pair up and interview each other about the ways their community was positively affected by a project. These interviews serve as an icebreaker to prepare participants for the group mapping session.
4. Hold a group mapping session. The core of a REM session involves group mapping — a process of brainstorming and recording the effects (the "ripples") of a project or program. Groups can use either mind mapping software or notes taped to a wall. This process engages the entire group and helps participants see connections among the effects they are describing. Participants also continue building personal relationships). A facilitator and a mapper co-lead the mapping session, which lasts from one to two hours. The resulting "mind map" visually depicts the effects of an intervention. For example, effects might include greater civic engagement, more public services, or new economic activity.
5. Clarify, code, and analyze data. After the session, the project leader reorganizes the mind map and collects additional details by interviewing other participants. Data produced in the mapping process can be downloaded into a spreadsheet and coded to represent the various project or program impacts. For community development programs, we often code things using the Community Capitals Framework. Manager Texer shared concerns about the use of a software program. Ms.

Schwantes replied that a consultant would be contracted to help with the mind-mapping software. Manager Jones asked if Ms. Cavanaugh would be able to be involved or if she was still on medical leave. President Collins added that Ms. Cavanaugh would most likely participate. No action was requested just comments and feedback. President Collins thanked Ms. Schwantes and Ms. Baeumler for their work.

D) Master Water Steward Program Update (Schwantes)

Ms. Schwantes provided the Board with an update on changes to the Master Water Steward Program. Freshwater is adjusting the schedule and will begin in January. Ms. Schwantes shared recruiting efforts will be adjusted to the new timeline. The project name will be changing by dropping the name Master.

E) Watershed Based Implementation Funding Update (Doneux)

BWSR has received 5.1 million in clean water funding. A meeting was scheduled for July 21. The meeting has been delayed for Administrators to gather more details to request funding for proposed projects. The District could receive \$90,000 in funding.

F) 2021 Budget Update (Doneux)

Administrator Doneux provided a brief update on the Budget. Additional details will be shared in a workshop planned in August. Administrator Doneux reviewed a few highlighted items including Levy settlement came in at 96%. The district was expecting 90%. For 2020, the district is well under budget by not spending as much and capitol projects being shifted. Managers were pleased with the update.

VII. General Information

A) Board of Manager's Updates

Metro MAWD Board meeting was held on July 21, 2020.

President Collins and Manager Sanders will need to reapply to renew their terms. Manager Jones has already shared that he will not be renewing his term and has sent a message to the county.

Next Meetings

- A) Wednesday, August 5, 2020 5:00PM – CAC Meeting– Electronic Manager Mary Texer will attend
- B) Wednesday, July 22, 2020 6:00PM- Regular Meeting – Electronic Only

VIII. Adjournment

Motion 20-137: *Adjournment of the July 22, 2020 Regular Board Meeting at 7:20 P.M.*

Murphy/Sanders
Unanimously Approved

Respectfully submitted,
Michelle Sylvander