



Capitol Region Watershed District

595 Aldine Street
Saint Paul, MN 55104
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September 2, 2026

Board Meeting

V. Action Item

Approved

Regular Board Meeting of the Capitol Region Watershed District (CRWD) Board of Managers, for **Wednesday, August 19, 2026, at 6:00 p.m.**

MEETING MINUTES

I. Call to Order of Board Meeting (*Manager Sanders*)

A) Attendance

Managers

Mary Texer (*virtual*)
Hawona Sullivan Janzen
(*virtual*)
Shawn Mazanec
Joe Collins (*virtual*)
Rick Sanders

Staff Present

Anna Eleria
Bob Fossum
Lydia Treichel
Terrence Chastan-Davis
Elizabeth Hosch
Lindsay Schwantes
Gavin Cha
Stanley Fang

Public Attendees

Mary Lilly (CAC)
Mitra Sadeghpour

Other Attendees

Board Manager Sanders asked if there were Board members for the motions and seconds for this meeting. Managers Mazanec and Collins volunteered.

B) Review, Amendments, and Approval of the Agenda.

Item III. F) McMurray Fields Stormwater Project permit was added to the agenda.

Motion 26-167: *Approve the Agenda of August 19, 2026, Meeting.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-167. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

II. Public Comment

A) Public Hearing – CRWD Preliminary 2027 Budget and Levy

Motion 26-168: *Open the public hearing to discuss the Capitol Region Watershed District Preliminary 2027 Budget and Levy.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-168. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

The Board of Managers conducted a public hearing to receive public comments regarding the proposed Preliminary 2027 Budget and Levy of the Capitol Region Watershed District.

The required public hearing notice was published in the Saint Paul Pioneer Press on August 5th and 12th. The Preliminary 2027 Budget and Levy were sent to partners, including Ramsey County, the cities within our watershed, all interested parties, and posted on our website. The Work Plan, Budget, and Levy were reviewed with the Community Advisory Committee (CAC) at their August 12th meeting. The CAC supports the Preliminary Budget and Levy as presented.

Deputy Administrator Fossum presented a summary of CRWD's Preliminary 2027 Budget and Levy, sharing key details and highlights such as proposed flat levy for 2027, fund balance policies being met or exceeded, and the continuation of expanding facility maintenance work, as well as planning efforts and implementation of recently completed plans and studies. Administrator Eleria responded to Board questions regarding if there were any comments from the CAC. The CAC had clarifying questions but made no proposed changes. No Board action was required during this meeting. The next step in the budget process will be the Board adopting the preliminary budget and levy at the September 16th Board meeting. There were no public comments made at the hearing.

Motion 26-169: *Close the public hearing to discuss the Capitol Region Watershed District Preliminary 2027 Budget and Levy.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-169. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

B) Public Comment – None.

III. Permit Applications and Program Updates

A) 23-012, Villas of Reservoir Woods - Amendment (Chastan-Davis)

The applicant proposes to Plat and create 6 proposed lots (5 new and one existing). After Board approval in September of 2023 and subsequent permit issuance in March 2024, active construction has progressed with 3 of the 6 completed and 2 nearing completion. The original permit approval included 1 infiltration basin to comply with volume retention standards. A permit amendment was submitted in July of 2025 that changed the surface infiltration basin to an underground infiltration system. A second permit amendment was submitted on February 20th, 2026, which changed the underground infiltration system to 2 surface infiltration basins. A third permit amendment has been submitted on July 29th, 2026, to change the surface basins into an underground infiltration system. The proposed revised plan has also resulted in an increase to the maximum runoff rate requiring amendment to the approved variance. The increase to the runoff rate is slightly less than the previous approval but still an increase.

Motion 26-170: *Approve amended request for variance from the requirements of Stormwater Rule C.3.b. – Rate Control to increase the maximum runoff rate to 14.32 CFS.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-170. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

Motion 26-171: *Approve with 3 conditions:*

1. *Receipt of updated documentation of maintenance agreement recorded with Ramsey County, which must include attachments A (scaled site plan) and B (site specific maintenance plan) (Submit after Board Approval). Pages 10 and 11 contain graphics of old system layout.*
2. *Add a note to the Utility Plan (Sheet C2.1) and Underground Infiltration System Detail (Sheet C3.3) that states “Submit final underground infiltration system shop drawings for review and approval prior to ordering materials for permanent stormwater treatment systems”.*
3. *Revise Underground Infiltration System design to address the following:*
 - a. *Provide the 36” perforated pipe layout. Ensure there is a header row connecting the two rows.*
 - b. *Provide an additional maintenance access riser to the southern row of the underground infiltration system. Alternatively, provide documentation that this row can be reached and maintained by a jetting/vacuum operator.*

- c. *Clarify perforation pattern for the underground infiltration system. Perforations are noted in the Detail on Sheet C3.3, but the perforation pattern is not noted. Perforations shall extend the full length and diameter of the pipe with at least one row of perforations directly at the bottom and multiple perforations around the circumference of the pipe.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-171. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

B) 23-019, Hatch-Park Lead Water Service Line Replacement - Closure (Stephan)

This permit was issued for replacing lead water service lines for ~413 properties in the North End neighborhood in Saint Paul. A variance was approved from the volume retention requirements of Rule C, so there was no permanent stormwater management constructed as a part of this project. Work is complete, and the site is stable. No surety was required for this public project so there is none to return.

Motion 26-172: *Approve Certificate of Completion for permit #23-019, Hatch-Park Lead Water Service Line Replacement.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-172. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

C) 24-008, Lawson-Forest Lead Water Service Line Replacement – Closure (Stephan)

This permit was issued for replacing lead water service lines for ~337 properties in the Payne-Phalen neighborhood in Saint Paul. A variance was approved from the volume retention requirements of Rule C, so there was no permanent stormwater management constructed as a part of this project. Work is complete, and the site is stable. No surety was required for this public project so there is none to return.

