



Capitol Region Watershed District

595 Aldine Street
Saint Paul, MN 55104
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May 7, 2025
Board Meeting
Approved

Regular Board Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, April 16, 2025, at 6:00 p.m.**

REGULAR MEETING MINUTES

I. A) Call to Order of Board Meeting (*President Joe Collins*)

Managers

Mary Texer
Hawona Sullivan Janzen
Shawn Mazanec
Joe Collins
Rick Sanders

Staff Present

Anna Eleria
Bob Fossum
Terrence Chastan-Davis
Meilina Dalit
Rachel Funke
Chris Kucek
Luke Martinkosky
Alexandra Morrison
Acadia Stephan
Mary Van Sant
Nate Zwonitzer

Public Attendees

Lara Gavin, HR Green
Bridget Osborn, HR Green

Other Attendees

Caitlin Mohamed, Ramsey County
Attorney

B) Review, Amendments, and Approval of the Agenda.

Motion 25-080: *Approve the Agenda of April 16, 2025.*

The Board requested the addition of a closed session to discuss a personnel item following the regular Board meeting.

Mazanec/Sanders
Unanimously Approved

II. Public Comment – None.

III. Permit Applications and Program Updates

A) Permit 24-039, Robert Street Reconstruction (Chastan-Davis)

The City of Saint Paul proposes to reconstruct Robert Street between Kellogg Boulevard and 11th Street E in Saint Paul including sidewalk, public transit stations, local storm sewer systems of catch basin leads and four underground filtration Modular Wetland Manufactured Treatment Devices with upstream box culvert storage.

Motion 25-081: *Approve request for variance from the requirements of Stormwater Rule C to provide storage of runoff volume below the low outlet of the system, and use an alternative treatment calculation based on flow rate to satisfy the volume reduction standards in Rule C.*

Mazanec/Sanders
Unanimously Approved

Motion 25-082: *Approve with 5 conditions:*

1. *Provide a copy of the NPDES permit.*
2. *Revise impervious drainage areas in the Cost Cap Analysis to correspond with Table 5 in the Drainage Report and the HydroCAD model.*
3. *Revise Civil plans to address the following:*
 - a. *Revise SWPPP to include a note stating, "Silt fence or fabric placed under the grate is not an approved form of inlet protection".*
 - b. *Confirm rim elevation for STR-430 (MWS B) at 758.02' or 758.08'. Sheet 164 has the rim listed at 758.02' where Sheet 179 has the rim listed as 758.08'.*
 - c. *Confirm rim elevation for STR-385 (MWS C) at 757.41' or 757.39'. Sheet 163 has the rim listed at 757.41' where Sheet 181 has the rim listed as 757.39'.*
 - d. *Confirm rim elevation for STR-245 (MWS D) at 756.76' or 756.45'. Sheet 161 has the rim listed at 756.76' where Sheet 183 has the rim listed as 756.45'.*
 - e. *Include a note to Sheets 176, 177, 179, 181, and 183 stating, "Submit final shop drawings for the box culvert storage vault and the Modular Wetland Filtration to Capitol Region Watershed District for review and approval at least seven (7) days before construction of permanent stormwater treatment systems".*
4. *Provide a site-specific maintenance plan in plain language that includes the following:*
 - a. *List all stormwater management practices.*
 - b. *Person responsible for maintenance of stormwater devices.*
 - c. *Frequency of inspections.*
 - d. *Description of inspection activities.*
 - e. *Quantifiable indicator of when maintenance is needed.*
 - f. *Description of maintenance activities.*
 - g. *Map that includes stormwater management names, locations, and access routes.*
 - h. *List of necessary equipment and personal protective equipment (PPE) to perform inspections/maintenance.*
 - i. *Include inspection and maintenance activities for the underground storage vault and the Modular Wetland to inspect and maintain if the systems are not meeting the 48-hour drawdown requirement.*
 - ii. *Submit calculations or justification that Modular Wetland Filtration sediment storage is sufficient for the specified maintenance interval.*
 - iii. *Modular Wetland Filtration manufactures contact information.*
 - iv. *Recommended filtration media replacement interval.*
 - v. *Cost estimate for maintenance/replacement of filter media.*
 - vi. *Include the maintenance manuals for the Modular Wetland Filtration Devices.*
5. *Revise BMP cost estimates to address the following:*

