



## Capitol Region Watershed District

595 Aldine Street  
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**September 17, 2025**

**Board Meeting**

V. Action Item

Approved

**Board Workshop** of the Capitol Region Watershed District (CRWD) Board of Managers, for  
**Wednesday, September 3, 2025, at 5:02 p.m.**

### BOARD WORKSHOP MINUTES

I. A) Call to Order of Board Workshop (*President Joe Collins*)

**Managers**

Mary Texer  
Hawona Sullivan Janzen  
Shawn Mazanec  
Joe Collins  
Rick Sanders

**Staff Present**

Anna Eleria  
Bob Fossum  
Lydia Treichel  
Rachel Funke  
Nate Zwonitzer

**Public Attendees**

Barbara Hall, CAC Member

B) Review, Amendments, and Approval of the Agenda.

**Motion 25-205:** *Approve the Workshop Agenda of September 3, 2025.*

Mazanec/Sanders

Unanimously Approved

II. Draft Climate Resiliency Framework (Funke and Zwonitzer)

CRWD staff worked with Barr Engineering to draft a Climate Resiliency Framework (CRF) that contains four themes, five goals and 24 activities to guide CRWD's climate resilience work. The CRF also identifies where CRWD's activities align with other existing plans developed by local, regional, and state partners, laying the groundwork for future collaboration and funding opportunities. Multiple stakeholder groups have been involved in development of the Climate Resiliency Framework including staff, a Technical Advisory Committee, CRWD's Community Advisory Committee, Minnesota Water Stewards, CRWD's Board of Managers, and the public. At the Workshop, staff highlighted components of the CRF and asked for input from the Board.

Water Resource Project Manager Rachel Funke walked the Board through the purpose and format of the CRF, as well as the progress, plan alignment, and implementation. Funke then highlighted each of the five goals, and subsequent activities, and asked the Board if they had any input. Board comments and questions included planning for issues beyond our control, ensuring we prioritize neighborhoods with fewer resources, focusing on scarcity alongside of overabundance, and clarifying the technical assistance aspect. Key conclusions from this discussion include that while CRWD cannot resolve every issue that arises, it is important to remind people what we have done. Funke concluded the presentation by identifying timing and priorities and how they will be integrated into annual work planning efforts. The next step in this process will be requesting adoption of the Framework at the September 17<sup>th</sup> Board meeting.

III. Adjourn Board Workshop

**Motion 25-206:** *Adjournment of September 3, 2025, Board Workshop at 5:52 P.M.*

Mazanec/Sanders  
Unanimously Approved

**Regular Board Meeting** of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, September 3, 2025, at 6:00 p.m.**

**MEETING MINUTES**

I. A) Call to Order of Board Meeting (*President Joe Collins*)

**Managers**

Mary Texer  
Hawona Sullivan Janzen  
Shawn Mazanec  
Joe Collins  
Rick Sanders

**Staff Present**

Anna Eleria  
Bob Fossum  
Lydia Treichel  
Elizabeth Hosch

**Public Attendees**

Barbara Hall, CAC Member

**Other Attendees**

B) Review, Amendments, and Approval of the Agenda.

**Motion 25-207:** *Approve the Agenda of September 3, 2025 Meeting.*

Mazanec/Sanders  
Unanimously Approved

II. Public Comment – None.

III. Permit Applications and Program Updates

A) 24-011, United Village Office Building Lot B (Hosch)

Snelling Midway Redevelopment proposes an office building with temporary parking lot. The roof is directed to the comprehensive reuse system, and the temporary parking lot is treated on-site.

**Motion 25-208:** *Approve with 5 conditions:*

- 1. Receipt of documentation of maintenance agreement recorded with Ramsey County, which must include attachments A (scaled site plan) and B (site specific maintenance plan).*
- 2. Provide a copy of the NPDES permit.*
- 3. Update Irrigation Details on page IR1-00 and IR1-01 to align with attached comments from Water in Motion, dated 7/15/2025.*
- 4. Update modeling to incorporate tailwater impacts from downstream connections and ensure that rate control and freeboard requirements are still met.*
- 5. Overall development does not meet water quality requirements. Route additional impervious area to a stormwater management BMP such that a minimum of 90% of the new/constructed impervious area is treated.*

Mazanec/Sanders  
Unanimously Approved

B) 25-031, Met Council MH-401 Emergency Repair Phase 2 (Martinkosky)

This is the second phase of emergency repairs implemented after a pipe failure and wastewater spill was detected in late 2023. The first phase of emergency repairs was completed in 2024. The applicant proposes digging and dewatering three access pits approximately 20' square and 15' deep over a 20" force main pipe, cutting sections of pipe, installing a lining and repairing the pipe, removing dewatering equipment and backfilling the excavations, and reseeding all areas disturbed by the excavations and damaged during the wastewater spill.

**Motion 25-209:** *Approve with 0 conditions.*

Mazanec/Sanders  
Unanimously Approved

IV. Special Reports – None.

V. Action Items

A) Approve Minutes of August 20, 2025, Regular Board Meeting (Treichel)

**Motion 25-210:** *Approve the August 20, 2025 Regular Board Meeting Minutes*

Mazanec/Sanders  
Unanimously Approved

B) Approve Partial Accounts Payable and Receivable for August 2025 (Dalit)

**Motion 25-211:** *Approve a partial August 2025 accounts payable and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Mazanec/Sanders  
Unanimously Approved

**Motion 25-212:** *Authorize the Administrator to issue electronic payments for August US Bank and Menards credit card payments.*

Mazanec/Sanders  
Unanimously Approved

C) Adopt Resolution Approving Preliminary 2026 Budget and Levy (Eleria)

Administrator Anna Eleria presented the CRWD Preliminary 2026 Budget and Levy to the Board so a resolution could be adopted to approve the documents. Eleria reviewed the work plan and summarized public comments, as well as the timeline of events in this process so far. Eleria highlighted cost estimates and explained property tax impacts on CRWD's proposed levy that will remain the same as 2025. The Board appreciated the CRWD staff's diligent financial and operational work required to keep the 2026 levy the same as the 2025 levy.

**Motion 25-213:** *Adopt resolution approving CRWD Preliminary 2026 Budget and Levy.*

Mazanec/Sanders  
Unanimously Approved

**Motion 25-214:** *Direct the Treasurer and Administrator to certify the levy with Ramsey County.*

Mazanec/Sanders  
Unanimously Approved

VI. Unfinished Business

VII. General Information

A) Board of Managers' Updates

The Board was happy to announce that Board Treasurer Rick Sanders is back after some time off.

B) Administrator's Update

Administrator Eleria updated the Board that CRWD will be hosting the We Are Water exhibit from April 21 – June 15, 2026.

VIII. Next Meetings

- A) Wednesday, September 10, 2025 - 5:00 p.m. – CRWD Summer Tour
- B) Wednesday, September 17, 2025 – 6:00 p.m. – Board Meeting

IX. Adjournment

**Motion 25-215:** *Adjournment of September 3, 2025, Regular Board Meeting at 6:28 PM.*

Mazanec/Sanders  
Unanimously Approved

Respectfully submitted,  
Lydia Treichel