



Capitol Region Watershed District

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November 1, 2023, Board Meeting

V. Action Item

A) Approve Minutes of
October 18, 2023, Meeting
(*Armstead*)

Board Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for
Wednesday, October 18, 2023, at 6:00 p.m.

MEETING MINUTES

I. A) **Call to Order of Meeting** (*Joe Collins, President*)

Managers

Mary Texer
Joe Collins
Rick Sanders
Shawn Mazanec
Hawona Sullivan Janzen

Staff Present

Elizabeth Hosch
Anna Eleria
Belinda Armstead

Public Attendees

Attorney Jim Mogen

B) Review, Amendments, and Approval of the Agenda.

Motion 23-154: Approve the Agenda of the October 18, 2023, Board Meeting.

Ms. Hosch provided the Board with an updated memo clarifying Permit #10-005 Seventh Douglas Closure.

Mazanec/Sanders

Unanimously Approved

II. **Public Comment**

A) Public Comment For Items not on the Agenda (*Please observe a limit of three minutes per person.*)

None

III. **Permit Applications and Program Updates**

A) Permit #10-005 Seventh Douglas Closure (Martinkosky)

Ms. Hosch presented Permit #10-005 on behalf of Mr. Martinkosky. This permit was issued for the reconstruction of select streets and utilities near West Seventh St. and Douglas St. in Saint Paul. Stormwater treatment is provided by several sump catch basins and withdrawal from the St. Paul Public Works Department volume bank. Work is complete, and the site is stable. No surety was collected for this public project.

Manager Mazanec inquired about the treatment of sump catch basins. Ms. Hosch replied that a minimum treatment includes a deduction of the volume bank. Sump catch basins are common and can be used for meeting the rules.

Motion 23-155: *Approve withdrawal of 17,462 cf of volume credits from the City of St. Paul Public Works volume bank for Permit #10-005.*

Mazanec/Sanders
Unanimously Approved

Motion 23-156: *Approve Certificate of Completion for Permit #10-005, Seventh Douglas.*

Mazanec/Sanders
Unanimously Approved

B) Permit # 22-020 Kellogg/3rd Street Bridge Replacement – Approval Extension (Hosch)
Ms. Hosch presented the proposed project for the Construction of a single-family home and associated driveway and sidewalks. Runoff will connect to approved permanent stormwater management outlined in CRWD Permit 20-013 Ford Site Redevelopment Stormwater Master Plan. This lot includes new/reconstructed impervious from CRWD permits #21-006 (alley) and #23-022 (single-family home).

Motion 23-157: *Approve Permit # 22-020 with 4 conditions:*

- 1. Provide approved plans signed by a professional engineer per the Minnesota Board of AELSLAGID.*
- 2. Provide a copy of the NPDES permit.*
- 3. Revise plans to address the following:*
 - a. Revise erosion and sediment control plans to include stabilized construction exit locations. A note was added to the site plans that, “stabilized construction exits shall be installed at each access point”. However, this note should be included in the erosion and sediment control plans with the rest of the erosion and sediment control BMPs.*
 - b. Provide specifications for the sand filter media. The filter media should consist of clean-washed medium sand (meeting AASHTO M-6 or ASTM C-33 concrete sand) on top of the underdrain system.*
- 4. Revise the proposed conditions HydroCAD model for the updated underground filtration system (Pond FB).*

Mazanec/Sanders
Unanimously Approved

IV. Special Report – None

V. Action Items

- A) Approve Minutes of October 4, 2023, Regular Board Meeting (Armstead)

Motion 23-158: *Approve the Minutes of October 4, 2023, Regular Board Meeting.*

Mazanec/Sanders
Unanimously Approved

- B)** Approve Accounts Payable/Receivable for September 2023 (Dalit)

Motion 23-159: *Approve Accounts Payable/Receivable for September 2023.*

Mazanec/Sanders
Unanimously Approved

- C)** Approve Plans and Authorize Bidding for the TBI Repair Project-Station 135+00 to 180+50 (Eleria)

Deputy Administrator Eleria presented an update on the TBI Repair Project. Barr Engineering has completed the design of repairs for TBI Station 135+00 to 180+50. Primary repairs involve filling cracks with hydrophilic grout, sealing exposed reinforcement, repairing eroded concrete tunnel and invert, and removing concrete debris. The engineer's opinion of the probable construction cost is \$2.05 million (enclosed table). The combined approved 2023 and preliminary 2024 engineering and construction budget is \$2.16 million (Fund #415-22821). CRWD will hold a three-week bidding period with bids due in mid-November. Staff will come back to the Board on November 15th for approval of the contractor and notice of award for the project. The construction window for repairs is December 2023 – March 2024.

President Collins inquired about the timeline for repairs. Deputy Administrator Eleria confirmed that the repairs will begin in winter 2024.

Manager Mazanec inquired about this being the last project for 2024. Deputy Administrator Eleria mentioned that the last inspection was conducted 5 years ago and that we are planning a full inspection next year and developing a new CIP plan. Manager Mazanec commented that it seems like a lot of money for a 0.85-mile tunnel. He also commented that Barr Engineering was over by 20% on the previous budget. Deputy Administrator Eleria replied that Barr Engineering learned from that experience. Deputy Administrator Eleria mentioned that Barr did a better job of avoiding any surprises with this project. The Deputy Administrator also commented that CRWD inherited the tunnel system in 2006. Manager Mazanec agreed that the District taking on the TBI project was a good thing.

Motion 23-160: *Approve plans and authorize bidding for the TBI Repair Project – Station 135+00 to 180+50.*

Mazanec/Sanders
Unanimously Approved

VI. Unfinished Business

None

VII. General Information

- A) Board of Managers' Updates.

Manager Texer mentioned the hotel registration for MN Watersheds. Deputy Administrator Eleria confirmed that we have made reservations for hotels and cabins for staff and Board members.

President Collins mentioned that Mr. Fossum and Ms. Belden did a great job presenting projects at the Water Resources Conference. ‘

Manager Mazanec also recognized Ms. Belden; she did a great job presenting to the MN Invasive Species Advisory Council and was happy to see her present again at the Water Resources Conference.

Manager Mazanec and Manager Sanders will be gone for the 11/15 Board meeting.

B) Administrator’s Update

Deputy Administrator Eleria mentioned that there will be a personnel committee meeting on 10/24 about the development of a Facility Management Division. In addition, a C&C meeting will be scheduled to review Partner Grants. The tentative plan is for November 20th to hold a virtual meeting.

VIII. Next Meetings

- A) Wednesday, November 1, 2023, 6:00 PM – Board Meeting
- B) Wednesday, November 8, 2023, 7:00 PM – CAC Meeting

IX. Adjournment

Motion 23-161: *Adjournment of October 18, 2023, Regular Board Meeting at 6:30 P.M.*

Mazanec/Sanders
Unanimously Approved

Respectfully submitted,
Belinda Armstead