- a. *BMP B:*
 - i. *Revise number of 7B catch basins from 3 to 2 to represent only the directly connected catch basins.*
 - ii. *Revise length of 16" pipe from 133 LF to 17 LF.*
- b. *BMP C:*
 - i. *Revise number of 7B catch basins from 3 to 2 to represent only the directly connected catch basins.*
 - ii. *Revise length of 16" pipe from 73 LF to 21 LF.*
- c. *BMP D:*
 - i. *Revise number of casting assemblies from 6 to 5.*
 - ii. *Revise length of 16" pipe from 165 LF to 70 LF.*

Mazanec/Sanders
Unanimously Approved

B) Permit 25-004, Langford Park Field Renovations (Chastan-Davis)

The applicant proposes to rehabilitate the existing ball fields on the south side of Langford Park recreation center. The southern ball field will be removed, and the northern ball field will be expanded slightly. Fencing, irrigation, athletic field lighting, etc. are also included in the project. Permanent stormwater management consists of impervious disconnection.

Motion 25-083: *Approve with 1 condition:*

1. *Provide a copy of the NPDES permit.*

Mazanec/Sanders
Unanimously Approved

C) Permit 25-005, Pleasant Avenue Reconstruction (Stephan)

The City of Saint Paul proposes to reconstruct Pleasant Avenue, from St. Clair Avenue to Victoria Street South, and Victoria Street South, from Pleasant Avenue to Jefferson Avenue. The project includes a full reconstruction of the two-lane urban roadway, new pedestrian ramps, sidewalk, curb extensions onto St. Clair Avenue, and a new shared use trail along the southern side of Pleasant Avenue.

Motion 25-084: *Approve with 2 conditions:*

1. *Provide approved plans signed by a professional engineer per the Minnesota Board of AELSLAGID.*
2. *Provide a copy of the NPDES permit.*

Mazanec/Sanders
Unanimously Approved

D) Permit 25-007, McDonough 7 Unit Townhomes (Chastan-Davis)

The applicant proposes to convert existing open space with the McDonough Homes housing complex for the construction of 7 new townhome units. Additionally, provide for the full reconstruction of an adjacent surface parking lot. Proposed stormwater management consists of two surface infiltration basins.