Motion 26-173: *Approve Certificate of Completion for permit #24-008, Lawson-Forest Lead Water Service Line Replacement.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-173. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

D) 25-008, YMCA Midway Program Center - Closure (Chastan-Davis)

This permit was issued for the construction of a new program building and associated site improvements for the YMCA on N. Wheeler Street between Thomas Ave and University Ave in Saint Paul. Stormwater treatment is provided by one underground infiltration system. Work is complete, the site is stable, and the stormwater treatment practice has been confirmed functional. \$9,700 of surety was collected for this project. There was 1 surety deduction of an inspection fee, so \$9,580 of the surety is available for return.

Motion 26-174: *Approve \$9,580 surety return and Certificate of Completion for permit #25-008, YMCA Midway Program Center.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-174. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

E) 26-016, Pelham Blvd. Reconstruction (Hosch)

The City of Saint Paul Public Works Streets Department proposes full reconstruction of Pelham Blvd between Franklin and Mississippi River Blvd in Saint Paul.

Motion 26-175: *Approve with 3 conditions:*

1. *Receipt of \$400,007 contribution to the Stormwater Impact Fund.*
2. *Submit revised and signed Civil Plans incorporating the removal of Trench #1.*
3. *Revise plans to incorporate gross pollutant removal:*

- a. *Provide gross pollutant removal in the structures referenced in Table 6 in the Stormwater Management Report.*
- b. *Provide additional gross pollutant removal in CBs 50, 51, 711, and 713 as they are the furthest downstream point for the Wabash Avenue Project Outfall.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-175. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

F) 26-028, McMurray Fields Stormwater Project (Hosch)

The applicant proposes construction of a regional Stormwater Treatment system that includes a large underground storage chamber, 3 surface rain gardens, one subsurface infiltration feature, and associated irrigation installation.

President Collins asked if we have approval from the city, Fossum responded that CRWD does not have the permits in hand yet, but the Deputy Director of the Department of Safety Inspections has indicated we are in good shape.

Motion 26-176: Approve with 4 conditions:

1. *Provide a copy of the NPDES permit.*
2. *Provide a figure that clearly delineates the new/reconstructed impervious area subject to stormwater management, removing the Bid Alternates 1 & 2 and accounting for impervious of and overlap with permit #10-020 as outlined in permit report R2b dated 8/19/26.*
3. *Revise HydroCAD model at project completion to address items a.-f. in the permit report R2b dated 8/19/26.*
4. *Revise landscaping plan to address the following:*
 - a. *Provide signage that deters snow management from using the McMurray Fields Infiltration Basin #1 for snow storage.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-176. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

G) Other Permit Updates (Hosch)

There were no other permit updates at this time.

IV. Special Reports

A) Right Track Internships Update (Schwantes)

CRWD Right Track Interns Stanley Fang and Gavin Cha introduced themselves to the Board. Their presentation included a summary of what they assisted each division with, as well as an understanding and explanation of the responsibilities and tasks of each division. Fang and Cha shared what their favorite part of working with each division was and what made it so interesting to them. Fang and Cha also described what their highlights from working at CRWD were, both noting how helpful the experience was for career exploration and personal growth.

V. Action Items

A) Approve Minutes of August 5, 2026, Regular Board Meeting (Treichel)

Motion 26-177: *Approve the August 5, 2026, Regular Board Meeting Minutes.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-177. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

B) Approve Accounts Payable and Receivable for July 2026 (Dalit)

Motion 26-178: *Approve remaining partial July 2026 accounts payable and direct Board Treasurer and President to endorse and disperse checks for these payments.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-178. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manger Mazanec - Aye
President Collins – Aye

Motion approved.

Motion 26-179: *Approve July 2026 expenditures and accounts receivable as presented in the enclosed financial statement.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-179. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manager Mazanec - Aye
President Collins – Aye

Motion approved.

VI. Unfinished Business

VII. General Information

A) Board of Managers' Updates

Manager Texer will be attending the Board meeting virtually on September 2nd. Manager Sullivan Janzen may not be able to attend the September 16th Board meeting as she has been called for jury duty.

Manager Sanders shared that he got lunch with Mike Thienes, who was in town last week. Thienes served on the Board of Managers for CRWD from its establishment until 2017.

B) Administrator's Update

Administrator Eleria thanked Right Track interns Gavin & Stanley for their work with CRWD this summer. Eleria also acknowledged the relationship with the City of Saint Paul to make the Right Track program happen.

Eleria will be out of office on vacation for two weeks from August 28th through September 11th. Deputy Administrator Fossum will be acting administrator.

Capitol Region is hosting a screening of We Are The River tomorrow evening. It is a documentary about how the Mississippi shaped Minnesota and Managers Mazanec and Sanders are attending. The film will also be streaming on TBT in early September.

VIII. Next Meetings

- A) Wednesday, September 2, 2026 – 5:00 p.m. – Board Workshop and Regular Meeting
- B) Wednesday, September 9, 2026 – 4:30 p.m. – CRWD Summer Tour

IX. Adjournment

Motion 26-180: *Adjournment of the August 19, 2026, Regular Board Meeting at 6:57 PM.*

Manager Mazanec moved, Manager Collins seconded to approve Motion 26-180. A roll call was performed:

Manager Texer - Aye
Manager Sullivan Janzen - Aye
Manager Sanders - Aye
Manager Mazanec - Aye
President Collins – Aye

Motion approved.

Respectfully submitted,
Lydia Treichel