



Capitol Region Watershed District

595 Aldine Street • Saint Paul, MN 55104
T: 651-644-8888 • F: 651-644-8894 • capitolregionwd.org

August 16, 2023, Board Meeting
APPROVED

Board Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for
Wednesday, August 2, 2023, at 6:00 p.m.

MEETING MINUTES

I. A) Call to Order of Meeting (*Joe Collins, President*)

Managers

Mary Texer
Hawona Sullivan Janzen
Shawn Mazanec
Rick Sanders
Joe Collins

Staff Present

Belinda Armstead
Mark Doneux
Anna Eleria
Luke Martinkosky

Public Attendees

Attorney James Mogen
Bob Simonet

B) Review, Amendments, and Approval of the Agenda.

Motion 23-110: Approve the Agenda of the August 2, 2023, Board Meeting.

Mazanec/Sanders
Unanimously Approved

II. Public Comment

No comments.

III. Permit Applications and Program Updates

A) Permit #08-013 United Hospital-Closure (Martinkosky)

Mr. Martinkosky reviewed permit #08-013 United Hospital. Construction activity is complete for permit #08-013, United Children's Hospital. This permit was issued for the expansion of the United Children's Hospital, new entrance lanes, and stormwater management facilities at Smith Avenue and Grand Avenue in St. Paul. Stormwater is treated through an underground Storm filter stormwater filtration vault. Work is complete, stormwater treatment practices have been confirmed functional, and the site is stable. \$6,800 of surety was collected for this project.

President Collins inquired about the efficacy of the filtration cartridges. Mr. Martinkosky replied that it works in conjunction with cartridges and a series of pipes. Ms. Sullivan Janzen asked if the permit was

generated in 2008 and Mr. Martinkosky confirmed that this permit was from 2008. Mr. Martinkosky replied that staff are proactively contacting permittees with open permits and working to close them. Mr. Sanders commented on the vault. Mr. Martinkosky replied with specifics on how the catch basins work in conjunction with the filtration vault.

The Board thanked Mr. Martinkosky for his presentation.

Motion 23-111: Approve \$6,800 surety return and Certificate of Completion for permit #08-013, United Children's Hospital.

Mazanec/Sanders
Unanimously Approved

B) Permit #21-005 Gasperre Pond Sediment Removal

Mr. Martinkosky reviewed permit closure #21-005 Gasperre Pond Sediment Removal. This permit was issued for the removal of accumulated sediment in a stormwater pond upstream of Seminary Pond in Lauderdale. Stormwater treatment was not required as part of the project and no impervious surface was constructed. Work is complete and the site is stable. No surety was collected for this public project.

No Board of Manager questions or comments.

Motion 23-112: Approve Certificate of Completion for permit #21-005, Gasperre Pond Sediment Removal.

Mazanec/Sanders
Unanimously Approved

C) Permit #20-015 Ford Site Redevelopment Wetland-Amendment (Martinkosky)

Mr. Martinkosky reviewed Permit #20-015 Ford Site Redevelopment Wetland Amendment. The purpose of the Wetland Replacement Plan application is for wetland impacts related to the Ford Site Redevelopment project. Staff recommends approving the amendment with 1 condition: Receipt of an additional \$25,935 surety, bringing the total surety to \$63,921 (surety calculated based on the anticipated cost to purchase required wetland credits in 2025, consistent with MN Administrative Rules, Chapter 8420, Wetland Conservation).

President Collins commented that the Ford Site Redevelopment Wetland Amendment is a better solution. Ms. Texer inquired about the filtering mechanism, and Mr. Martinkosky replied that there is an underground filtration system. Ms. Sullivan Janzen commented on the soil condition of the site and inquired about studies conducted for the contaminated site. Mr. Martinkosky replied that there is contamination and that it will be removed. Mr. Mazanec asked for clarification on remediation, and Mr. Martinkosky replied that the contaminated soil and material will be removed from the site and moved to a landfill with a liner to prevent the leaching of pollutants into the groundwater.

The Board thanked Mr. Martinkosky for his presentation.

Motion 23-113: *Approve permit #20-015, Ford Site Redevelopment Wetland-Amendment with 1 condition:*

1. Receipt of an additional \$25,935 surety, bringing the total surety to \$63,921 (surety calculated based on the anticipated cost to purchase required wetland credits in 2025, consistent with MN Administrative Rules, Chapter 8420, Wetland Conservation).