Motion 25-085: *Approve with 4 conditions:*

1. *Receipt of documentation of maintenance agreement recorded with Ramsey County, being sure to include attachments A (scaled site plan) and B (site specific maintenance plan).*
2. *Provide a copy of the NPDES permit.*
3. *Revise Plans to address the following:*
 - a. *Define the intended design infiltration rate and confirm basin drawdown within 48 hours. Sheet C1 states to over excavate to soils capable of infiltrating at 0.45 in/hr, and the HydroCAD model uses an infiltration rate of 0.8 in/hr.*
 - b. *Clarify the pipe outlet size and slopes for infiltration basin 1P to confirm rate control and erosion control are provided. The plans note a 4" pipe sloped at 14.71% and the HydroCAD model utilizes a 6" pipe outlet at 8.82%.*
 - c. *Remove note 3 from the Capitol Region Watershed notes section on sheet C4. Notes 2-3 are currently duplicated.*
 - d. *Revise infiltration media mix in Northwest/Southeast Infiltration Basin details on Sheet C4 to specify Mix C (North Carolina State University water quality blend), Mix D, Mix E (MnDOT3877.2 Type G "Filter Topsoil Borrow"), or Mix F (Custom Infiltration Planting Soil) as defined by the Minnesota Stormwater Manual.*
 - i. *Mix C (North Carolina State University water quality blend) consists of 85 to 88 percent by volume sand (USDA Soil Textural Classification), 8 to 12 percent recommended); and 3 to 5 percent organic matter by volume (ASTM D 2974 Method C) MnDOT Grade 2 compost is recommended.*
 - ii. *Mix D consists of 50 to 65 percent coarse sand, 25 to 35 percent topsoil, and 10 to 15 percent compost (MnDOT Grade 2 compost is recommended).*
 - iii. *Mix E (MnDOT3877.2 Type G "Filter Topsoil Borrow") includes: 60 to 80 percent sand meeting gradation requirements of MnDOT Spec. 3126, "Fine Aggregate for Portland Cement Concrete". 20 to 40 percent compost meeting MnDOT Spec. 3890, Grade 2 Compost.*
 - iv. *Mix F (Custom Infiltration Planting Soil) includes: 75 percent by weight loamy sand (USDA Soil Textural Classification based on grain size). 25 percent by weight MnDOT grade 2 compost.*
 - e. *Provide Details on Sheet C4 for the stabilization of the infiltration basin overflows/outlets that to accommodate the 100-year flow velocities. The velocities demonstrated in the report do not consider depth and velocity of flow over the steep side slopes of the basin which appear to be 3:1 where velocities may exceed 4 ft/s. Provide additional stabilization measures such as riprap or the TRM specified at the curb inlet.*
4. *Provide a site-specific maintenance plan that includes the following:*
 - a. *List all stormwater management practices.*
 - b. *Person responsible for maintenance of stormwater devices.*
 - c. *Frequency of inspections.*

- d. *Description of inspection activities.*
- e. *Quantifiable indicator of when maintenance is needed.*
- f. *Description of maintenance activities.*
- g. *Map that includes stormwater management names, locations, and access routes.*
- h. *List of necessary equipment and personal protective equipment (PPE) to perform inspections/maintenance.*

Mazanec/Sanders
Unanimously Approved

E) Permit 25-010, Villa Park Condos Drainage Remediation (Stephan)

The Villa Park Condos is proposing to remediate the rear building drainage with the installation of a conveyance swale. The purpose is to eliminate drainage issues with standing water along the south and east elevations of the building causing foundation issues to the underground parking area. The project disturbs 0.35 acres and discharges to a wetland on the adjacent Villa Park property directly to the south.

Motion 25-086: *Approve with 5 conditions:*

1. *Receipt of \$1,000 surety.*
2. *Receipt of documentation of maintenance agreement recorded with Ramsey County, being sure to include scaled site plan and site-specific maintenance plan.*
3. *Provide at least one soil boring, test pit, or infiltrometer test within the footprint of the filtration practice. This boring will be used to support a request for alternative compliance sequencing and verify separation from groundwater. Boring shall extend at least five feet below the bottom of the filtration practice. Note that an impermeable liner is required when the bottom of filtration media is less than 3 feet from seasonal saturated soil, bedrock, or seasonally high-water table.*
4. *Clarify the low opening of the underground parking structure where hydraulically connected to the basin. Provide elevation for this on the plans.*
5. *Provide a site-specific maintenance plan in plain language that includes the following. See items a) – h) in permit report R2b dated 4/8/2025.*

Mazanec/Sanders
Unanimously Approved

F) Permit 25-015, Highland Bridge Block 2B (Martinkosky)

The applicant proposes to construct four buildings (three standalone retail buildings and one mixed-use retail/residential building) with above and below ground parking south of Ford Pkwy and north of the Civic Plaza (Outlot C).

