



## Capitol Region Watershed District

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### Community Advisory Committee Meeting Wednesday, July 14, 2021, 7:00 p.m.

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#### **CAC Members Present:**

Gwen Willems, remote  
Bob Simonet, remote  
Pat Cavanaugh, remote  
Mary Lilly, remote  
Richard Weil, remote  
Andrew Montain, remote  
Cheryl Braun, remote  
Nicole Soderholm, remote  
Michael MacDonald, remote

#### **Others Present:**

Mark Doneux, CRWD  
Joe Collins, CRWD Board Manager  
Lindsay Schwantes, CRWD, remote

#### **CAC Members Absent:**

Tom Elko, excused  
David Arbeit, excused  
Michelle Ulrich, excused  
Devin Driscoll, excused  
Steve Duerre, excused  
Lauren Wheeler, excused

### **I. Welcome, Announcements, and Updates**

Ms. Soderholm opened the meeting at 7:00 p.m. by videoconference. Ms. Soderholm asked for any announcements or updates.

### **II. Public Comment for Issues Not on the Agenda**

None

### III. Approval of Agenda

Ms. Soderholm recommended a change to the agenda by moving Lindsay Schwantes' agenda items to be presented after the approval of the minutes.

**CAC 21-021 Motion:** *To approve the CAC June 9, 2021, agenda.*

MacDonald/Soderholm  
Unanimously approved.

### IV. Approval of Minutes

A. June 9 , CAC Meeting Minutes

**CAC 21-022 Motion:** *To approve the June 9, 2021, CAC Meeting Minutes.*

Montain/Braun  
Unanimously approved.

### V. District Initiatives for Review, Comment and Recommendations

A) COVID-19 Update (Doneux)

Administrator Doneux provided an update on the CRWD COVID-19 preparedness response plan. The District adopted the recommendation that unvaccinated people wear masks. The Board met in-person on July 7<sup>th</sup> and will meet in-person indefinitely. Staff will be back full time in the building on September 7<sup>th</sup>. Shortly afterwards the hope is to open the building to the public. Administrator Doneux recommended that members discuss how CAC meetings will be conducted moving forward. Ms. Cavanaugh suggested the CAC go back to in-person meetings. Ms. Lilly and Ms. Willems concurred with her suggestion. Ms. Willems recommended keeping virtual as an option if/when there's severe weather. Discussion Occurred. The group agreed to add this topic to next month's CAC agenda.

The CAC thanked Administrator Doneux for his update.

B) 2022 Budget Update (Doneux)

Administrator Doneux reviewed that the Finance Committee of the Board met on June 9th to review the proposed 2022 budget and levy. The Board of Managers reviewed and discussed the 2022 budget and levy at the June 16th and July 7th Board meetings. Administrator Doneux made note of the following changes made to the 2022 budget and levy:

- 1) Detailed budget worksheets were developed for each project. Several project budgets increased after the development of detailed budgets, while some decreased. These changes, in total, resulted in a net decrease in the overall budget by \$283,570.

- 2) The 2007A Bond Repayment of \$750,000 was removed from the 2022 budget.
- 3) Estimated 2021 expenses were adjusted based on the June 2021 Budget Report.
- 4) The overall tax levy was increased to 3.94% to ensure compliance with Fund Balance Policy.

Administrator Doneux provided next steps and asked for questions. There were no additional questions.

The CAC thanked Administrator Doneux for his presentation.

## **VI. CAC Initiatives**

### **A) CAC Annual Tour**

Administrator Doneux confirmed the tour date, September 8, 2021, at 5pm. The CAC agreed on September 8, 2021, at 5:00pm. Discussion occurred. The tour agenda and concrete plans will be updated and communicated to CAC members.

### **B) CAC Engagement and Recruiting at National Night Out**

Ms. Schwantes provided an update on Community Events and National Night Out. Ms. Schwantes mentioned that she is pulling together resources in the case that members would like to bring CAC materials to these events.

## **VII. Project and Program Updates**

### **A) Community & Engagement (C&E) Upcoming events**

Ms. Schwantes provided an update on upcoming C & E events. Ms. Schwantes mentioned that she would like volunteers to join at some of the events. Ms. Lilly mentioned that she signed up for an event and requested more information about the plan for the event. Ms. Schwantes replied that she will send an email with more details.

## **VIII. CAC Observer Update**

CAC Observer Andrew Montain provided a summary update for the June 16, 2021, Board Meeting.

CAC Observer Mr. Simonet provided a summary update for the July 7, 2021, Board Meeting.

## **IX. Discussion**

### **A. New & Old Issues**

Ms. Cavanaugh asked how District Rules apply to a Land Bridge. Discussion occurred.

### **B. CAC Observer for July 21, 2021, and August 4, 2021, Board of Managers Meetings.**

Ms. Cavanaugh volunteered for the August 4<sup>th</sup> meeting.

**X. Adjourn**

**CAC 21-023 Motion:** *To adjourn the July 14, 2021, CAC Meeting.*

Willems/MacDonald  
Unanimously approved.

The meeting was adjourned at 8:56 p.m.  
Respectfully submitted, Belinda Gardner

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