Mazanec/Sanders
Unanimously Approved

D) Accept Maplewood Wetland Conservation Act Local Government Unit Designation (Martinkosky)

CRWD's wetland management rule is based on the State WCA requirements with minor differences. Accepting the delegation will streamline the application process for wetland projects, and grant CRWD additional responsibilities to review and approve wetland delineations, convene Technical Evaluation Panels as needed and distribute required notices. Staff recommend accepting the LGU delegation and have included the BWSR-provided resolution.

No Board of Manager questions or comments.

Motion 23-114: *Approve Resolution Accepting Delegation of LGU Status for Administering the Minnesota Wetland Conservation Act from the City of Maplewood to CRWD, and Direct Staff to Distribute Required Notices to Minnesota Department of Natural Resources, Ramsey County Soil and Water Conservation Division, and the Board of Water and Soil Resources.*

Mazanec/Sanders
Unanimously Approved

IV. Special Report – No Special Reports

V. Action Items

A) Approve Minutes of July 12, 2023, Workshop and Regular Board Meeting (Dalit)

Motion 23-115: *Approve the minutes of the July 12, 2023, Workshop and Regular Board Meeting.*

No Board Manager comments.

Mazanec/Sanders
Unanimously Approved

B) Approve Minutes of July 26, 2023, Regular Board Meeting (Krivichi)

Motion 23-116: *Approve the minutes of July 26, 2023, Regular Board Meeting as amended.*

The Board made the following comments on the July 26 minutes:

Adjust columns for attendance.

Minor edit on the minutes on 2nd to last page (under budget)

Add to the July 26 minutes that the Board was introduced to Rachele Krivichi.

Mazanec/Sanders

Unanimously Approved

C) Approve Preliminary 2024 Budget and Levy for Public Comment (Doneux).

To support the 2024 budget process, the Revenue and Levy Summary table has been enclosed. It compares the actuals for the 2020, 2021, and 2022 budgets as well as the adopted and estimated 2023 budget along with the proposed 2024 budget. Based on input from the Board at the last budget review and the July 26th meeting, staff have made the following changes to the preliminary 2024 Budget.

1. Expenditure, Revenue, Levy Summary Table adjustments

a. Increased CIP Levy to \$3,625,747. There is no change to the Operations Levy of \$5,619,167 and a one-time decrease in the Debt Service Levy down to \$677,060 to reflect the usage of Debt Service Fund Balance.

b. The changes listed above result in a proposed levy of \$9,921,975, which would be 6.05% greater than the 2023 adopted levy. This change is consistent with the Board's approach of keeping the overall levy as stable as possible.

The 2024 Budget and Levy will also be presented to our Community Advisory Committee on August 9th and a summary will be published in the St. Paul Pioneer Press as part of the two required legal notices for the August 16th Public Hearing. The Board must approve the budget for public comment and set the public hearing for 6:00 PM on August 16, 2024.

Ms. Texer inquired about the MN Watersheds dues budget line item noting that the 2024 dues need to be included. Administrator Doneux responded that he would look into the matter and ensure that it is included in the budget. President Collins asked Administrator Doneux if the Budget schedule was accurate. Administrator Doneux confirmed schedule is accurate.

The Board thanked Administrator Doneux for his presentation.

Motion 23-117: *Approve Preliminary 2024 Budget and Levy for Public Comment and set hearing date August 16.*

Mazanec/Sanders

Unanimously Approved

VI. Unfinished Business

A) Upcoming events (Xiong)

President Collins is signed up and will participate in the Little Africa community event.

Rick Sanders volunteered for 2nd shift of the event.

Mr. Mazanec mentioned that an event was canceled due to no staff and inquired about increasing the number of CAC volunteers for C&E events.

VII. General Information

A) Board of Managers' Updates.

President Collins mentioned that Commissioner Trista MatasCastillo is interested in putting in a Rain Garden for a College preparatory program in Saint Paul. President Joe Collins said that will make contact and connect the Commissioner and her team with PPG Division.

Ms. Sullivan Janzen shared that she wrote and will narrate a play to be held at Mixed Blood Theatre. She noted the actors were paired with multiple community members to enhance the experience. She confirmed that tickets are affordable, and shows are on 8/19 and 8/20. More details at Mixedbloodtheatre.org. She said that she will share the information with CRWD.

B) Administrator's Update

None

VIII. Next Meetings

- A) Wednesday, August 9, 2023 – CAC Meeting, President Collins will attend.
- B) Wednesday, August 16, 2023 – Board Meeting

IX. Adjournment

Motion 23-118: *Adjournment of August 2, 2023, Regular Board Meeting at 6:38 P.M.*

Mazanec/Sanders
Unanimously Approved

Respectfully submitted,
Belinda Armstead