Motion 25-087: *Approve with 4 conditions:*

1. *Receipt of \$14,300 surety.*

2. *Provide roof drain and/or downspout information to document proposed retail and multifamily buildings drain to ST-03 as shown in the drainage area map.*
3. *Include a landscape plan that clearly delineates areas to be revegetated post project.*
4. *Provide written approval from the City of St. Paul allowing the point discharge rate increases to Ford Parkway.*

Mazanec/Sanders
Unanimously Approved

G) Permit 25-016, Highland Bridge Block 2C (Martinkosky)

The applicant proposes to construct a standalone retail building west of Cretin Avenue, north of Hillcrest Drive, and south of the Civic Square (Outlot B).

Motion 25-088: *Approve with 3 conditions:*

1. *Receipt of \$4,600 surety.*
2. *Provide roof drain and/or downspout information to document proposed building drains to ST-03 as shown in the drainage area map.*
3. *Include a landscape plan that clearly delineates areas to be revegetated post project.*

Mazanec/Sanders
Unanimously Approved

H) Permit 25-018, Central City Lead Water Service Line Replacement (Stephan)

Saint Paul Regional Water Services (SPRWS) proposes to replace lead water service lines for up to 865 properties in the project location as described in the permit report (698 of these properties are within the CRWD). This is a voluntary program, meaning property owners can choose if they want the private side of the service line replaced. Expected property owner participation is 95%.

Motion 25-089: *Approve variance of 7,306 ft³ from volume retention requirement of Rule C for street and sidewalk impervious area.*

Mazanec/Sanders
Unanimously Approved

Motion 25-090: *Approve with 3 conditions:*

1. *Provide a copy of the NPDES permit.*
2. *Revise “Erosion and Sediment Control Plan Per Pit” to reflect most recent corrections made for permit 25-009 Como Western recv. 3/31/2025 and referenced in the screenshot. See permit report R1b dated 4/8/2025 for image.*
3. *Revise SWPPP:*
 - a. *Project is within 1-mile of and flows to Como Lake, which has approved TMDL for nutrients. Indicate as receiving water in aerial and indicate “Yes” for “Flows to Impaired Water Within 1-Mile.”*

- b. *Project is within 1 mile and flows to Mississippi River – Upper St Anthony Falls to St Croix River, which has approved TMDL for nutrients and TSS. Indicate all relevant items in “USEPA Approved Construction Related TMDL” column.*
- c. *Project is within 1-mile but does not flow to McCarrons Lake as project is located fully outside of McCarrons Lake subwatershed. Remove from table.*
- d. *Clarify legend of receiving waters aerial. McCarrons and Loeb Lake are noted as special or protected waters. These lakes are not listed as Special (Prohibited, Restricted, Other) per NDPEs permit.*
- e. *Revise to include additional stabilization requirements for project areas which discharge to impaired waters (Como Lake and Mississippi River). Stabilization must be initiated immediately to limit soil erosion when construction activity has permanently or temporarily ceased on any portion of the site and will not resume for a period exceeding 7 calendar days.*
- f. *Revise or remove “Location of SWPPP Requirements in Project Plan” from Sheet 13, as it appears to contain invalid sheet numbers.*

Mazanec/Sanders
Unanimously Approved

D) Permit 25-019, East Side Lead Water Service Line Replacement (Stephan)

Saint Paul Regional Water Services (SPRWS) will be replacing lead water service lines for up to 656 properties in the project location as described in the permit report (384 of these properties are within the CRWD). This is a voluntary program, meaning property owners can choose if they want the private side of the service line replaced. Expected property owner participation is 95%.

Motion 25-091: *Approve variance of 3,960 ft³ from volume retention requirement of Rule C for street and sidewalk impervious area.*

Mazanec/Sanders
Unanimously Approved

Motion 25-092: *Approve with 3 conditions:*

1. *Provide a copy of the NPDES permit.*
2. *Revise narrative to correspond with the calculations for number of properties within CRWD. The narrative states that there are 272 properties within CRWD, but the calculations indicate 384 properties are within CRWD. According to the calculations, 272 corresponds to the number of properties within Ramsey Washington Metro Watershed District.*
3. *Revise “Erosion and Sediment Control Plan Per Pit” to reflect most recent corrections made for permit 25-009 Como Western received on 3/31/2025. See permit report R1b dated 4/8/2025 for image.*

