



## Capitol Region Watershed District

1410 Energy Park Drive, Suite 4 • Saint Paul, MN 55108  
T: (651) 644-8888 • F: (651) 644-8894 • capitolregionwd.org

**APPROVED**

### **Citizen Advisory Committee Meeting Wednesday, January 9, 2019– 7:00 p.m.**

---

#### **CAC Members Present:**

Steve Duerre  
Gwen Willems  
Bob Simonet  
David Arbeit  
Cheryl Braun  
Pat Cavanaugh  
Mary Lilly  
Mike MacDonald  
Kathryn Swanson  
Richard Weil  
Tom Elko  
Carol Zierman

#### **Others Present:**

Mark Doneux, CRWD  
Belinda Gardner, CRWD  
Jessica Bromelkamp, CRWD  
Rick Sanders, Board of Managers  
Jenny Berry, Hamline University

#### **Members absent:**

William Barton, w/notice  
Michelle Ulrich, w/notice

#### **Welcome, Announcements, and Updates**

Ms. Willems opened the meeting at 7:00 p.m. Ms. Willems asked for any announcements or updates and introductions.

#### **III. Approval of Agenda**

**CAC 18-001 Motion:** *To approve the CAC January 9, 2019 agenda.*

MacDonald/Cavanaugh  
Unanimously approved

#### **IV. Approval of Minutes**

##### **A) December 12, 2018 CAC Meeting Minutes**

**CAC 18-002 Motion:** *To approve the December 12, 2018 minutes as amended.*

Simonet/Swanson  
Unanimously approved

#### **V. District Initiatives for Review, Comment, and Recommendations**

#### A) 2018 Adopt a Drain Report (Bromelkamp)

Ms. Berry reviewed the 2018 Adopt a Drain program. 1,100 St. Paul residents participated in the program.

Ms. Cavanaugh asked about the overall goal of the program. Mr. Arbeit asked about the red labeled drains on the map and inquired about the availability to adopt. Mr. Macdonald confirmed that the red labeled drains are open for adoption. Ms. Willems asked about Falcon Heights recruitment. Ms. Berry confirmed that Adopt a Drain program will open in March for Falcon Heights. Mr. Simonet asked about maintaining enthusiasm for the program. Ms. Berry mentioned that they are still working on encouraging current and new participants. Ms. Lilly asked about the strategy for rental properties. Ms. Berry replied that Hamline Midway discussed having tools available to borrow residents who might live in apartments. Ms. Braun asked about an event for her area. Mr. Weil asked about signage near the drain. Mr. Duerre asked about the spring sediment comment on the brochure. Ms. Berry replied and there was much discussion.

#### B) Community Event Calendar

Ms. Bromelkamp shared the CRWD Community and Cultural Events List.

#### C) Building Update

Administrator Doneux mentioned that the punch list is smaller but there are still some items to be worked through. Administrator Doneux mentioned that there will be an Open House on January 31, 2019.

### VI. CAC Initiatives

#### A) Watershed Steward Awards Program Update (Bromelkamp)

Ms. Bromelkamp provided an update on the Awards Program and asked for volunteers to assist with the event.

#### B) Service-Learning Student Update (Lilly)

Ms. Lilly provided an update from her conversation with her main contact at the U of MN about the opportunity for Service-Learning Student. The next step is to collect applications of those who might be interested from the position description posted on job board.

### VII. Project and Program Updates

Mr. Duerre asked about the soccer stadium. Administrator Doneux replied that the district will be working with the site.

Mr. Arbeit asked about permits for an area on the north side of Selby between Victoria and Dale. Administrator Doneux mentioned that the site is challenging, but they will need to meet the rules, they don't have the green space so they might use collection tanks in structured parking.

### VIII. CAC Observer Update

### IX. Discussion

- a. New & Old Issues
- b. CAC observer for January 16, 2019 and February 6, 2018 Board of Managers Meeting
- c. 2018 Agenda Plan

**A) New & Old issues**

None

**B) CAC Observer for the Board of Managers Meetings January 16, 2018 and January 2, 2018**

Ms. Cavanaugh reported on January 2 meeting. The Board approved permit for redevelopment site on Larpenteur. Summarized discussion on Ford Site Redevelopment and Area C. Storm sewer near Trout Brook was damaged and will be repaired.

Mr. Sanders mentioned the Board is looking forward to workshops in 2019.

**C) 2019 Agenda Plan**

The following is a list of District Initiatives for 2019 CAC Meetings:

- Permit Program
- Partner Grant Program
- Monitoring Program
- Board Workshops
- Watershed Management Plan
- BMP tools, etc.

**X. Adjourn**

**CAC 18-003 Motion:** *To adjourn the January 9, 2019, CAC Meeting.*

Arbeit/MacDonald

Unanimously approved

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Belinda Gardner

W:\05 Citizen Advisory Committee\Minutes\2018\January 9, 2018 Draft Minutes.doc