IV. Special Reports – McMurray Field Preliminary Design Report (Fossum/Zwonitzer)

Nate Zwonitzer presented on the McMurray Fields Preliminary Design Report, which compiles and summarizes all feasibility work conducted to date and includes about 30% designs. CRWD has budgeted for most of the estimated \$5.5 million project in 2025 as the next phase of design is set to begin. Additionally, CRWD secured a \$950,000 grant through BWSR and is pursuing additional funding opportunities before construction, anticipated in late 2026. CRWD staff are working with City of Saint Paul staff to determine the most efficient way to design and construct both the stormwater project and field improvements. A future cooperative agreement will outline responsibilities for design, construction, long-term maintenance, and cost-sharing. The report and designs have been reviewed by City staff. Staff recommend accepting the Preliminary Design Report.

Motion 25-093: *Accept the McMurray Fields Stormwater Reuse – Preliminary Design Report.*

Mazanec/Sanders
Unanimously Approved

V. Action Items

A) Approve Minutes of April 2, 2025, Regular Board Meeting (Krivichi)

Motion 25-094: *Approve the April 2, 2025, Minutes, Regular Board Meeting*

Mazanec/Sanders
Unanimously Approved

B) Approve Accounts Payable/Receivable for March 2025 (Dalit)

Motion 25-095: *Approve remaining partial March 2025 accounts payable and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Mazanec/Sanders
Unanimously Approved

Motion 25-096: *Approve March 2025 expenditures and accounts receivable as presented in the enclosed financial statement.*

Mazanec/Sanders
Unanimously Approved

C) Approve 2024 Annual Report (Van Sant)

All metropolitan watershed management organizations are required by Minnesota Statute 103.B to submit an annual Activity Report, Financial Report and Financial Audit to the Minnesota Board of Water and Soil Resources. Staff reviewed the requirements outlined in Minnesota Statute 103.B with CRWD's annual report to streamline content and ensure all requirements are met. The public-facing summary of the annual report is widely used at community events and

shared with partners to present a compact yet comprehensive overview of CRWD and our recent work. The 2024 summary is anticipated to be completed by May 2025. Beginning later in 2025, staff will start designing a revised and expanded public-facing summary to be used for the 2025 Annual Report. The Board provided positive feedback on the Annual Report and commented it was well-written and nicely done.

Motion 25-097: *Approve the 2024 Annual Report.*

Mazanec/Sanders
Unanimously Approved

D) Approve Pooled Rain Garden Maintenance Services Contract (Kucek)

The Pooled BMP Maintenance Services Program completed its inaugural season at the end of 2024. CRWD's Facility Management Division managed a pooled maintenance service contract for fifteen rain garden sites owned by five public partner organizations and received positive feedback from all partners on the program. The 2024 Pooled Rain Garden Maintenance Services agreement signed with Stantec for this work allows for the term to be extended for two additional one-year periods upon written agreement from both parties.

Stantec has provided the enclosed quote for continued work in 2025 at the 15 sites covered in 2024 as well as one additional Saint Paul Parks and Recreation garden (Jimmy Lee Recreation Center) and four Saint Paul Public Schools gardens. Two of the sites have multiple gardens, so there will be 23 rain gardens serviced in total.

Motion 25-098: *Authorize the Administrator to execute a contract amendment with Stantec to extend the Pooled Rain Garden Maintenance Services agreement through 2025 in an amount not to exceed \$127,473 and authorize the Administrator to approve extension of the agreement for 2026 upon written agreement from both parties.*

Mazanec/Sanders
Unanimously Approved

E) Accept Targeted Site Investigation Report (Morrison)

Alexandra Morrison and Bridget Osborn from HR Green presented on the Targeted Site Investigation. With the investigation, CRWD desired to take a proactive approach to grant implementation by identifying sites with high potential for installing cost-effective water quality treatment, including best management practice (BMP) retrofit and curb-cut boulevard rain garden opportunities.

The Targeted Site Investigation identified and ranked BMP opportunities across the Focus Area, which includes Trout Brook, Phalen Creek, St. Anthony Hill, and Urban Subwatersheds. Twenty sites were identified as offering the most potential for effective water quality treatment, and each site was evaluated for above ground infiltration basin BMPs. Certain sites with complicated site

conditions were analyzed for underground infiltration systems. The opportunities were evaluated based on treatment potential, cost effectiveness, constructability, visibility, and acceptability. The report also identified potential sites throughout all of CRWD that may be suitable for the implementation of curb-cut boulevard rain gardens, though onsite confirmation will be needed. The findings of this study will guide the future efforts of CRWD's Clean Water Project Grant program implementation. The outreach strategies outlined in the report will be used as a starting point for discussion of proactive outreach and connecting with property owners and stakeholders.

President Collins recommended meeting with Saint Paul's Department of Planning and Economic Development so they are aware of potential supplemental grant funding through CRWD. Manager Texer noted she can provide a connection to the CEO of Union Gospel Mission, if needed. Manager Mazanec asked how projects are paid for, and how it would lead to cost-savings for them. Ms. Morrison responded that there would likely be a cost-share agreement between CRWD and property owners. Ms. Osborn responded that property owners could see cost-savings from credits on stormwater fees.

Motion 25-099: *Accept the Targeted Site Investigation Final Report.*

Mazanec/Sanders
Unanimously Approved

F) Approve Professional Services Consultant Pool (Funke)

CRWD solicits statements of qualifications from interested consultants on a biennial basis. In March, Requests for Qualifications for professional/technical services were distributed for CRWD's 2025-2026 consultant pool. Requests were distributed to over 180 businesses, including approximately 100 businesses that meet WBE (women-owned) or MBE (minority-owned) certifications through MNUCP (Federal/State database) and/or CERT (Metro database administered by City of St. Paul). The Request for Qualifications information was also shared on CRWD's website.

Staff reviewed Statements of Qualifications (SOQs) for the consultant pool. A total of 39 SOQs were received, including 10 from WBEs/MBEs and 12 new firms. CRWD staff will utilize this qualified pool for selecting firms to request proposals or qualifications on new projects as needed over the next two years. CRWD typically seeks one to four proposals or SOQs for each new project and averages 6-10 new projects per year. Staff recommend approval of the 2025-2026 Professional Services Consultant Pool.

Motion 25-100: *Approve 2025-2026 Professional Services Consultant Pool.*

Mazanec/Sanders
Unanimously Approved

G) Approve Minnesota Board of Water and Soil Resources (BWSR) Watershed-Based Implementation Funding (WBIF) Grant (Funke)

BWSR has developed the WBIF Program as an alternative to traditional competitive grant process typically used for water-quality improvement projects. For fiscal year 2025 the metro area was allocated \$9 million. The Capitol Region Watershed Planning Area (CRWD's boundary) is receiving \$176,241 of the metro allocation. BWSR requires a convene process consisting of representation from Watershed District/WMO, County, SWCD, and up to two municipalities to determine priority projects before they are submitted to BWSR for approval.

In March, CRWD staff facilitated a convene meeting with representatives from Ramsey County Soil and Water Conservation Division, the City of Roseville, and the City of Saint Paul. Ramsey County does not have an approved groundwater plan and was therefore not eligible to participate. Partners were encouraged to submit project ideas that met program requirements including being identified in the implementation section of CRWD's Watershed Management Plan and the ability to complete the project before the December 2027 WBIF deadline. No projects were proposed by partners. At the convene meeting, the partnership unanimously approved allocating WBIF funding to CRWD's ROW Boulevard Rain Garden program. Partners also unanimously approved CRWD as the fiscal agent and source of the 10% match. Staff recommended approving the 2025 WBIF funding for the right-of-way boulevard rain garden program.

Motion 25-101: *Approve fiscal year 2025 Watershed-Based Implementation Funding for the Right-of-Way Boulevard Rain Garden program and authorize the Administrator to execute an agreement with BWSR.*

Mazanec/Sanders
Unanimously Approved

H) Accept 2024 Audit and Annual Financial Report (Eleria)

Redpath and Company completed the audit of CRWD's 2024 financial statements in accordance with accounting standards generally accepted in the US (GAAP). The objectives of the audit were to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes their opinion about whether CRWD's financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information when considered in relation to the financial statements as a whole.

Redpath issued an unmodified opinion of CRWD's 2024 financial statements. An unmodified opinion provides a reasonable level of assurance from the auditor that the financial statements present a true and fair reflection of an entity's results for the period reported in accordance with GAAP. Administrator Eleria noted that two material misstatements were identified during the audit and both items were subsequently corrected.

Staff and the Board Finance Committee met with the auditor at Redpath prior to the Board meeting. The Board congratulated staff for their work on the annual audit. Manager Texer inquired about the PERA expense and why it is increasing. Staff will look into this and respond to Manager Texer directly.

Motion 25-102: *Accept 2024 Audit and Annual Financial Report.*

Mazanec/Sanders
Unanimously Approved

I) Approve CD/treasury notes investments up to \$2M in 2025 (Eleria)

Last September, CRWD Board of Managers approved investment of up to \$4,000,000 of District fund balance in certificates of deposit (CDs) and authorized the Administrator to execute the final investment purchases. CRWD invested a total of \$3,838,300 in CDs over 6-, 12-, 18-, and 24-month terms. These CDs had interest rates ranging from 4.0 – 4.95%. Four CDs totaling \$975,700 reached maturity last month and another four CDs totaling \$955,300 will mature in early September.

Given that the first set of CDs have matured, another set is due to mature later this year, CRWD's unencumbered fund balance at the end of February was approximately \$15,800,000, and we do not anticipate significant CIP expenditures this year, CRWD staff recommends that the CDs maturing in 2025 be reinvested to lock in high interest rates. It is expected that the money market rate will continue to slowly shift down over the course of the year and CD rates have already come down since last fall.

Motion 25-103: *Approve investment of up to \$2,000,000 in Certificates of Deposit and/or Treasury Notes in 2025 and authorize the Administrator to execute the final investment purchases to achieve the best rates possible.*

Mazanec/Sanders
Unanimously Approved

VI. Unfinished Business – None

VII. General Information

A) Board of Managers' Updates

Manager Mazanec shared that he met with State Representative David Gottfried and had a nice and positive conversation with him about water quality issues. Manager Sanders shared that he attended the Metro MN Watersheds meeting virtually, and that the A/V technology worked well. Manager Texer asked if any information has been received regarding the MN Watersheds Summer Tour. Administrator Eleria responded that no details have been shared yet, but she did receive the request for resolutions packet, which will be due on June 2nd. The RFQ packet will be shared with the Board soon. Manager Sullivan Janzen noted she will not attend the May 7th Board meeting and that she will attend the next CAC meeting on May 14th. She shared details

about her upcoming solo exhibition at Form + Content Gallery in Minneapolis, opening on Friday, April 25th.

B) Administrator's Update

Administrator Eleria noted that there will be a Board workshop about the upcoming 2026 budget and workplan development process before the next Board meeting on Wednesday, May 7th.

VIII. Next Meetings

A) Wednesday, May 7, 2025 – 5:00 p.m. – Board Workshop and Meeting

B) Wednesday, May 14, 2025 – 5:30 p.m. – CAC Meeting

IX. Adjournment

Motion 25-104: *Adjournment of April 16, 2025, Regular Board Meeting at 7:27 PM.*

Mazanec/Sanders

Unanimously Approved

Respectfully submitted,
Meilina Dalit